NORTHFIELD TOWNSHIP BOARD AGENDA

NOTICE OF SPECIAL MEETING

April 8, 2014 - - 6:00 PM
8350 Main Street, 2nd Floor

CALL TO ORDER
PLEDGE/INVOCATION
ROLL CALL
ADOPT BALANCE OF AGENDA
CALL TO THE PUBLIC

CLOSED SESSION PER MCL 15.268(8)(d) – To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.

2nd CALL TO THE PUBLIC
BOARD MEMBER COMMENTS
ADJOURNMENT

Regular Business Meeting Begins at 7:00 pm

* Denotes previous backup; + denotes no backup in package

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.72A (2) (3) and the Americans with Disabilities Act. (ADA) individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734-449-2880) seven days in advance.

NORTHFIELD TOWNSHIP BOARD AGENDA
April 8, 2014 - - 7:00 PM
8350 Main Street, 2nd Floor

CALL TO ORDER
PLEDGE/INVOCATION
ROLL CALL
CONSENT AGENDA: Minutes, Bills
ADOPT BALANCE OF AGENDA
CALL TO THE PUBLIC

REPORTS/UPDATES

- Department Head Reports
- ZBA Report
- Planning Commission Report
- Parks and Rec Report
- Financial Report
- Township Manager's Report

1. Approval of Civic Event Application – Whitmore Lake Summer Extravaganza
2. Approval of Civic Event Application – Freedom Festival: Car Show & Concerts
3. Whitmore Lake SAD Easement Title Work Engagement
4. Approval of a Planning Commission Representative to Sit on the Parks and Recreation Board +
5. Approval of Life, Short Term Disability and Long Term Disability contract
6. Miller Canfield Engagement on Review of Horseshoe Lake Special Assessment District

2nd CALL TO THE PUBLIC
BOARD MEMBER COMMENTS
ADJOURNMENT

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NORTHFIELD TOWNSHIP
Township Board
Minutes
April 8, 2014

CALL TO ORDER

The meeting was called to order at 7:00 P.M. by Supervisor Engstrom at 8350 Main Street.

PLEDGE

Supervisor Engstrom led those present in the Pledge of Allegiance.

ROLL CALL

Marilyn Engstrom, Supervisor	Present
Shelle Manning, Clerk	Present
Kathy Braun, Treasurer	Present
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present
Tracy Thomas, Trustee	Present

Also present:
Township Manager Howard Fink
Wastewater Treatment Plant Superintendent Tim Hardesty
Public Safety Director William Wagner
Police Lt. Tim Greene
Township Attorney Paul Burns
Community Center Director Tammy Averill
Members of the community

CONSENT AGENDA:

- **Minutes**
- **Bills**

Dockett asked that both items be pulled from the agenda for discussion.

ADOPT BALANCE OF AGENDA

Engstrom added discussion of minutes and bills as items 7 and 8. At Chick's request Engstrom added two zoning ordinance amendments to the agenda as items 9 and 10: Article 2.0 Definitions and Section 67.10 Violations and Penalties.

▶ **Motion:** Manning moved, Engstrom supported, that the balance of the agenda be adopted as amended. **Motion carried 7—0 on a voice vote.**

FIRST CALL TO THE PUBLIC

Patrick Kelley objected to the assessment of his property, and George Brown made comments about the history of flooding in Horseshoe Lake and about a Kiwanis student leadership program.

REPORTS

Department Heads

Fire. Chief Wagner read the written report summary.

▶ **Motion:** Chick moved, Thomas supported, that the Live Burn Contract for the Northfield Township Fire Department to use a building on Dixboro be approved as presented. **Motion carried 7—0 on a voice vote.**

Police. Lt Greene read the report summary for March.

▶ **Motion:** Manning moved, Otto supported, that the Police Department be authorized to sell the department's 2003 Ford Taurus at auction. **Motion carried 7—0 on a voice vote**

▶ **Motion:** Manning moved, Engstrom supported, that the letter of resignation dated March 9, 2014, from Part-Time Police Officer Michael Larkin be accepted. **Motion carried 7—0 on a voice vote.**

▶ **Motion:** Manning moved, Otto supported, that the Police Department be authorized to purchase a 2014 Ford Explorer at a cost not to exceed $24,000. **Motion carried 7—0 on a voice vote.**

Wastewater Treatment Plant. Hardesty referred to his written report. There were no questions.

Community Center. Director Averill referred to his written report.

Treasurer. Braun referred to the March Revenue and Expenditure Report.

Manager's Report. Fink referred to his written report and added that he has been working with Hardesty on how to address sewer billings in the Township's manufactured home park and is considering writing a fact-based monthly column in the *Courant* concerning Township government. He also answered questions from Docket about the County CEO group he has agreed to participate in and the lease for 75 Barker Road, and from Otto about security concerns regarding Township computers running Windows XP.

Other

Zoning Board of Appeals. Otto said the ZBA did not meet this month.

Planning Commission. Chick reported that the Planning Commission's last meeting was a site plan review training, and a public hearing on the Master Plan amendment is scheduled for April 16th.

Parks and Recreation. Nothing to report.

BUSINESS ITEMS

1.
Approval of Civic Event Application: Whitmore Lake Summer Extravaganza

▶ **Motion:** Manning moved, Thomas supported, that the Civic Event Application for the Whitmore Lake Summer extravaganza to be held Saturday, June 7 2014, be approved contingent on receipt of insurance coverage information.
Motion carried 7—0 on a voice vote.

2.
Approval of Civic Event Application: Freedom Festival: Car Show & Concerts

▶ **Motion:** Manning moved, Chick supported, that the Civic Event Application for the Freedom Festival Car Show & Concerts to be held Saturday, July 5 and 6, 2014, be approved contingent on receipt of insurance coverage information.
Motion carried 7—0 on a voice vote.

3.
Whitmore Lake Sewer Assessment District Easement Title Work Engagement

In answer to a question from Dockett, Township attorney Burns said the title search insures that the correct property owner is signing the easement agreements, but title insurance is not being purchased.

▶ **Motion:** Manning moved, Otto supported, that the Whitmore Lake Sewer Assessment District easement title work by Heritage Title Company be authorized for a total fee not to exceed $3,000.
Motion carried 7—0 on a voice vote.

4.
Planning Commission Representative to the Parks & Recreation Board

The Board discussed appointments of additional members to the Parks and Recreation Board, including whether appointments need to be approved by the Township Board and having representation from other boards (Planning Commission, Zoning Board of Appeals, Downtown Development Authority, school board).

Thomas said he will contact the Planning Commission and ZBA to ask for volunteers.

5.
Life, Short term Disability, and Long Term Disability Insurance Contract

Fink referred to information in his Manager's Report regarding new insurance quotes at a lower cost. He said he still needs to speak with two Township employees who may be negatively affected by making this change, but they would be affected next year anyway since the involved coverage (Lincoln voluntary life) will be canceled..

▶ **Motion:** Manning moved, Otto supported, that the Township's life, short term disability, and long term disability contracts be moved to The Standard.
Motion carried 7—0 on a voice vote.

In answer to a question from Dockett, Fink said the three year guarantee is automatic, and the Township could chose to go with another company next year. He said these smaller insurance package plans should actually be considered to be administrative decisions, whereas larger policies, such as liability insurance, should appropriately be brought to the Board.

▶ **Motion:** Thomas moved, Chick supported, that the authority for choosing the Township's life, short term disability, and long term disability contracts be given to the Township Manager.
Motion carried 7—0 on a voice vote.

6.
Miller Canfield Engagement on Review of Horseshoe Lake Special Assessment District

Fink recalled that the Board has been discussing this for quite a while, and he recommended that the Board recognize Miller Canfield be experts in this field and be asked to give a legal opinion on this matter.

▶ **Motion:** Manning moved, Chick supported, that Miller Canfield be engaged at a cost not to exceed $4,500 for a review of the Horseshoe Lake Special Assessment District.

Dockett said he would like to see things like this bid out. He said this cost is almost twice the originally estimated fee of $2,500. In answer to a question from Braun, Fink said the fee will come from the Horseshoe Lake Fund.

Motion carried 6—1 on a voice vote, Dockett opposed.

7.
Minutes of March 11 and March 25, 2014

Regarding the March 11th minutes, Dockett said Darlene Curtis' name needs to be corrected, and Chick said "Senior Center" should be changed to "Community Center."

▶ **Motion:** Manning moved, Thomas supported, that the minutes of the regular Township Board meeting of March 11, 2004, and the Joint Meeting of the Township Board and Planning Commission of March 25, 2014, be accepted as amended, and to dispense with the reading. **Motion carried 7—0 on a voice vote.**

8.
Bills

In answer to a question from Dockett, Manning said State forfeiture funds come to Northfield Township, and the Township then distributes them to the other entities involved.

▶ **Motion:** Manning moved, Thomas supported, that the bills be approved. **Motion carried 7—0 on a voice vote.**

9.
Amendment to Article 2 of Zoning Ordinance: Definitions

▶ **Motion:** Chick moved, Manning supported, that the revisions to Article 2.0, Definitions, be approved as presented. **Motion carried 6—1 on a voice vote, Dockett opposed.**

10.
Amendment to Section 67.10 of Zoning Ordinance: Violations and Penalties

▶ **Motion:** Chick moved, Engstrom supported, that the amendments to Section 67.10 of the Zoning Ordinance, Violations and Penalties, be approved as presented. **Motion carried 6—1 on a voice vote, Dockett opposed.**

SECOND CALL TO THE PUBLIC

Trustee and Clerk for the Horseshoe Lake Corporation George Brown thanked the Board for hiring Miller Canfield and asked for volunteers to allow an event to be added to 4th of July events. Patrick Kelley again protested the assessment of his property, and at Engstrom's request Township attorney Burns provided an overview of property taxation in the State of Michigan, noting that the Township Board's only involvement is in appointing members of the Board of Review.

BOARD MEMBER COMMENTS

Dockett asked about the renewal of the Charter Communications contract, and Chief Wagner answered questions from Fink about paid-on-call firefighter hiring.

ADJOURNMENT

▶ **Motion:** Manning moved, Engstrom supported, that the meeting be adjourned.
Motion carried 7—0 on a voice vote.

The meeting adjourned at 9:02 P.M.

Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~;
Wording added is underlined.

Approved by the Township Board on May 13, 2014.

_____
Michele K. Manning, Clerk

Official minutes of all meetings, as well as expanded notes, are available on the Township's website at http://twp-northfield.org/board_of_trustees_minutes_and_agendas/index.php

These notes are an expanded version of the official meeting minutes adopted by the Board of Trustees. Minutes and notes for all meetings are available on the Township's website at http://twp-northfield.org/board_of_trustees_minutes_and_agendas/index.php

NORTHFIELD TOWNSHIP
Township Board
Notes
April 8, 2014

CALL TO ORDER

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ROLL CALL

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Shelle Manning, Clerk	Present
Kathy Braun, Treasurer	Present
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present
Tracy Thomas, Trustee	Present

Also present:
Township Manager Howard Fink
Wastewater Treatment Plant Superintendent Tim Hardesty
Public Safety Director William Wagner
Police Lt. Tim Greene
Township Attorney Paul Burns
Community Center Director Tammy Averill
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▶ **Motion:** Manning moved, Engstrom supported, that the balance of the agenda be adopted as amended. **Motion carried 7—0 on a voice vote.**

FIRST CALL TO THE PUBLIC

Property Assessment. Patrick Kelley handed out packets of information. He noted the Township bought the property the Public Safety Building was built on from his family. He said the house and acreage they own next door is valued for assessment purposes at over $1 million or $66,000/acre, which makes it the highest valued farmland in the state. He said this is unfair. Kelly said another parcel his family owns, which is landlocked, is assessed at $20,000/acre, which is much more than similar properties. He said the assessments are out of hand.

Horseshoe Lake. George Brown, 7868 Shady Beach, thanked the Board for the work it has been doing regarding the Horseshoe Lake Special Assessment District. He also said in 2001 research was done about flooding on Horseshoe Lake, and the information was given to the Board, but further action was taken.

Student Leadership Program. Brown said in 2005 Kiwanis International started the leadership program "Key Leader" for high school students, and every year there have been more students interested than there was space available. He said no applications have been received this year for the program that will be held May 2-4. He provided information and asked for those present to pass it on to students who may be interested.

REPORTS

Department Heads

Fire. Chief Wagner read the written report summary. He asked for approval of the Live Burn Contract which had been prepared by Township attorney Burns as a template to be used for future burns. He said burning of a barn on Dixboro Road is being planned for training. He said he will inform the Board when a date for that has been set.

▶ **Motion:** Chick moved, Thomas supported, that the Live Burn Contract for the Northfield Township Fire Department to use a building on Dixboro be approved as presented. **Motion carried 7—0 on a voice vote.**

In answer to a question from Dockett, Chief Wagner said Huron Valley Ambulance (HVA) is a private, non-profit organization. Dockett said he would not be in favor of making a financial contribution to the Paramedic E unit listed among the Ambulance Response Time Improvement Ideas in Wagner's report. Wagner explained that having one of these units assigned to Northfield Township was discussed as a way to reduce response times.

Police. Lt Greene read the report summary for March. In answer to a question from Dockett, Greene explained that Federal and State forfeiture funds received by the department are handled separately; State funds are divided up among departments involved, but Northfield Township still has the Federal forfeiture funds reported on by Chief Wagner at the March Board meeting.

Greene asked for approval of the sale of a vehicle which would cost more to repair than it is worth.

▶ **Motion:** Manning moved, Otto supported, that the Police Department be authorized to sell the department's 2003 Ford Taurus at auction.
Motion carried 7—0 on a voice vote

In answer to a question from Dockett, Greene said part-time officer Michael Larkin was with the department 3-4 months and has taken a full-time job with another department.

▶ **Motion:** Manning moved, Engstrom supported, that the letter of resignation dated March 9, 2014, from Part-Time Police Officer Michael Larkin be accepted.
Motion carried 7—0 on a voice vote.

▶ **Motion:** Manning moved, Otto supported, that the Police Department be authorized to purchase a 2014 Ford Explorer at a cost not to exceed $24,000.
Motion carried 7—0 on a voice vote.

Wastewater Treatment Plant. Hardesty referred to his written report. There were no questions.

Community Center. Director Averill referred to his written report. In answer to a question from Dockett, Averill said she can include in her reports the numbers of participants in each activity.

Treasurer. Braun referred to the March Revenue and Expenditure Report.

Manager's Report. Fink referred to his written report and added:

- He has been working with Hardesty on how to address sewer billings in the Township's manufactured home park. He explained that previously no bill was produced for vacant lots. He said a method of confirming that those lots are vacant is being worked out.

- His office is working diligently to get out the word about what is happening in the Township to keep residents and the wider community better informed. He said the *Courant* does not have the staff to turn Township press releases into articles, so he is considering writing a fact-based monthly column in the newspaper.

Dockett asked about the CEO group (a monthly meeting of Washtenaw County township supervisors) position Fink has accepted and why he did not inform the Board in advance. Fink said it is his responsibility to be a leader in the Township and to have discussions about items of value to the Township. He said he does not know how much time this will take, and he does not think it is appropriate for him to report to the Board about that. He said he spends 50-60 hours per week working for the Township. He said his work in this area puts the Township is a position to have relationships with people in key places. He said in his role he will be identifying speakers and issues of interest to all of the townships in the area.

In answer to another question from Dockett about one of the items discussed at the CEO meeting, Fink said currently 34 Townships receive a specific type of State funding, and it is possible that 300-400 Township could end up receiving these funds, and Northfield Township might realize as much as $65,000.

In answer to a question from Dockett about 75 Barker Road, Fink said a lease agreement with the tenant has not been agreed upon yet, but when it is ready he will bring it to the Board.

In answer to a question from Otto, Fink said a number of Township computers use Windows XP operating system, and while he is aware that XP is no longer being supported by Microsoft, he does not see a reason to upgrade them unless there is a need to do so to allow other software to run. Otto noted that there are concerns about security issues now that XP is not being supported. Fink said he will look into that.

Other

Zoning Board of Appeals. Otto said the ZBA did not meet this month.

Planning Commission. Chick reported that the Planning Commission's last meeting was a site plan review training presented by Douglas Lewan, the Township planning consultant. She said a public hearing on the Master Plan amendment is scheduled for April 16th.

Parks and Recreation. Nothing to report.

BUSINESS ITEMS

1.
Approval of Civic Event Application: Whitmore Lake Summer Extravaganza

Engstrom recalled that the Board reviewed this information at their workshop meeting. Otto noted insurance information is not included; Fink said provision of that could be a condition of approval. In answer to a question from Dockett, applicant Jeffrey Vega said the 35 Barker Road address referred to is a warehouse.

▶ **Motion:** Manning moved, Thomas supported, that the Civic Event Application for the Whitmore Lake Summer extravaganza to be held Saturday, June 7 2014, be approved contingent on receipt of insurance coverage information.
Motion carried 7—0 on a voice vote.

2.
Approval of Civic Event Application: Freedom Festival: Car Show & Concerts

Chief Wagner said he has reviewed the application and noted that insurance will also be needed for the beer tent. He noted the Township is allowing that tent to be placed on Township property at 75 Barker Road.

In answer to a question from Dockett, Jeffrey Vega said the Gazette is part of the American Dream Project, and in general any profit made from these events is rolled over into the next event.

▶ **Motion:** Manning moved, Chick supported, that the Civic Event Application for the Freedom Festival Car Show & Concerts to be held Saturday, July 5 and 6, 2014, be approved contingent on receipt of insurance coverage information.
Motion carried 7—0 on a voice vote.

3.
Whitmore Lake Sewer Assessment District Easement Title Work Engagement

Fink recommended approval of the agreement for this work per the recommendation from Tetra Tech engineer Brian Rubel. In answer to a question from Dockett, Township attorney Burns said the title search insures that the correct property owner is signing the easement agreements, but title insurance is not being purchased.

In answer to a question from Manning, Fink said Rubel appears to believe that the $2,975 figure will be sufficient to cover the costs for the eight commercial and five residential properties in the district. In answer to a question from Dockett, Fink said only these 13 parcels in the district are considered to have "critical" easements.

▶ **Motion:** Manning moved, Otto supported, that the Whitmore Lake Sewer Assessment District easement title work by Heritage Title Company be authorized for a total fee not to exceed $3,000.
Motion carried 7—0 on a voice vote.

4.
Planning Commission Representative to the Parks & Recreation Board

Thomas recommended that least one Planning Commissioner and at least one Downtown Development Authority (DDA) representative be asked to serve on the Parks & Recreation Board (PRB). He said since these are volunteer positions, however, he does not think the Board should direct the Commission or DDA to appoint representatives, rather it should ask for volunteers.

He also noted that there is not much guidance about the number of members, terms of service, or any other conditions for these positions, and he suggested that the Board may want to review the structure of the PRB, although he thinks it is wonderful that essentially anyone who is willing to serve has been appointed by the Township Board. He said since he was appointed in 2008 there has not been consistency in representation from the Board or Planning Commission, and there has never been a member from the DDA. He recommended that the Board ask the Planning Commission and DDA to appoint at least one representative each. He said he would like to see as much participation as possible from the community because there is a lot of work to do.

In answer to a question from Otto, Thomas said while he thinks the Board should ultimately appoint PRB members, he recommended that the Township Board ask for recommendations. He said it seems obvious that there should be representatives from the Township Board—which authorizes the PRB —and it would also be very useful for there to be representatives from the Planning Commission, DDA, and school board to coordinate planning.

In answer to a question from Manning, Thomas said he is not suggesting that any changes be made to mandatory membership of the PRB. Manning said she does not see a need for the Board to make a motion to ask for volunteers. Chick said it makes sense to have members in common among these groups because they work on overlapping projects. She asked, however, whether the Board has to officially appoint members. Thomas said he thinks that is a good idea.

Thomas noted there are six people serving on the PRB and he thinks up to about a dozen members would be fine. He noted service is less formal than the appointments to the Planning Commission or Zoning Board of Appeals (ZBA) which are statutory, paid positions.

Otto said she does not have a problem with Planning Commission and DDA appointments to the PRB, but she does not think representatives from those groups to the PRB need to be approved by the Township Board just as the representative from the Planning Commission to the ZBA is not approved by the Township Board.

Thomas said he will contact the Planning Commission and ZBA to ask for volunteers.

5.
Life, Short term Disability, and Long Term Disability Insurance Contract

Fink referred to information in his Manager's Report regarding new insurance quotes at a lower cost. He said he still needs to speak with two Township employees who may be negatively affected by making this change, but they would be affected next year anyway since the involved coverage (Lincoln voluntary life) will be canceled. In answer to a question from Manning, Fink said he asked the The Standard—the company he is proposing that the Township switch to—if they offered similar coverage.

In answer to a question from Dockett, Fink reviewed the comparison spreadsheet showing the renewal quote from Lincoln for $17,580 and the proposal from The Standard for $15,336 which he is recommending. He said he has no problem continuing with Lincoln if the two affected employees object to the coverage they can get with The Standard. Otto said the rate guarantee and benefit durations are also better with The Standard.

▶ **Motion:** Manning moved, Otto supported, that the Township's life, short term disability, and long term disability contracts be moved to The Standard. **Motion carried 7—0 on a voice vote.**

In answer to a question from Dockett, Fink said the three year guarantee is automatic, and the Township could chose to go with another company next year. He said these smaller insurance package plans should actually be considered to be administrative decisions, whereas larger policies, such as liability insurance, should appropriately be brought to the Board.

▶ **Motion:** Thomas moved, Chick supported, that the authority for choosing the Township's life, short term disability, and long term disability contracts be given to the Township Manager. **Motion carried 7—0 on a voice vote.**

6.
Miller Canfield Engagement on Review of Horseshoe Lake Special Assessment District

Fink recalled that the Board has been discussing this for quite a while, and he recommended that the Board recognize Miller Canfield be experts in this field and be asked to give a legal opinion on this matter. He said the fee of $4,500 is very reasonable.

▶ **Motion:** Manning moved, Chick supported, that Miller Canfield be engaged at a cost not to exceed $4,500 for a review of the Horseshoe Lake Special Assessment District.

Dockett said he would like to see things like this bid out. He said this cost is almost twice the originally estimated fee of $2,500. In answer to a question from Braun, Fink said the fee will come from the Horseshoe Lake Fund.

Motion carried 6—1 on a voice vote, Dockett opposed.

Chick said she thinks the Horseshoe Lake residents will welcome spending this money to have this looked into.

7.
Minutes of March 11 and March 25, 2014

Regarding the March 11th minutes, Dockett said Darlene Curtis' name needs to be corrected, and Chick said "Senior Center" should be changed to "Community Center."

▶ **Motion:** Manning moved, Thomas supported, that the minutes of the regular Township Board meeting of March 11, 2004, and the Joint Meeting of the Township Board and Planning Commission of March 25, 2014, be accepted as amended, and to dispense with the reading. **Motion carried 7—0 on a voice vote.**

8.
Bills

In answer to a question from Dockett, Manning said State forfeiture funds come to Northfield Township, and the Township then distributes them to the other entities involved.

▶ **Motion:** Manning moved, Thomas supported, that the bills be approved. **Motion carried 7—0 on a voice vote.**

9.
Amendment to Article 2 of Zoning Ordinance: Definitions

Chick recalled that the Board and Commission discussed this at their joint meeting. She said noted that the Planning Commission recommended approval of the addition of three definitions to Article 2.0.

▶ **Motion:** Chick moved, Manning supported, that the revisions to Article 2.0, Definitions, be approved as presented. **Motion carried 6—1 on a voice vote, Dockett opposed.**

10.
Amendment to Section 67.10 of Zoning Ordinance: Violations and Penalties

▶ **Motion:** Chick moved, Engstrom supported, that the amendments to Section 67.10 of the Zoning Ordinance, Violations and Penalties, be approved as presented. **Motion carried 6—1 on a voice vote, Dockett opposed.**

SECOND CALL TO THE PUBLIC

Horseshoe Lake. Trustee and Clerk for the Horseshoe Lake Corporation, George Brown, said a corporation member is claiming her house sold for $5,000 less than its true value due to it being surrounded by blight. He thanked the Board for hiring Miller Canfield to address this. He also thanked Mary Devlin for calling the County to alert them about the Horseshoe Lake drain being blocked. Devlin reported that the County responded immediately and they will be cleaning the drain on Monday.

4th of July Events. George Brown asked for volunteers to allow an event to be added to 4th of July events.

Kelley Property Assessment. Patrick Kelley said the Township assessor changed the zoning of the Kelley farm. He asked who the assessor answers to, how many tax appeals were sent to Lansing, and how much the Township attorney earned from those cases. Dockett said he is sympathetic. Engstrom said this is not a Board matter, and she asked attorney Burns to provide information about how tax laws work.

Burns explained that the Assessor independently determines valuations and "sets the roll" on December 31st. He noted the Headlee Amendment to the Michigan Constitution limits increases, and appeals can be made to the Board of Review.

He said if a properly owner is not happy with Board of Review result the appeal can be taken to the Michigan Tax Tribunal. He said for appeals involving homes he is not involved; only the Assessor and property owner appear before a small claims officer of the Tax Tribunal. He said the only involvement of the Township Board is the appointment of members to the Board of Review.

BOARD MEMBER COMMENTS

Charter Communications. In answer to a question from Dockett, Fink said he will check on the status of this contract, but he noted that the State has limited what townships can request regarding these contracts. He said he will negotiate for the maximum revenue for the Township, but it is his understanding that it is not legal to negotiate for infrastructure.

Paid On-Call Firefighters. In answer to a question from Chick, Chief Wagner said every department in this area has trouble finding paid on-call firefighters because more of them have gotten full-time jobs as the economy has improved. He said Ann Arbor Township just received a grant for training and retaining these firefighters and he is talking with their chief about how Northfield Township could benefit from this. He said signage is put out front occasionally and information is spread word-of-mouth. He said it takes about 18 months to train someone, and while this definitely affects the Township's ability to fight fires, the department depends on mutual aid as do other area townships.

Other Comments. Chick thanked Fink for agreeing to represent Northfield Township at the County CEO Group meetings, noting this involves a lot of extra time.

Dockett asked everyone to keep members of the armed forced in their thoughts and to buy local. He and Otto wished everyone a Happy Easter.

ADJOURNMENT

▶ **Motion:** Manning moved, Engstrom supported, that the meeting be adjourned.
Motion carried 7—0 on a voice vote.

The meeting adjourned at 9:02 P.M.

Submitted by Lisa Lemble.

These notes are an expanded version of the official meeting minutes adopted by the Board of Trustees. Minutes and notes for all meetings are available on the Township's website at
http://twp-northfield.org/board_of_trustees_minutes_and_agendas/index.php

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April 8, 2014 - - 6:00 PM
8350 Main Street, 2nd Floor

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CALL TO THE PUBLIC

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Township Board
Notes
March 11, 2014

CALL TO ORDER

The meeting was called to order at 7:00 P.M. by Supervisor Engstrom at 8350 Main Street.

PLEDGE

Supervisor Engstrom led those present in the Pledge of Allegiance.

ROLL CALL

Marilyn Engstrom, Supervisor	Present
Shelle Manning, Clerk	Present
Kathy Braun, Treasurer	Present (arrived at 7:10 P.M.)
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present
Tracy Thomas, Trustee	Present

Also present:
- Township Manager Howard Fink
- Wastewater Treatment Plant Superintendent Tim Hardesty
- Public Safety Director William Wagner
- Police Sgt. Martin Smith
- Community Center Director Tammy Averill
- Recording Secretary Lisa Lemble
- Members of the community

CONSENT AGENDA:

- **Minutes**
- **Bills**

Dockett said the minutes of the February 25th workshop meeting should be corrected to say that only a small number of members of the public—not volunteers— took part in the Township cleanup last year.

Dockett asked that Bills be removed from the Consent Agenda for discussion. It was agreed to add this as Item 12.

▶ **Motion:** Manning moved, Thomas supported, that the items in the consent agenda be approved as amended. **Motion carried 6—0 on a voice vote.**

ADOPT BALANCE OF AGENDA

Manning asked that *the Local Governing Resolution for Charitable Gaming License* be added as item 13.

▶ **Motion:** Manning moved, Thomas supported, that the balance of the agenda be adopted as presented. **Motion carried 6—0 on a voice vote.**

FIRST CALL TO THE PUBLIC

Horseshoe Lake Flooding. George Brown said there is again concern about flooding of homes around the lake given the amount of snowmelt that is expected.

REPORTS

Department Heads

Fire. Chief Wagner reviewed the written report for February. In response to a comment from Dockett, Wagner said he was also surprised to see that the average response time had decreased from about 6 minutes to 4 minutes and 24 seconds. Dockett also acknowledged that the Police Department had received the $381,486 owed to it by the Federal Narcotics Fund despite his repeated doubts that those funds would ever be received.

Wagner also reported that efforts by Engstrom and Township Manager Fink and others in the Township appear to be having the effect of convincing Huron Valley Ambulance to take steps to reduce response times in the Township.

[Braun arrived at this point].

Police. Sgt. Smith reviewed the written report for February. Dockett noted that issuance of traffic tickets has almost tripled compared to last year, yet officers responded to fewer traffic accidents even with the severe weather. Smith said the reduction in accidents may be related to the State Police responding to more of the accidents on US-23.

Chief Wagner noted that next week the State Police will be using the Township facilities for a training.

Wastewater Treatment Plant. Fink and Hardesty answered questions from Dockett about the repair to the well pump at 75 Barker Road and sampling being done to determine where grease in the system is coming from. In answer to another question from Dockett, Fink said one quote for $2,000 to $3,000 was received to prevent future ice damming at 75 Barker Road. Dockett said it is time to sell that building because it is costing the taxpayers too much money.

Community Center. Averill referred to her written report. Dockett thanked volunteers who provided services at the center. Averill said they are doing a great job.

Other

Zoning Board of Appeals. Otto reported that the ZBA approved variances in February to allow expansion of a residence at 459 East Shore Drive.

Planning Commission. Chick reported that in February the Planning Commission recommend approval of the rezoning request the Board will be considering later in the meeting, and they discussed revising planning-related permits and fees. She noted a joint meeting of the Commission with the Township Board is scheduled for Tuesday, March 25th.

Parks and Recreation. Thomas reported that the February meeting was canceled due to bad weather.

Financial. Braun referred to the Revenue and Expenditure Report and graphs for February. Dockett thanked her for these.

Township Manager. Fink referred to his written report and added that the Township will be making efforts to put out press releases to get information to the public more quickly and will also post events on the Township's new website.

In answer to a question from Dockett, Fink reported MDOT will be placing a weight restriction on the North Territorial bridge. He said Rhe-Tech will probably be the most affected by this. In answer to a question from Manning, Fink said his understanding is this will be permanent, rather than just during the spring thaw, but he will double check on that. Wagner said the Michigan State Police Commercial Vehicle enforcement team would enforce this. He added this is the first he has heard of it and he has concerns about whether fire trucks will fall under the new limit.

Chick asked if this will be an incentive to push up the bridge replacement project on MDOT's list. Fink said that is not like to happen because once an environmental assessment was required this bridge project became inseparable from the US-23 improvements. He said the project is still slated for 2015-16, but it is not possible at this point to tell what will happen with statewide road funding, especially once the serious condition of roads is revealed after this winter.

In answer to another question from Dockett, Fink said he does not see a legal issue with non-residents being allowed to use the resources of the Community Center. He said the Senior Center—which was the previous name—was used by many people outside the Township. Dockett said fees should be lower for Township residents. Fink said he will be discussing this with Center Director Averill and they will make a recommendation to the Board.

Dockett asked about the Township being able to accept payments by credit card. Fink said progress is being made on setting this up. Dockett said a lot of people will be very happy to have that as a payment option.

In answer to a question from Dockett about the streetscape/path grant application, Fink said the $4,000 expenditure referred to in his report would come from the Downtown Development Authority (DDA) fund balance and the $150,000 matching funds referred to would come from the Township.

In answer to another question from Dockett, Fink said the Township's current fund balance is $1.4 million. Dockett said any excess should be used to pay down debt rather than spending it on new projects. Chick explained that Fink's report indicates the Board should discuss whether to apply for the streetscape grant and what to do with any excess in the general fund; he is not making specific spending recommendations. Otto concurred.

In answer to a question from Otto, Fink said the Chamber of Commerce donated $25,000 to the DDA as they had proposed.

BUSINESS ITEMS

1.
Request for Rezoning from Recreation Conservation (RC) to Agricultural (AR) by Li'l Red Properties

Chick referred to the materials in the Board packet.

▶ **Motion:** Chick moved, Manning supported, that the request from Li'l Red Properties, LLC, Case #JPC140001, to rezone Parcel B-02-36-200-008 from Recreation Conservation to Agriculture be approved as presented.

Dockett questioned how this property was ever zoned RC since it is less than the 10 acres required for that district. He said it is silly for this to come before the Board when it does not understand anything about it, and a representative from the Township planning consultant should have been present to answer questions. Chick noted a complete report from Carlisle Wortmann was included in the Board packet.

Motion carried 7—0 on a voice vote.

2.
Reaffirm Ordinance #13-18:

Fink noted that advertising for the four ordinances on the agenda was not placed far enough in advance of the original approvals, so advertising was placed properly and the ordinances need to be confirmed by the Board.

▶ **Motion:** Manning moved, Otto supported, that Ordinance #13-18, *An Ordinance of Northfield Township Regarding Sewer Backups Resulting in Loss of Property* be reaffirmed.

Dockett said he would not support this because people pay a lot of money for sewer taps and quarterly fees, and

they should be reimbursed when sewer backups are caused by the Township.

Motion carried 6—1 on a roll call vote, Dockett opposed. Ordinance adopted.

3.
Reaffirm Ordinance #13-20

▶ **Motion:** Manning moved, Otto supported, that Ordinance #13-20, *Weed Ordinance*, be reaffirmed.

Dockett said $500/day is too still a penalty for violations of this ordinance.

Motion carried 6—1 on a roll call vote, Dockett opposed. Ordinance adopted.

4.
Reaffirm Ordinance #13-21

▶ **Motion:** Manning moved, Chick supported, that Ordinance #13-21, *Property Maintenance Code Ordinance*, be reaffirmed. **Motion carried 6—1 on a roll call vote, Dockett opposed. Ordinance adopted.**

5.
Reaffirm Ordinance #13-22

▶ **Motion:** Manning moved, Otto supported, that Ordinance #13-22, *Municipal Civil Infractions*, be reaffirmed. **Motion carried 6—1 on a roll call vote, Dockett opposed. Ordinance adopted.**

6.
Reaffirm Ordinance #13-23

▶ **Motion:** Manning moved, Otto supported, that Ordinance #13-23, *Anti-Blight and Inoperable Motor Vehicle Ordinance* be reaffirmed. **Motion carried 6—1 on a roll call vote, Dockett opposed. Ordinance adopted.**

7.
Consider Construction Board of Appeals Contract

▶ **Motion:** Manning moved, Otto supported, that the service contract with Washtenaw County for the Construction Board of Appeals be approved.

Dockett asked that information about this option be made part of the packet given to the public so they know they have this option.

Motion carried 7—0 on a voice vote.

8.
Kiwanis Rummage Sale at 75 Barker Road

▶ **Motion:** Manning moved, Thomas supported, that Kiwanis Club of Whitmore Lake be allowed to use 75 Barker for their rummage sale beginning Friday, April 27th through Saturday, May 3rd.

Chick and Engstrom noted that donations will be accepted from April 27th through May 2nd.

Motion carried 7—0 on a voice vote.

9.
Budget Amendments for Downtown Development Authority (DDA)

▶ **Motion:** Manning moved, Chick supported, that the *Resolution of Northfield Township, Washtenaw County, Michigan, Amending the 2014 Budget within the Downtown Development Authority (DDA) Fund* be approved as presented.

In answer to questions from Dockett, Manning said these expenditures will come from funds received by the DDA in prior years.

Motion carried 7—0 on a roll call vote. Resolution adopted.

10.
State Tax Commission Resolution Regarding Inspection of Public Records

▶ **Motion:** Engstrom moved, Manning supported, that the *State Tax Commission Resolution Regarding Inspection of Public Records* be approved as presented. **Motion carried 7—0 on a roll call vote. Resolution adopted.**

11.
Reversal of Sewer Billing Late Fees Associated with Township's Elimination of ACH Transactions

In answer to a question from Manning, Fink said at least one and perhaps more people have told staff that they did not receive the letter from the Township indicating that automated payments would no longer be taken by the Township. In answer to a question from Otto, Manning said the late fee for a single account is $7.16. Braun said this is essentially a gesture of goodwill.

▶ **Motion:** Manning moved, Chick supported, that the one-time reversal of late fees for any Automated Clearing House (ACH) customers be approved as presented. **Motion carried 7—0 on a voice vote.**

12.
Bills

Dockett noted between 2/11/14 and 3/5/14 the Township spent $3,340,166.89, including payments to the County and schools.

In answer to questions from Dockett, Chief Wagner said a repair bill for $906 was for Police sally port doors, and before the final snowplowing bill for the season is paid he will check to make sure there have been no damages caused by plows this winter.

▶ **Motion:** Manning moved, Thomas supported, that the bills be paid. **Motion carried 7—0 on a voice vote.**

13.
Local Governing Body Resolution for Charitable Gaming License

Manning said this will allow the Touchdown Club, a local organization, to raise funds for the schools.

▶ **Motion:** Manning moved, Chick supported, that the *Local Governing Body Resolution for Charitable Gaming License for the Touchdown Club* be approved as presented.
Motion carried 7—0 on a voice vote.

SECOND CALL TO THE PUBLIC

Community Center Parking/Downtown Area. Fink reported he spoke with Arlene Curtis and she said she is not willing to sell the vacant lot next to the Recreation Center separately from the office building next to it, and the combined property price would be about $125,000. George Brown said he supports purchasing this property for more Recreation Center parking and enhancing the appearance of the downtown area.

BOARD MEMBER COMMENTS

Chick wished everyone a Happy St. Patrick's Day. Dockett asked everyone to remember those who serve in the armed forces and to buy locally. Otto suggested that everyone "Think Spring."

Fink reported that he had just received a notice that the Township had been awarded $250,000 for Phase III of the non-motorized pathway.

Engstrom noted a meeting about the Sewer Special Assessment District will be held on March 17th.

Engstrom also thanked Fink for suggesting that the Board hold workshop meetings to discuss issues prior to voting on them. She noted that the short length of this regular Board meeting shows those workshops are being effective.

ADJOURNMENT

▶ **Motion:** Manning moved, Otto supported, that the meeting be adjourned.
Motion carried 7—0 on a voice vote.

The meeting adjourned 8:17 P.M.

Submitted by Lisa Lemble.

These notes are an expanded version of the official meeting minutes adopted by the Board of Trustees. Minutes and notes of all Board meetings may be found on the Township's website at:
http://twp-northfield.org/board_of_trustees_minutes_and_agendas/index.php

NORTHFIELD TOWNSHIP
Township Board
Minutes
March 11, 2014

CALL TO ORDER

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PLEDGE

Supervisor Engstrom led those present in the Pledge of Allegiance.

ROLL CALL

Marilyn Engstrom, Supervisor	Present
Shelle Manning, Clerk	Present
Kathy Braun, Treasurer	Present (arrived at 7:10 P.M.)
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present
Tracy Thomas, Trustee	Present

Also present:
- Township Manager Howard Fink
- Wastewater Treatment Plant Superintendent Tim Hardesty
- Public Safety Director William Wagner
- Police Sgt. Martin Smith
- Community Center Director Tammy Averill
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- Members of the community

CONSENT AGENDA:

- **Minutes**
- **Bills**

Dockett said the minutes of the February 25th workshop meeting should be corrected to say that only a small number of members of the public—not volunteers— took part in the Township cleanup last year.

Dockett asked that Bills be removed from the Consent Agenda for discussion. It was agreed to add this as Item 12.

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REPORTS

Department Heads

Fire. Chief Wagner reviewed the written report for February. He also reported that efforts by Engstrom and Township Manager Fink and others in the Township appear to be having the effect of convincing Huron Valley Ambulance to take steps to reduce response times in the Township.

[Braun arrived at this point].

Police. Sgt. Smith reviewed the written report for February and answered questions from Dockett about statistics regarding traffic tickets and responses to traffic accidents.

Wastewater Treatment Plant. Fink and Hardesty answered questions from Dockett about the repair to the well pump at 75 Barker Road,sampling being done to determine where grease in the system is coming from, and repairs to 75 Barker Road to prevent ice damming. Dockett said it is time to sell the Barker Road building because it is costing the taxpayers too much money.

Community Center. Averill referred to her written report. Dockett thanked volunteers who provided services at the center. Averill said they are doing a great job.

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Zoning Board of Appeals. Otto reported that the ZBA approved variances in February to allow expansion of a residence at 459 East Shore Drive.

Planning Commission. Chick reported that in February the Planning Commission recommend approval of the rezoning request the Board will be considering later in the meeting, and they discussed revising planning-related permits and fees.

Parks and Recreation. Thomas reported that the February meeting was canceled due to bad weather.

Financial. Braun referred to the Revenue and Expenditure Report and graphs for February. Dockett thanked her for these.

Township Manager. Fink referred to his written report and added that the Township will be making efforts to get information out to the public via press releases website postings. He and the Board briefly discussed the weight restriction MDOT will be placing on the North Territorial bridge, non-resident use of the Community Center, the application for a streetscape/path grant application, potential uses for excess monies in the general fund, and the $25,000 donated by the Chamber of Commerce to the DDA.

BUSINESS ITEMS

1.
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Chick referred to the materials in the Board packet.

▶ **Motion:** Chick moved, Manning supported, that the request from Li'l Red Properties, LLC, Case #JPC140001, to rezone Parcel B-02-36-200-008 from Recreation Conservation to Agriculture be approved as presented. **Motion carried 7—0 on a voice vote.**

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Engstrom also thanked Fink for suggesting that the Board hold workshop meetings to discuss issues prior to voting on them. She noted that the short length of this regular Board meeting shows those workshops are being effective.

ADJOURNMENT

▶ **Motion:** Manning moved, Otto supported, that the meeting be adjourned.
Motion carried 7—0 on a voice vote.

The meeting adjourned 8:17 P.M.

Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~;
Wording added is underlined.

Approved by the Township Board on _____ 2014.

_____
Michele K. Manning, Clerk

Official minutes of all meetings, as well as expanded notes, are available on the Township's website at http://twp-northfield.org/board_of_trustees_minutes_and_agendas/index.php

DRAFT

NORTHFIELD TOWNSHIP
Township Board Joint Meeting with the Planning Commission
Minutes
March 25, 2014

CALL TO ORDER

The meeting was called to order at 7:03 P.M. by Supervisor Engstrom at 8350 Main Street.

ROLL CALL

Township Board:

Marilyn Engstrom, Supervisor	Present
Shelle Manning, Clerk	Absent with notice
Kathy Braun, Treasurer	Present
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present
Tracy Thomas, Trustee	Present

Planning Commission:

Janet Chick	Present
Marlene Chockley	Present
Brad Cousino	Absent with notice
Andrea Darden	Present
Kenneth Dignan	Present
Sam Iaquinto	Present
Larry Roman?	Absent with notice

Also present:
Township Manager Howard Fink
Township Planner Douglas Lewan, Carlisle-Wortman
Recording Secretary Lisa Lemble
Members of the community

ADOPT AGENDA

Otto asked that the discussion of New Residential Construction Development be moved to be part of the "Other" discussion between the Board and Planning Commission.

▶ **Motion:** Engstrom moved, Thomas supported, that the agenda be adopted as amended.
Motion carried 6—1 on a voice vote.

FIRST CALL TO THE PUBLIC

Mary Devlin, 9211 Brookside, applauded the Whitmore Lake High School musical production during the prior weekend.

Kathy Nieman, 9355 Earhart Road, said if the requirement for posting of signage for certain requests is eliminated from Section 63.05 it should be added under the Public Hearings section. She added that references to Public Act 110 currently in the zoning ordinance should be updated to reflect a change in State law.

David Perry, 9411 Earhart Road, spoke in favor of maintaining the current system of the Township Board making final decisions on conditional use permits (CUPs), rather than returning that power to the Planning Commission. He recalled that a CUP he opposed was recommended for approval last year by the Planning Commission, but was then denied by the Township Board.

BOARD OF TRUSTEES DISCUSSION ITEMS

1.
Presentation of Civic Event Applications

a. *Vendors on Main Street (formerly Meet on Main).* Jeffrey Vega said the American Dream Project is a non-profit organization formed to promote the community. He distributed copies of the *Whitmore Lake Gazette* being published by the organization, and he said this contains no advertisements, opinions, or politics, rather it only promotes positive things in the community.

He said he has met with Fink and Chief Wagner concerning the Vendors on Main proposal. Dockett asked that Vega specify when signing Township documents that he is Jeffrey Vega, Sr.

b. *Freedom Festival—July 5 & 6.* Jeffrey Vega said Independence Day falls on Friday this year, so they would like to have additional events on the weekend following it including car show and concert at 76 Barker Road on Saturday, and another concert on Sunday. He said he also reviewed plans for this with Fink and Chief Wagner.

In answer to a question from Otto, Vega said they will be applying for a liquor license and this will be covered by a separate insurance rider. Dockett thanked Vega for doing these things for the Township. Chick said these are great ideas. Vega said many other people are involved in planning these projects.

2.
New Residential Construction Development

Moved to "Other" under Planning Commission Discussion Items.

Northfield Township Board Joint Meeting with the Planning Commission
Minutes of Workshop Session
Public Safety Building; 8350 Main Street
March 25, 2014

PLANNING COMMISSION DISCUSSION ITEMS

1.
Planning Commission Annual Report

Chockley briefly reviewed her written report. She called for questions; there were none. She also distributed a list of all projects worked on by the Commission during the last year and a prioritized list of topics for the future.

2.
Master Plan Amendment: US-23/North Territorial

Township Planner Douglas Lewan noted that Board members had been given copies of the proposed amendment, and he displayed a map showing the areas that are the subject of the proposal. He recalled that this grew out of a request for extension of the sewer system along Whitmore Lake Road south and west of US-23 and North Territorial. He said some of the land in this area is zoned agricultural whereas the area around the US-23 and Territorial intersection is designated in the Land Use Plan for mixed use development.

Lewan said the Commission studied the area and concluded that the future land use of the those properties along Whitmore Lake Road should be redesignated to allow a wider variety of uses. He noted that that the statutory review period of the proposal by neighboring communities will end on April 2nd and a public hearing before the Planning Commission has been scheduled for April 17th.

He said the designations Mixed Use North and Mixed Use South were created to allow for separate lists of appropriate uses for the downtown area and the US-23/Territorial areas respectively. He said the intent is to open up these areas to more potential uses. He said if this master plan is adopted it is likely that an overlay district or new zoning district for the US-23/Territorial area will be developed.

Dockett said his pawn shop has been on Main Street since 1970 and the zoning of it was changed by the Township at some point. He asked whether the Township has the legal right to change the zoning of private property. Lewan explained that in the planning and zoning process the planning is generally done first, then the zoning is initiated because that process is most legally defensible. He said the Township may initiate rezoning of property, and that is done by notifying the property owner and surrounding property owners (to a distance of 600 feet in Northfield Township). He said public hearings are then held before the Planning Commission and Township Board. He also noted that State law allows citizens to petition to put a referendum on a ballot if they disagree with a rezoning.

Dockett said he does not think it is right that someone's property can be rezoned without their permission. In answer to another question from Dockett, Lewan said he is not an assessor, so he cannot say how any rezoning would affect someone's taxes. He noted there is still plenty of time for public input on this Master Plan amendment.

In answer to another question from Dockett, Lewan said the purpose of this proposal is to expand options for use of properties rather than restricting uses, but in general, under State law if a property is rezoned the existing use can continue even if it is not allowed in the new district.

3.
Capital Improvements Plan (CIP)

Planning Consultant Douglas Lewan recalled that in May of 2013 the Township Board adopted the Township's first Capital Improvements Plan (CIP). He said the purpose is to plan for large-cost projects over the next five years to help the Township budget for them. He noted that projects listed have a minimum cost of $10,000, and Fire, Police, Senior Center, Wastewater Treatment, and Parks & Recreation projects were all considered in preparing that plan.

He noted that the plan is supposed to be updated each year, and things that are definitely capital improvements include buildings, land purchases, street projects, sidewalks, and street lights. He added that fire trucks, police radios, minor building remodeling, and playgrounds are examples of things that might be capital improvements.

Lewan said the initial plan involved a lot of work on the part of the Commission and department heads, but the updates will be much easier to complete. He said Board input is desired and asked them to consider capital projects in the next five years to include. He noted that this document is not a budget.

In answer to a question from Iaquinto, Lewan said matching funds required for a grant application would appropriately be included in the CIP.

Fink said he is interested in how to better integrate the process. He said it is nice to have the Planning Commission working on this as an independent body, but from a practical standpoint the discussions about spending happen between department heads and the Board. Lewan said the priorities in the current plan were developed by department heads. He added that this is a planning document, and State law allows the Township Board to take over this project, although in most communities it is prepared by the Planning Commission.

4.
Sewer Special Assessment District (SAD)

Fink said the Township is in the process of obtaining permits for the Whitmore Lake Road area sewer special assessment district (SAD) to make sure any issues that might come up are dealt with. He said Tetra Tech is in the process of identifying grinder pump locations and

obtaining easements. He said advertising for construction bids will probably be done in the next few months which will provide real cost figures, but he would expect construction would not begin until next year. He noted preliminary estimates indicate lower costs than expected.

Fink said a few land owners are not happy with the district and they have been refusing to communicate about issues such as easements. He said it is likely some of those owners will be challenging the district, although the vast majority of property owners are in favor of the project. He said the process must continue and legal counsel will provided information as needed.

Chockley said once the master plan amendment is adopted the property owners may begin to see the value of the project. Lewan added that without the sewer district even allowed uses in the area would not have been possible, and the amendment to the Master Plan includes the caveat that some of the new allowed uses will be permitted only if sewer service is available.

5.
Review of Recent Zoning Ordinance Amendments

Lewan explained that the Planning Commission has been systematically reviewing the zoning ordinance and updating it where necessary to comply with new State law. He said the Commission is currently proposing changes to the SR-1, SR-2, and MR districts and associated definitions for day care homes and foster care homes.

He said an issue that might lead to more discussion is elimination of the requirement that applicants post signage for rezoning and conditional use permit (CUP) requests. He said the Planning Commission wants to keep this requirement, but he recommends that it be included in a single public hearing section of the ordinance, rather than having public hearing requirements included in several sections of the ordinance. He noted that posting of signage is not required by State law and Northfield Township requires mailing of notices of rezoning and CUP requests to property owners within 600 feet of the subject property rather than the 300 feet required by State law.

In answer to a question from Dockett, Lewan said notices for variance requests are sent to property owners only within 300 feet. He said that requirement had been changed to 600 feet at one point, but since most variances are requested for small lots around the lakes it became a cumbersome, expensive, and unnecessary requirement.

In answer to a question from Otto, Lewan said a number of the recently proposed zoning ordinance changes have included elimination of the floor area ratio (FAR) requirement. He said the reasoning for this is that where height restrictions are low there is no need for an FAR limitation in addition to the lot area coverage limit. Dignan said there have been many cases where the only variance needed was for FAR.

Regarding the change to increase the allowed height of accessory structures, Lewan said the Commission felt there was no need to have a 15 foot height limitation.

6.
Discussion of Approval of Conditional Use Permits (CUPs)

Lewan explained that a conditional use (CUP) is a discretionary use which can be denied by the Township, and he noted that each section of the zoning ordinance contains separate lists of allowed and conditional uses. He said there have been informal discussions about allowing CUPs to be approved by the Planning Commission as was the practice until about 10 years ago. He said under the State zoning enabling act CUPs may be reviewed and approved by (a) a specified individual, (b) the Planning Commission, or (c) the Township Board, and currently in Northfield Township the Planning Commission makes a recommendation and the final decision is made by the Township Board. He said if the Board wants to retain the right to make these decisions the Commission will not consider it further.

Dockett said he does not feel qualified to make decisions on planning issues, so he would be in favor of the Planning Commission being the deciding body. In answer to a question from Thomas, Lewan said whether the Commission recommends approval or denial, the request must still be sent to the Board for final disposition.

Chockley said the Planning Commission considers CUP requests seriously because CUPs granted run with the land. She said most Planning Commissioners have extensive planning training, and having the decision made at that level can remove a lot of politics from the decision. Otto said she feels it is a cop out for Board members to say they do not have the necessary expertise to make a decision. She said it is their responsibility to educate themselves about issues. Regarding the issue of politics, Otto said there are checks and balances in all facets of Township government, and it is no different with planning issues.

Chick said the Planning Commission would certainly like Board members to be fully informed about all planning issues, but in reality they are not, rather they just receive documents to consider in making decisions. She said the Board of Trustees are elected, but Commissioners are appointed by those Board members, and Commissioners do their due diligence and are representative of the public at large in their experience and the geographical distribution of where they live. Referring to another comment by Chick, Otto said the decisions regarding rezonings and variances are final because that is based in State statute.

Dignan said although Planning Commissioners may spent dozens of hours on a single CUP request, he does not expect that Board members will have the time to do that. He said Commissioners also depend on input from experts. He said he understands why the Township Board took this responsibility for itself and it is an interesting

discussion to have. Otto said it has been about 10 years since the final decision on CUPs was taken on by the Board and it has been working.

Thomas asked if the Planning Commission is unified in wanting this responsibility. Iaquinto said it is, which is why the discussion is being brought to the Board. Thomas said the Board certainly should not have the role of reviewing site plans, but he thinks when it comes to the issue of deciding uses of either body is capable.

In answer to a question from Engstrom, Dignan said the Grand Sakwa case involved a rezoning which by State statute had to be decided by the Township Board. In answer to another question from Engstrom, Lewan said site plans currently do not come to the Township Board for approval, but State law would allow that to happen. Fink noted that in the CUP request by D&G Landscaping which was referenced by members of the public the issue being decided was the CUP, not the site plan.

Fink said this is a policy consideration, and the pros and cons have clearly been discussed. In answer to a question from Fink, Lewan said the Township currently requires a preliminary site plan as part of a CUP submittal, but if the Township Board would like to have more information at the time it considers a CUP those requirements could be included in the ordinance. Iaquinto said he would be concerned about doing that because requiring a lot more information would result in the applicant incurring considerable cost without knowing whether their requested use would be allowed. Thomas said should not happen.

Thomas said he would like to see this put on an agenda along with a list of pros and cons, and he said he would also like the D&G request to be forgotten because it is not a good idea to make policy based on a single past decision.

Lewan said he understands that Fink was not suggesting that full engineering plans be submitted as part of a CUP proposal. He said, however, that the site plan review process is very open-ended, and if the Board thinks having a land use plan would help it make a decision about a CUP, either the Planning Commission or the Board may ask for that information as part of the CUP process. Fink said the types of things he was thinking would help the Board make a decision about a CUP are usually already submitted at that point.

Chick said the discussion about whether the Commission or Board should make this decision started before the D&G application was made. Darden said she was not on the Planning Commission when the D&G proposal was considered, and from her point of view the reason to have the Planning Commission make these decisions is that it has more time to consider them.

Chockley said she appreciates that Thomas served on the Planning Commission for a long time and brings that experience to the Board, and that the entire Board is a good group for the Commission to work with.

It was agreed to put this on a future Township Board workshop agenda for further consideration. Fink said he will work with Lewan on preparing a document listing the pros and cons and other information.

7.
Planning Initiatives Desired by Township Board

Chockley referred to the list of projects the Planning Commission is considering. She noted that many of these projects have originated outside the Commission (from the DDA, Board, ZBA, etc.), and the Commission is also interested in hearing from residents. She quickly reviewed the list, and made comments, including:

- The Commission will continue to work on revising the zoning ordinance.

- There has been a lot of interest in bike paths and trails for safe walking and exercise. She said this is something the Parks & Recreation Board should also work on. Thomas said it would be a good idea to have a Planning Commission representative on the Parks & Recreation Board. It was agreed to do this at the next Commission meeting. Dignan suggested possible routes for connecting people to the downtown area more easily.

- Studying traffic flow downtown and parking issues have been discussed for a long time, and these should probably be done in concert with the DDA.

- The lack of a municipal water supply has been brought up from time-to-time as being a possible hindrance to commercial development. Fink said the problem with something like this is always how it will be paid for, but it is correctly a topic of joint discussion between the Planning Commission and Township Board. He questioned whether easements could be obtained as new developments come in for future water line placement.

  In answer to a question from Chick, Lewan said lack of sewer is a much larger impediment to development than lack of water as long as well water is available. He said it still can be an impediment, however, and it is a firefighting issue. He said this is currently an issue in another community he works with, specifically regarding building codes, and when the study they are doing is complete he will share the results with Northfield Township.

  Dockett said a municipal water supply would be too expensive and water is readily available.

- Regarding solar and wind energy systems, Chockley questioned whether the Township has the ability to eliminate or abate taxes on these improvements. She said if they are taxed at the cost of their installation it would negate the savings realized in lowered energy costs. Fink said these systems are considered personal property in Michigan, and abatement can be

granted but only in commercial situations. He said this deserves some creative research. He said he is not an assessor, but the value of a property would increase with improvements of this type.

Dignan said on the contrary he sees these as a utility—such as a TV antenna—so he does not see how it would be taxable.

Lewan noted that at the Commission's April 2nd meeting he will be presenting a site plan review workshop for Commissioners. He said Board members and the public are welcome to attend. He said his firm's retainer agreement includes an annual training of this type. Dignan said he will invite ZBA members to this as well.

Regarding the issue of new residential developments, Otto said Shadowood Farm cannot create a special assessment district (SAD) for maintenance of their roads because the streets are privately owned. She said how to pay to maintain the roads is a constant topic of concern for residents and she would like to see developments of these types prevented in the future. Lewan said in a condo or site condo development the roads can be public or private, and this is the choice of the developer. He said in Shadowood Farms the decision may have been made for design purposes or to save money.

Lewan said the Washtenaw County Road Commission is not accepting any new roads for maintenance because of severe budget constraints. Engstrom noted than in a similar development, Eagle Gardens, the County does plow the roads, but it does not have money for maintenance.

Otto noted it is good to see that Zoning Board of Appeals issues are being addressed by the Planning Commission.

SECOND CALL TO THE PUBLIC

CUP Approval by Commission or Board. David Perry, 9411 Earhart Road, said the case of D&G cannot be set aside when considering the issue of whether the Board or Planning Commission should make the final decision on conditional use permit (CUP) applications. He said the Township Board as the elected representatives should make these decisions. Kathy Nieman, 9355 Earhart Road, agreed.

Nieman also said the signage requirement for rezonings should not be removed until a requirement for such signs is included in the overall public hearings section of the zoning ordinance.

BOARD MEMBER COMMENTS

- Chockley agreed with Kathy Nieman that the requirement for signage for rezoning requests should not be removed from the zoning ordinance until a requirement such signs is included in the overall public hearings section. She said this will be discussed by the Commission.
- Chockley noted that the landscaping use that D&G is involved in is only allowed in AR zoning, so perhaps the ordinance should be changed to allow those uses in a light industrial district.
- Board members and Planning Commissioners thanked each other for their input during the meeting.

ADJOURNMENT

▶ **Motion:** Engstrom moved, Chick supported, that the meeting be adjourned.
Motion carried 6—0 on a voice vote.

The meeting adjourned at 9:34P.M.

Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~;
Wording added is underlined.

Approved by the Township Board on _____, 2014.

_____
Michele K. Manning, Clerk

Official minutes of all meetingsare available on the Township's website at
http://twp-northfield.org/board_of_trustees_minutes_and_agendas/index.php

INVOICE GL DISTRIBUTION REPORT FOR NORTHFIELD TOWNSHIP
EXP CHECK RUN DATES 04/10/2014 - 04/10/2014
JOURNALIZED
OPEN

"OPEN"

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check
Fund 101 GENERAL FUND					
Dept 000					
101-000-045	WL SPEC ASSESS RECEIVABLE-CURRE	TETRA TECH INC	WHITMORE LAKE RD SAD DESIGN ENGINEERI	13,547.50	
		Total For Dept 000		13,547.50	
Dept 253 TREASURER					
101-253-803	LEGAL	PAUL E BURNS	MARCH, 2014 RETAINER, LITIGATION	500.00	
		Total For Dept 253 TREASURER		500.00	
Dept 257 ASSESSING					
101-257-860	FUEL & MILEAGE	JAY SINGH	JAN-MARCH, 2014 MILEAGE	144.32	
		Total For Dept 257 ASSESSING		144.32	
Dept 265 HALL AND GROUNDS					
101-265-727	SUPPLIES	QUILL CORP	03/14/14 ORDER: PENS, FOLDERS, BINDER	77.98	
101-265-938	CHARGEBACKS - PRIOR TAX YEARS	WASHTENAW COUNTY TREASUR	01/14 MTT/STC INVOICE	59.97	
		Total For Dept 265 HALL AND GROUNDS		137.95	
Dept 270 LEGAL/PROFESSIONAL					
101-270-803	LEGAL	PAUL E BURNS	MARCH, 2014 RETAINER, LITIGATION	7,785.63	
101-270-927	ALLOCATE TO DEPARTMENTS	PAUL E BURNS	MARCH, 2014 RETAINER, LITIGATION	(3,800.00)	
		Total For Dept 270 LEGAL/PROFESSIONAL		3,985.63	
Dept 666 COMMUNITY CENTER					
101-666-930	REPAIRS & MAINTENANCE	ALLIANCE WINDOW CLEANING	SENIOR CENTER WINDOW CLEANING INSIDE	58.00	
		Total For Dept 666 COMMUNITY CENTER		58.00	
		Total For Fund 101 GENERAL FUND		18,373.40	
Fund 207 LAW ENFORCEMENT FUND					
Dept 270 LEGAL/PROFESSIONAL					
207-270-803	LEGAL	PAUL E BURNS	MARCH, 2014 RETAINER, LITIGATION	3,300.00	
		Total For Dept 270 LEGAL/PROFESSIONAL		3,300.00	
Dept 301 OPERATING COSTS					
207-301-727	SUPPLIES	WARDS DO-IT CENTER	DISH SOAP, DETERGENT, BACTERIA TREATM	19.05	
207-301-741	UNIFORMS/GEAR & ALLOWANCE	NORTH EASTERN UNIFORMS &	2 TACTICAL SHIRTS AND 2 NAME PLATES	108.98	
207-301-938	CHARGEBACKS - PRIOR TAX YEARS	WASHTENAW COUNTY TREASUR	01/14 MTT/STC INVOICE	191.88	
		Total For Dept 301 OPERATING COSTS		319.91	
		Total For Fund 207 LAW ENFORCEMENT FUND		3,619.91	
Fund 216 MEDICAL RESCUE FUND					
Dept 301 OPERATING COSTS					
216-301-727	SUPPLIES	HAWK LABELING SYSTEMS	212BWS 1/2" BLACK-ON WHITE SINGLE	50.65	
216-301-727	SUPPLIES	RICOH USA, INC.	TRI-BANDED RIC SAV LAN TONER TYPE 212	41.94	
216-301-818	CONTRACTUAL SERVICES	WASHTENAW CO TECHNICAL R	S. BOUND US-23 & 6 MILE RD	3,910.60	
216-301-938	CHARGEBACKS - PRIOR TAX YEARS	WASHTENAW COUNTY TREASUR	01/14 MTT/STC INVOICE	85.81	
		Total For Dept 301 OPERATING COSTS		4,089.00	
Dept 333 TRANSPORTATION					
216-333-930	REPAIRS & MAINTENANCE	SPEARS FIRE & SAFETY SRV	3/14/14 HYDRO TEST HIGH PRESSURE CYLI	100.00	
		Total For Dept 333 TRANSPORTATION		100.00	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check
Fund 216 MEDICAL RESCUE FUND					
			Total For Fund 216 MEDICAL RESCUE FUND	4,189.00	
Fund 370 PUBLIC SAFETY BLDG DEBT FD					
Dept 301 OPERATING COSTS					
370-301-818	CONTRACTUAL SERVICES	GEN POWER PRODUCTS INC	INSPECTION AGREEMENT	463.50	
370-301-938	CHARGEBACKS - PRIOR TAX YEARS	WASHTENAW COUNTY TREASUR	01/14 MTT/STC INVOICE	42.74	
			Total For Dept 301 OPERATING COSTS	506.24	
			Total For Fund 370 PUBLIC SAFETY BLDG DEBT FD	506.24	
Fund 571 WASTEWATER TREATMENT FUND					
Dept 000					
571-000-302	BOND PAYABLE - 1992	US BANK, N.A.	2004B LGLP-SRS-NORTHFIELD TWP #5	35,000.00	
571-000-305	97 EXP & 8 MILE BONDS	WASHTENAW COUNTY TREASUR	4/14/14 NORTHFIELD SEWER DR 5.1.14	329,400.00	
			Total For Dept 000	364,400.00	
Dept 301 OPERATING COSTS					
571-301-727	SUPPLIES	QUILL CORP	3/13/14 ORDER: TOWELS, BATH TISSUE, W	67.09	
571-301-727	SUPPLIES	QUILL CORP	3/13/14 ORDER: FEDERAL COMPLIANCE POS	15.99	
571-301-740	OPERATING SUPPLIES	CHEMCO PRODUCTS INC	15 - 55#, P504 (POLYMER)	2,970.00	
571-301-740	OPERATING SUPPLIES	NCL OF WISCONSIN, INC.	LAB SUPPLIES, WWTP	1,051.31	
571-301-817	LAB & TESTING	BRIGHTON ANALYTICAL LLC	2 - OIL/GREASE BY EPA, 1664	60.00	
571-301-930	REPAIRS & MAINTENANCE	ARBOR SPRINGS WATER CO I	5 - 5 GAL WATER	28.75	
571-301-930	REPAIRS & MAINTENANCE	BEAVER RESEARCH CO	CONVERT. RUST CONTROL/WASP KILLER	455.00	
571-301-930	REPAIRS & MAINTENANCE	NORTHWEST PIPE & SUPPLY,	1" TECH TITE, 8 OZ. GREEN STUFF!	24.99	
571-301-930	REPAIRS & MAINTENANCE	TOMZ WELDING	CLEAN PAINT, WELD PATCH, ORDER/ROLL P	225.00	
			Total For Dept 301 OPERATING COSTS	4,898.13	
Dept 528 O & M - BOND & INTEREST					
571-528-954	AGENT FEES	WASHTENAW COUNTY TREASUR	4/14/14 NORTHFIELD SEWER DR 5.1.14	558.45	
571-528-989	INTEREST 1992 BOND	US BANK, N.A.	2004B LGLP-SRS-NORTHFIELD TWP #5	8,369.38	
571-528-995	DEBT SERVICE - INTEREST	WASHTENAW COUNTY TREASUR	4/14/14 NORTHFIELD SEWER DR 5.1.14	26,313.88	
			Total For Dept 528 O & M - BOND & INTEREST	35,241.71	
			Total For Fund 571 WASTEWATER TREATMENT FUND	404,539.84	
Fund 883 DISTRICT #3 HORSESHOE LAKE					
Dept 301 OPERATING COSTS					
883-301-930	REPAIRS & MAINTENANCE	KENNEDY INDUSTRIES INC	NORTHFIELD TWP, FLYGT, 3085 PARTS	2,524.80	
			Total For Dept 301 OPERATING COSTS	2,524.80	
			Total For Fund 883 DISTRICT #3 HORSESHOE LAKE	2,524.80	
Fund 890 N.T. SEWER DISTRICT					
Dept 000					
890-000-314	BONDS PAYABLE-NT SEWER	WASHTENAW COUNTY TREASUR	4/14/14 NORTHFIELD SEWER DR 5.1.14	210,600.00	
			Total For Dept 000	210,600.00	
Dept 905 DEBT SERVICE					
890-905-954	AGENT FEES	WASHTENAW COUNTY TREASUR	4/14/14 NORTHFIELD SEWER DR 5.1.14	357.05	
890-905-998	INTEREST NT BOND	WASHTENAW COUNTY TREASUR	4/14/14 NORTHFIELD SEWER DR 5.1.14	16,823.62	
			Total For Dept 905 DEBT SERVICE	17,180.67	
			Total For Fund 890 N.T. SEWER DISTRICT	227,780.67	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check
			Total For All Funds:	661,533.86	

--- FUND TOTALS BY VENDOR ---

Fund 101 GENERAL FUND		
0134.3	- ALLIANCE WINDOW CLEANING	58.00
0255	- PAUL E BURNS	4,485.63
1750	- QUILL CORP	77.98
2022.00	- TETRA TECH INC	13,547.50
2247.2	- WASHTENAW COUNTY TREASURER	59.97
2539	- JAY SINGH	144.32
TOTAL FUND 101 GENERAL FUND		18,373.40
Fund 207 LAW ENFORCEMENT FUND		
0255	- PAUL E BURNS	3,300.00
2247.2	- WASHTENAW COUNTY TREASURER	191.88
9804	- NORTH EASTERN UNIFORMS & EQUIPMENT	108.98
MISC	- MISC VENDOR	19.05
TOTAL FUND 207 LAW ENFORCEMENT FUND		3,619.91
Fund 216 MEDICAL RESCUE FUND		
0822.2	- HAWK LABELING SYSTEMS	50.65
1973	- SPEARS FIRE & SAFETY SRVCS INC	100.00
2247.2	- WASHTENAW COUNTY TREASURER	85.81
MISC	- MISC VENDOR	3,952.54
TOTAL FUND 216 MEDICAL RESCUE FUND		4,189.00
Fund 370 PUBLIC SAFETY BLDG DEBT FD		
0733.10	- GEN POWER PRODUCTS INC	463.50
2247.2	- WASHTENAW COUNTY TREASURER	42.74
TOTAL FUND 370 PUBLIC SAFETY BLDG DEBT F		506.24
Fund 571 WASTEWATER TREATMENT FUND		
0170	- ARBOR SPRINGS WATER CO INC	28.75
0211.36	- BEAVER RESEARCH CO	455.00
0262	- BRIGHTON ANALYTICAL LLC	60.00
0324	- CHEMCO PRODUCTS INC	2,970.00
1750	- QUILL CORP	83.08
2114.3	- US BANK, N.A.	43,369.38
2247.2	- WASHTENAW COUNTY TREASURER	356,272.33
MISC	- MISC VENDOR	249.99
NCL	- NCL OF WISCONSIN, INC.	1,051.31
TOTAL FUND 571 WASTEWATER TREATMENT FUND		404,539.84
Fund 883 DISTRICT #3 HORSESHOE LAKE		
1110	- KENNEDY INDUSTRIES INC	2,524.80
TOTAL FUND 883 DISTRICT #3 HORSESHOE LAK		2,524.80
Fund 890 N.T. SEWER DISTRICT		
2247.2	- WASHTENAW COUNTY TREASURER	227,780.67
TOTAL FUND 890 N.T. SEWER DISTRICT		227,780.67

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 03/11/2014 - 04/03/2014

"PAID"

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
03/13/2014	MIF	37330	CARLISLE, WORTMAN ASSOCIATES, IN	PLANNER FEES	801	412	1,890.00
				PLANNER FEES	801	412	45.00
				PLANNER FEES	801	412	840.00
				PLANNER FEES	801	412	1,280.00
				PLANNER FEES	801	412	450.00
				CHECK MIF 37330 TOTAL FOR FUND 101:			4,505.00
03/13/2014	MIF	37336*#	J & M LANDSCAPING	GROUNDS/CLEANG/JANITORL SERVIC	816	265	482.40
				GROUNDS/CLEANG/JANITORL SERVIC	816	666	643.20
				CHECK MIF 37336 TOTAL FOR FUND 101:			1,125.60
03/13/2014	MIF	37337	KENT COMMUNICATIONS INC	SUPPLIES	727	257	148.98
				POSTAGE	851	257	199.20
				CHECK MIF 37337 TOTAL FOR FUND 101:			348.18
03/13/2014	MIF	37338	LAW OFFICE OF PAUL E. BURNS	LEGAL	803	270	6,515.98
03/13/2014	MIF	37339	MICHIGAN MUNICIPAL LEAGUE	PRINTING & PUBLICATIONS	900	101	170.60
03/13/2014	MIF	37340	MTA	TRAINING & DEVELOPMENT	957	172	141.00
03/13/2014	MIF	37342	NATIONAL COUNCIL ON AGING	MEMBERSHIP DUES	807	666	145.00
03/13/2014	MIF	37346*#	PITTSFIELD TOWNSHIP	CODE ENFORCEMENT	809	412	620.00
				CODE ENFORCEMENT	809	412	482.50
				CHECK MIF 37346 TOTAL FOR FUND 101:			1,102.50
03/13/2014	MIF	37351	STATE OF MICHIGAN	WL SPEC ASSESS RECEIVABLE-CURRENT	045	000	250.00
03/13/2014	MIF	37352	TETRA TECH INC	WL SPEC ASSESS RECEIVABLE-CURRENT	045	000	18,618.50
03/13/2014	MIF	37354	WARDS DO-IT CENTER	REPAIRS & MAINTENANCE	930	265	5.64
03/13/2014	MIF	37355	WASHTEANW COUNTY ROAD COMMISSION	WL SPEC ASSESS RECEIVABLE-CURRENT	045	000	250.00
03/13/2014	MIF	37356	WASHTENAW CO WATER RESOURCE COMM	WL SPEC ASSESS RECEIVABLE-CURRENT	045	000	250.00
03/18/2014	MIF	266(E)*#	PAYROLL	SALARIES	701	171	480.76
				SOCIAL SECURITY	715	171	(5.61)
				SALARIES	701	172	2,961.54
				CLERICAL/DEP /SUPER/ELECTION	704	172	896.00
				SOCIAL SECURITY	715	172	463.52
				PENSION	718	172	296.14

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CONTROLLER	722	172	2,201.60
				SALARIES	701	215	480.76
				DEPUTY SALARIES	703	215	1,589.06
				SOCIAL SECURITY	715	215	158.34
				SALARIES	701	253	480.76
				DEPUTY SALARIES	703	253	2,471.26
				CLERICAL/DEP /SUPER/ELECTION	704	253	884.50
				SOCIAL SECURITY	715	253	293.49
				PENSION	718	253	157.68
				ASSESSOR	713	257	2,363.07
				SOCIAL SECURITY	715	257	180.77
				PENSION	718	257	236.30
				JANITORIAL SALARIES	710	265	440.00
				SOCIAL SECURITY	715	265	33.66
				ZBA SALARIES	707	412	400.00
				SOCIAL SECURITY	715	412	61.20
				PLANN COMM	726	412	400.00
				SALARIES	701	666	1,365.38
				SOCIAL SECURITY	715	666	104.45
				PENSION	718	666	136.52
				CHECK MIF 266(E) TOTAL FOR FUND 101:			19,531.15
03/19/2014	MIF	37362*#	AT&T	COMMUNICATION	850	265	335.80
03/19/2014	MIF	37363*#	AUTOMATED RESOURCE MGT INC	SUPPLIES	727	265	56.84
03/19/2014	MIF	37365	BS&A SOFTWARE	COMPUTER	972	900	991.67
03/19/2014	MIF	37369*#	DTE ENERGY	UTILITIES	920	265	32.65
03/19/2014	MIF	37372*#	INTEGRYS ENERGY SERVICES, INC.	UTILITIES	920	265	10.48
				UTILITIES	920	666	64.91
				CHECK MIF 37372 TOTAL FOR FUND 101:			75.39
03/19/2014	MIF	37373*#	MICHIGAN OFFICE SOLUTIONS	SUPPLIES	727	666	18.00
03/19/2014	MIF	37374	MICRO TECH SERVICES INC	REPAIRS & MAINTENANCE	930	265	90.00
03/19/2014	MIF	37375#	MLIVE MEDIA GROUP	PRINTING & PUBLICATIONS	900	247	506.00
				PRINTING & PUBLICATIONS	900	412	222.13
				CHECK MIF 37375 TOTAL FOR FUND 101:			728.13

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
03/19/2014	MIF	37378	PITNEY BOWES INC	SUPPLIES	727	265	175.08
03/19/2014	MIF	37381#	SIGNARAMA BRIGHTON	SUPPLIES	727	412	25.00
				SUPPLIES	727	666	25.00
				CHECK MIF 37381 TOTAL FOR FUND 101:			50.00
03/19/2014	MIF	37382	STAPLES CREDIT PLAN	SUPPLIES	727	265	159.99
03/19/2014	MIF	37385	TERMINIX	REPAIRS & MAINTENANCE	930	666	37.00
03/19/2014	MIF	37386	TRI-COUNTY SUPPLY, INC	SUPPLIES	727	666	129.82
03/19/2014	MIF	37393*#	WELLS FARGO FINANCIAL LEASING	RENTAL EQUIPMENT	940	265	206.74
03/20/2014	MIF	37395*#	AT&T	COMMUNICATION	850	666	111.11
03/20/2014	MIF	37396	FRITZ NELSON	SCC TRIPS/PROGRAMS	812	666	40.56
03/20/2014	MIF	37397	SALLY MARTTILA	SCC TRIPS/PROGRAMS	812	666	125.00
03/27/2014	MIF	37401#	HOWARD FINK	FUEL & MILEAGE	860	172	255.38
				TRAINING & DEVELOPMENT	957	172	88.47
				SCC TRIPS/PROGRAMS	812	666	34.10
				CHECK MIF 37401 TOTAL FOR FUND 101:			377.95
03/27/2014	MIF	37403*#	LINCOLN NATIONAL LIFE INSURANCE	LIFE/DISB. INSURANCE	717	172	92.97
				LIFE/DISB. INSURANCE	717	253	43.92
				LIFE/DISB. INSURANCE	717	257	75.42
				LIFE/DISB. INSURANCE	717	666	150.42
				CHECK MIF 37403 TOTAL FOR FUND 101:			362.73
03/27/2014	MIF	37404*#	VERIZON WIRELESS MESSAGING SVC	COMMUNICATION	850	172	50.34
03/27/2014	MIF	37405	WILLIAM J. LENAGHAN	CODE ENFORCEMENT	809	412	400.00
03/28/2014	MIF	267(E)*#	PAYROLL	SALARIES	701	101	1,874.97
				SOCIAL SECURITY	715	101	143.44
				SALARIES	701	171	480.76
				SOCIAL SECURITY	715	171	(22.79)
				SALARIES	701	172	2,961.54
				CLERICAL/DEP /SUPER/ELECTION	704	172	906.50
				SOCIAL SECURITY	715	172	452.58

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				PENSION	718	172	296.14
				CONTROLLER	722	172	2,048.00
				SALARIES	701	215	480.76
				DEPUTY SALARIES	703	215	1,246.88
				SOCIAL SECURITY	715	215	132.16
				SALARIES	701	253	480.76
				DEPUTY SALARIES	703	253	1,820.83
				CLERICAL/DEP /SUPER/ELECTION	704	253	728.63
				SOCIAL SECURITY	715	253	231.82
				PENSION	718	253	157.68
				ASST ASSESSOR	709	257	701.25
				ASSESSOR	713	257	2,363.07
				SOCIAL SECURITY	715	257	234.42
				PENSION	718	257	236.30
				ZBA SALARIES	707	412	400.00
				SOCIAL SECURITY	715	412	30.60
				SALARIES	701	666	1,365.38
				SOCIAL SECURITY	715	666	104.45
				PENSION	718	666	136.52
				CHECK MIF 267(E) TOTAL FOR FUND 101:			19,992.65
03/28/2014	MIF	37406	OPC	SCC TRIPS/PROGRAMS	812	666	252.00
03/28/2014	MIF	37407*#	BLUE CROSS BLUE SHIELD OF MICHIG	HOSPITALIZATION	716	172	796.89
				HOSPITALIZATION	716	666	332.02
				CHECK MIF 37407 TOTAL FOR FUND 101:			1,128.91
03/28/2014	MIF	37408*#	PITNEY BOWES PURCHASE POWER	POSTAGE	851	265	972.89
				POSTAGE	851	666	200.00
				CHECK MIF 37408 TOTAL FOR FUND 101:			1,172.89
03/31/2014	MIF	37410*#	BLUE CROSS BLUE SHIELD OF MICHIG	ACCOUNTS RECEIVABLE - OTHER	070	000	494.28
				HOSPITALIZATION	716	253	494.28
				HOSPITALIZATION	716	257	1,186.30
				HOSPITALIZATION	716	666	(393.76)
				CHECK MIF 37410 TOTAL FOR FUND 101:			1,781.10
04/03/2014	MIF	37414	ARBOR SPRINGS WATER CO INC	SUPPLIES	727	265	5.75
				SUPPLIES	727	265	23.00
				RENTAL EQUIPMENT	940	265	14.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHECK MIF 37414 TOTAL FOR FUND 101:			42.75
04/03/2014	MIF	37415*#	AT&T	COMMUNICATION	850	265	217.27
04/03/2014	MIF	37416*#	AT&T LONG DISTANCE	COMMUNICATION	850	265	562.56
					850	666	6.70
				CHECK MIF 37416 TOTAL FOR FUND 101:			569.26
04/03/2014	MIF	37417*#	AUTOMATED RESOURCE MGT INC	SUPPLIES	727	265	39.95
04/03/2014	MIF	37418*#	CONSUMERS ENERGY	UTILITIES	920	666	134.09
04/03/2014	MIF	37420*#	DTE ENERGY	UTILITIES	920	265	10.41
04/03/2014	MIF	37422*#	DTE ENERGY	UTILITIES	920	448	746.25
				UTILITIES	920	448	2,169.96
				CHECK MIF 37422 TOTAL FOR FUND 101:			2,916.21
04/03/2014	MIF	37423	HORNBACK RECYCLING	REPAIRS & MAINTENANCE	930	666	60.00
04/03/2014	MIF	37424*#	INTEGRYS ENERGY SERVICES, INC.	UTILITIES	920	265	9.01
				UTILITIES	920	666	58.34
				CHECK MIF 37424 TOTAL FOR FUND 101:			67.35
04/03/2014	MIF	37426#	LISA LEMBLE	RECORD SEC	723	215	740.00
				RECORD SEC	723	412	900.00
				CHECK MIF 37426 TOTAL FOR FUND 101:			1,640.00
04/03/2014	MIF	37427*#	MAPS BY WAGNER	SUPPLIES	727	265	120.00
04/03/2014	MIF	37428	MICRO TECH SERVICES INC	COMPUTER	972	900	1,091.58
04/03/2014	MIF	37430*#	PNC BANK	COMMUNICATION	850	265	45.00
04/03/2014	MIF	37431*#	QUILL CORP	SUPPLIES	727	265	293.38
				Total for fund 101 GENERAL FUND			89,088.75

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 207 LAW ENFORCEMENT FUND							
03/13/2014	MIF	37329	BRIGHTON FORD INC	REPAIRS & MAINTENANCE	930	333	357.81
				REPAIRS & MAINTENANCE	930	333	32.24
				CHECK MIF 37329 TOTAL FOR FUND 207:			390.05
03/13/2014	MIF	37332	CRUISERS	REPAIRS & MAINTENANCE	930	333	125.00
03/13/2014	MIF	37343*	NORTH EASTERN UNIFORMS & EQUIPME	UNIFORMS/GEAR & ALLOWANCE	741	301	104.49
03/18/2014	MIF	266(E)*#	PAYROLL	SALARIES-CHIEF/COMMAND OFFICERS	701	226	6,624.83
				SALARIES - FT PATROL OFFICERS	702	226	13,287.10
				CLERICAL	704	226	2,410.88
				SALARIES-PART TIME	708	226	174.32
				JANITORIAL SALARIES	710	226	320.00
				SALARIES-OVERTIME	711	226	2,602.54
				SOCIAL SECURITY	715	226	1,944.60
				PENSION	718	226	2,262.00
				CHECK MIF 266(E) TOTAL FOR FUND 207:			29,626.27
03/19/2014	MIF	37357	67TH DISTRICT COURT	DUE TO OTHERS	214	000	100.00
03/19/2014	MIF	37360	ALPHAGRAPHICS	SUPPLIES	727	301	233.24
03/19/2014	MIF	37361	ARBOR SPRINGS WATER CO INC	SUPPLIES	727	301	54.25
03/19/2014	MIF	37363*#	AUTOMATED RESOURCE MGT INC	SUPPLIES	727	301	65.35
03/19/2014	MIF	37364	BRIGHTON FORD INC	REPAIRS & MAINTENANCE	930	333	55.69
				REPAIRS & MAINTENANCE	930	333	32.24
				CHECK MIF 37364 TOTAL FOR FUND 207:			87.93
03/19/2014	MIF	37367	CRIME PREVENTION ASSOC OF MI	MEMBERSHIP DUES	807	301	30.00
03/19/2014	MIF	37371*#	HEWLETT-PACKARD FINANCIAL SRV. C	COMPUTER	972	301	200.00
03/19/2014	MIF	37376	NORTH EASTERN UNIFORMS & EQUIPME	UNIFORMS/GEAR & ALLOWANCE	741	301	6.95
				UNIFORMS/GEAR & ALLOWANCE	741	301	206.47
				CHECK MIF 37376 TOTAL FOR FUND 207:			213.42
03/19/2014	MIF	37379	SCHOOLCRAFT COLLEGE	TRAINING & DEVELOPMENT	957	226	250.00
03/19/2014	MIF	37384	STATE OF MICHIGAN	MEMBERSHIP DUES	807	301	10.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 207 LAW ENFORCEMENT FUND							
03/19/2014	MIF	37387	TRIANGLE TOWING INC	REPAIRS & MAINTENANCE	930	333	20.00
03/19/2014	MIF	37388	VAL'S SERVICE STATION	REPAIRS & MAINTENANCE	930	333	54.00
03/19/2014	MIF	37389	VERIZON WIRELESS MESSAGING SVC	COMMUNICATION	850	301	314.13
03/19/2014	MIF	37391	WASHTENAW COUNTY TREASURER	DISPATCH SERVICES	820	301	5,278.91
03/19/2014	MIF	37393*#	WELLS FARGO FINANCIAL LEASING	SUPPLIES	727	301	87.50
				REPAIRS & MAINTENANCE	930	301	66.49
				RENTAL EQUIPMENT	940	301	114.91
				CHECK MIF 37393 TOTAL FOR FUND 207:			268.90
03/19/2014	MIF	37394*	WEX BANK	FUEL & MILEAGE	860	333	2,277.15
03/20/2014	MIF	37395*#	AT&T	COMMUNICATION	850	301	633.19
03/26/2014	MIF	37398	STATE OF MICHIGAN	MEMBERSHIP DUES	807	301	10.00
03/27/2014	MIF	37399	14A-3 DISTRICT COURT	DUE TO OTHERS	214	000	750.00
03/27/2014	MIF	37403*#	LINCOLN NATIONAL LIFE INSURANCE	LIFE/DISB. INSURANCE	717	226	727.90
03/28/2014	MIF	267(E)*#	PAYROLL	SALARIES-CHIEF/COMMAND OFFICERS	701	226	7,206.00
				SALARIES - FT PATROL OFFICERS	702	226	14,016.30
				CLERICAL	704	226	2,439.46
				SALARIES-PART TIME	708	226	1,144.25
				SALARIES-OVERTIME	711	226	303.72
				SOCIAL SECURITY	715	226	1,920.89
				PENSION	718	226	2,262.00
				CHECK MIF 267(E) TOTAL FOR FUND 207:			29,292.62
03/28/2014	MIF	37407*#	BLUE CROSS BLUE SHIELD OF MICHIG	HOSPITALIZATION	716	226	6,773.55
03/31/2014	MIF	37410*#	BLUE CROSS BLUE SHIELD OF MICHIG	HOSPITALIZATION	716	226	2,324.70
04/03/2014	MIF	37411	14A-2 DISTRICT COURT	DUE TO OTHERS	214	000	610.00
04/03/2014	MIF	37412	35TH DISTRICT COURT	DUE TO OTHERS	214	000	380.00
04/03/2014	MIF	37416*#	AT&T LONG DISTANCE		850	301	231.06

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 207 LAW ENFORCEMENT FUND							
04/03/2014	MIF	37417*#	AUTOMATED RESOURCE MGT INC	SUPPLIES	727	301	45.94
04/03/2014	MIF	37427*#	MAPS BY WAGNER	SUPPLIES	727	301	120.00
04/03/2014	MIF	37430*#	PNC BANK	MEMBERSHIP DUES	807	301	78.05
				REPAIRS & MAINTENANCE	930	333	26.00
				CHECK MIF 37430 TOTAL FOR FUND 207:			104.05
04/03/2014	MIF	37431*#	QUILL CORP	SUPPLIES	727	301	27.31
04/03/2014	MIF	37433	STATE OF MICHIGAN: 38-6000134	MEMBERSHIP DUES	807	301	145.00
				Total for fund 207 LAW ENFORCEMENT FUND			81,878.41

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 216 MEDICAL RESCUE FUND							
03/13/2014	MIF	37325	APOLLO FIRE EQUIPMENT	SUPPLIES	727	301	276.57
03/13/2014	MIF	37334	EMERGENCY VEHICLES PLUS	REPAIRS & MAINTENANCE	930	333	356.14
				REPAIRS & MAINTENANCE	930	333	507.99
				REPAIRS & MAINTENANCE	930	333	696.90
				CHECK MIF 37334 TOTAL FOR FUND 216:			1,561.03
03/13/2014	MIF	37335	EMERGENT HEALTH PARTNERS	DISPATCH SERVICES	820	301	882.07
03/13/2014	MIF	37336*#	J & M LANDSCAPING	GROUNDS/CLEANG/JANITORL SERVIC	816	265	482.40
03/13/2014	MIF	37343*	NORTH EASTERN UNIFORMS & EQUIPME	UNIFORMS/GEAR & ALLOWANCE	741	301	18.95
03/13/2014	MIF	37349	SOUTHEASTERN MI. FIRE CHIEFS	TRAINING & DEVELOPMENT	957	226	105.00
03/13/2014	MIF	37353	TIME EMERGENCY EQUIPMENT LLC	EQUIPMENT	970	900	1,339.00
03/18/2014	MIF	266(E)*#	PAYROLL	CHIEF SALARY	701	226	2,961.54
				DUTY SHIFT P-TIME	702	226	4,704.00
				ADMINISTRATIVE ASSISTANT	705	226	221.65
				PAID ON CALL	708	226	974.47
				SOCIAL SECURITY	715	226	694.44
				PENSION	718	226	296.14
				TRAINING WAGES	958	226	216.00
				CHECK MIF 266(E) TOTAL FOR FUND 216:			10,068.24
03/19/2014	MIF	37358	ACCUMED BILLING, INC.	CONTRACTUAL SERVICES	818	301	26.77
03/19/2014	MIF	37362*#	AT&T	COMMUNICATION	850	301	181.37
03/19/2014	MIF	37363*#	AUTOMATED RESOURCE MGT INC	SUPPLIES	727	301	102.29
03/19/2014	MIF	37369*#	DTE ENERGY	UTILITIES	920	301	98.55
03/19/2014	MIF	37371*#	HEWLETT-PACKARD FINANCIAL SRV. C	COMPUTER	972	900	58.63
03/19/2014	MIF	37377	ONE SOURCE JANITORIAL SUPPLY, LL	SUPPLIES	727	301	186.32
03/19/2014	MIF	37394*	WEX BANK	FUEL & MILEAGE	860	333	1,072.99
03/27/2014	MIF	37402*	INTEGRYS ENERGY SERVICES, INC.	UTILITIES	920	301	90.90

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 216 MEDICAL RESCUE FUND							
03/27/2014	MIF	37403*#	LINCOLN NATIONAL LIFE INSURANCE	LIFE/DISB. INSURANCE	717	226	80.58
03/27/2014	MIF	37404*#	VERIZON WIRELESS MESSAGING SVC	COMMUNICATION	850	301	144.73
03/28/2014	MIF	267(E)*#	PAYROLL	CHIEF SALARY	701	226	2,961.54
				DUTY SHIFT P-TIME	702	226	4,704.00
				ADMINISTRATIVE ASSISTANT	705	226	209.56
				PAID ON CALL	708	226	1,192.06
				SOCIAL SECURITY	715	226	723.24
				PENSION	718	226	296.14
				TRAINING WAGES	958	226	387.00
				CHECK MIF 267(E) TOTAL FOR FUND 216:			10,473.54
03/28/2014	MIF	37407*#	BLUE CROSS BLUE SHIELD OF MICHIG	HOSPITALIZATION	716	226	996.11
04/03/2014	MIF	37413	AMERIGAS PROPANE L.P.	UTILITIES	920	301	2,113.36
04/03/2014	MIF	37415*#	AT&T	COMMUNICATION	850	301	119.06
04/03/2014	MIF	37416*#	AT&T LONG DISTANCE		850	301	13.15
04/03/2014	MIF	37417*#	AUTOMATED RESOURCE MGT INC	SUPPLIES	727	301	71.91
04/03/2014	MIF	37420*#	DTE ENERGY	UTILITIES	920	301	193.60
04/03/2014	MIF	37424*#	INTEGRYS ENERGY SERVICES, INC.	UTILITIES	920	301	92.01
04/03/2014	MIF	37427*#	MAPS BY WAGNER	SUPPLIES	727	301	530.00
04/03/2014	MIF	37429	ONE SOURCE JANITORIAL SUPPLY, LL	SUPPLIES	727	301	49.99
04/03/2014	MIF	37430*#	PNC BANK	TRAINING & DEVELOPMENT	957	226	201.34
				FUEL & MILEAGE	860	333	195.11
				CHECK MIF 37430 TOTAL FOR FUND 216:			396.45
04/03/2014	MIF	37431*#	QUILL CORP		727	301	27.31
				Total for fund 216 MEDICAL RESCUE FUND			31,852.88

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 230 DONATION FUND							
03/19/2014	MIF	37392	WASTE MANAGEMENT OF MI	DONATIONS - EVENTS/COMMUNITY PROJECTS	904	301	12.00
				Total for fund 230 DONATION FUND			12.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 248 DOWNTOWN DEVELOPMENT AUTH							
03/13/2014	MIF	37347	POWELL CONSTRUCTION &EXCAVATING	GROUNDS/CLEANG/JANITORL SERVIC	816	301	1,000.00
				Total for fund 248 DOWNTOWN DEVELOPMENT AUTH			1,000.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 265 NARCOTICS FUND							
03/27/2014	NARC	5031	CANTON POLICE DEPARTMENT	FORFEITURE SHARING	899	301	6,540.47
03/27/2014	NARC	5032	LIVEVIEWGPS, INC.(LIVE VIEW GPS)	FORFEITURE SHARING	899	301	1,005.60
03/27/2014	NARC	5033	WASHTENAW CTY. SHERRIF'S DEPARTM	FORFEITURE SHARING	899	301	6,540.47
				Total for fund 265 NARCOTICS FUND			14,086.54

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 266 FEDERAL NARCOTICS FUND							
03/19/2014	FNAR	1019	GUARDIAN TRACKING, LLC	EQUIPMENT	970	900	543.00
				Total for fund 266 FEDERAL NARCOTICS FUND			543.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 271 LIBRARY FUND							
03/13/2014	LIB	14131	ARBOR SPRINGS WATER CO. - LIB	SUPPLIES	727	301	23.00
				RENTAL EQUIPMENT	940	301	18.00
				CHECK LIB 14131 TOTAL FOR FUND 271:			41.00
03/13/2014	LIB	14132	AT&T - UVERSE	COMMUNICATION	850	301	55.00
03/13/2014	LIB	14133	AUDIO EDITIONS	CIRCULATING,REF MATERIALS&PROC	742	301	49.90
				CIRCULATING,REF MATERIALS&PROC	742	301	24.57
				CHECK LIB 14133 TOTAL FOR FUND 271:			74.47
03/13/2014	LIB	14134	CDW GOVERNMENT INC	COMPUTER	972	900	2,124.28
03/13/2014	LIB	14135	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	246.47
03/13/2014	LIB	14136	CONSUMERS ENERGY	UTILITIES	920	301	212.90
03/13/2014	LIB	14137	CULLIGAN	RENTAL EQUIPMENT	940	301	21.00
03/13/2014	LIB	14138	DEMCO	SUPPLIES	727	301	33.72
03/13/2014	LIB	14139	DTE ENERGY	UTILITIES	920	301	318.09
03/13/2014	LIB	14140	WARDS DO-IT CENTER	REPAIRS & MAINTENANCE	930	301	61.96
03/14/2014	LIB	14141	CDW GOVERNMENT INC	COMPUTER	972	900	137.79
03/14/2014	LIB	14142	CLEAN NET OF GREATER MICHIGAN, I	REPAIRS & MAINTENANCE	930	301	350.00
03/14/2014	LIB	14143	FOSTER SWIFT COLLINS & SMITH	LEGAL	803	270	95.00
03/14/2014	LIB	14144	J & M LANDSCAPING	REPAIRS & MAINTENANCE	930	301	490.00
03/14/2014	LIB	14145	MICHIGAN OFFICE SOLUTIONS	SUPPLIES	727	301	65.01
03/14/2014	LIB	14146	PROSOURCE	SUPPLIES	727	301	132.79
03/14/2014	LIB	14147	THE GALE GROUP	CIRCULATING,REF MATERIALS&PROC	742	301	300.00
03/18/2014	LIB	175(E)	PAYROLL-LIB	SALARIES	701	226	1,923.07
				SALARIES	702	226	2,395.99
				ADMINISTRATIVE ASSISTANT	705	226	2,770.15
				SALARIES-PART TIME	708	226	2,539.26
				SOCIAL SECURITY	715	226	736.58
				PENSION	718	226	469.30
				CHECK LIB 175(E) TOTAL FOR FUND 271:			10,834.35
03/19/2014	LIB	14148	AUTOMATED RESOURCE MGT INC	SUPPLIES	727	301	39.78
03/20/2014	LIB	14149	ALLSTAR ALARM LLC	REPAIRS & MAINTENANCE	930	301	207.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 271 LIBRARY FUND							
03/20/2014	LIB	14150	AMAZON.COM	SUPPLIES	727	301	376.10
				CIRCULATING,REF MATERIALS&PROC	742	301	931.71
				CHECK LIB 14150 TOTAL FOR FUND 271:			1,307.81
03/20/2014	LIB	14151	AUDIO EDITIONS	CIRCULATING,REF MATERIALS&PROC	742	301	60.38
03/20/2014	LIB	14152	AVERY COLOR STUDIOS	CIRCULATING,REF MATERIALS&PROC	742	301	78.06
03/20/2014	LIB	14153	EDC EDUCATIONAL SERVICES	CIRCULATING,REF MATERIALS&PROC	742	301	627.02
03/20/2014	LIB	14154	LIBRARY OF MICHIGAN	TRAINING & DEVELOPMENT	957	226	150.00
03/20/2014	LIB	14155	MICHIGAN PUBLIC EMPLOYEE TRUST	HOSPITALIZATION	716	226	4,627.38
03/20/2014	LIB	14156	RANDOM HOUSE, INC	CIRCULATING,REF MATERIALS&PROC	742	301	7.54
03/20/2014	LIB	14157	STAPLES CREDIT PLAN - LIB	SUPPLIES	727	301	66.09
03/20/2014	LIB	14158	THOMSON REUTERS	CIRCULATING,REF MATERIALS&PROC	742	301	126.00
03/20/2014	LIB	14159	WASHTENAW COUNTY TREASURER	CHARGEBACKS - PRIOR TAX YEARS	938	301	56.82
03/20/2014	LIB	14160	XEROX FINANCIAL SERVICES	RENTAL EQUIPMENT	940	301	204.73
03/27/2014	LIB	14161	LINCOLN NATIONAL LIFE INSURANCE	LIFE/DISB. INSURANCE	717	226	154.19
03/28/2014	LIB	176(E)	PAYROLL-LIB	SALARIES	701	226	1,923.07
				ADMINISTRATIVE ASSISTANT	705	226	2,770.15
				SALARIES-PART TIME	708	226	2,495.04
				SOCIAL SECURITY	715	226	549.90
				PENSION	718	226	469.30
				CHECK LIB 176(E) TOTAL FOR FUND 271:			8,207.46
04/03/2014	LIB	14162	ARBOR SPRINGS WATER CO. - LIB	SUPPLIES	727	301	17.25
04/03/2014	LIB	14163	AUTOMATED RESOURCE MGT INC	SUPPLIES	727	301	27.96
04/03/2014	LIB	14164	CONSUMERS ENERGY	UTILITIES	920	301	180.54
04/03/2014	LIB	14165	DEMCO	SUPPLIES	727	301	15.87
04/03/2014	LIB	14166	GENESEE DISTRICT LIBRARY	CIRCULATING,REF MATERIALS&PROC	742	301	22.00
04/03/2014	LIB	14167	KAPCO	SUPPLIES	727	301	149.33
				SUPPLIES	727	301	107.06
				CHECK LIB 14167 TOTAL FOR FUND 271:			256.39
04/03/2014	LIB	14168	THE LIBRARY NETWORK	SUPPLIES	727	301	117.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 271 LIBRARY FUND							
04/03/2014	LIB	14169	USI EDUCATION & GOVENMENT SALES	SUPPLIES	727	301	204.99
				Total for fund 271 LIBRARY FUND			32,356.09

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 287 BUILDING DEPARTMENT FUND							
03/13/2014	MIF	37327	BRANDON ZIRKLE	INSPECTOR EXPENSES	725	301	247.45
03/13/2014	MIF	37333	DINO BONA	INSPECTOR EXPENSES	725	301	65.65
03/13/2014	MIF	37346*#	PITTSFIELD TOWNSHIP	INSPECTOR EXPENSES	725	261	1,720.00
				INSPECTOR EXPENSES	725	261	1,560.00
				CHECK MIF 37346 TOTAL FOR FUND 287:			3,280.00
03/19/2014	MIF	37362*#	AT&T	COMMUNICATION	850	301	65.22
04/03/2014	MIF	37415*#	AT&T	COMMUNICATION	850	301	23.94
				Total for fund 287 BUILDING DEPARTMENT FUND			3,682.26

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 370 PUBLIC SAFETY BLDG DEBT FD							
03/13/2014	MIF	37336*#	J & M LANDSCAPING	GROUNDS/CLEANG/JANITORL SERVIC	816	301	1,608.00
03/13/2014	MIF	37345	OVERHEAD DOOR CO. WHITMORE LAKE	REPAIRS & MAINTENANCE	930	301	80.00
03/19/2014	MIF	37359	ALLIANCE WINDOW CLEANING	REPAIRS & MAINTENANCE	930	301	10.00
				REPAIRS & MAINTENANCE	930	301	10.00
				CHECK MIF 37359 TOTAL FOR FUND 370:			20.00
03/19/2014	MIF	37362*#	AT&T	COMMUNICATION	850	301	263.77
03/19/2014	MIF	37366	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	106.98
03/19/2014	MIF	37369*#	DTE ENERGY	UTILITIES	920	301	1,604.07
03/19/2014	MIF	37372*#	INTEGRYS ENERGY SERVICES, INC.	UTILITIES	920	301	2,296.33
03/19/2014	MIF	37383	STATE OF MICHIGAN	REPAIRS & MAINTENANCE	930	301	185.00
03/27/2014	MIF	37402*	INTEGRYS ENERGY SERVICES, INC.	UTILITIES	920	301	2,093.12
03/31/2014	MIF	37409*#	PNC BANK, N.A.	3 M BOND BLDG AUTH	942	905	179,470.20
				500K CAPITAL IMP	943	905	29,071.90
				3.8 M PSB BOND	945	905	235,000.00
				INTEREST 3 M BOND	987	905	23,111.15
				INTEREST 500K BOND	992	905	3,743.71
				INTEREST 3.8 BOND PSB	994	905	25,850.00
				CHECK MIF 37409 TOTAL FOR FUND 370:			496,246.96
04/03/2014	MIF	37418*#	CONSUMERS ENERGY	UTILITIES	920	301	3,239.43
04/03/2014	MIF	37424*#	INTEGRYS ENERGY SERVICES, INC.	UTILITIES	920	301	1,749.23
04/03/2014	MIF	37425	JLB OF WHITMORE LAKE DBA	REPAIRS & MAINTENANCE	930	301	70.00
04/03/2014	MIF	37431*#	QUILL CORP	SUPPLIES	727	301	27.31
				Total for fund 370 PUBLIC SAFETY BLDG DEBT FD			509,590.20

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND							
03/13/2014	MIF	37326	AT&T	COMMUNICATION	850	301	465.74
03/13/2014	MIF	37328	BRIGHTON ANALYTICAL LLC	LAB & TESTING	817	301	30.00
				LAB & TESTING	817	301	48.75
				CHECK MIF 37328 TOTAL FOR FUND 571:			78.75
03/13/2014	MIF	37331*	CARQUEST AUTO PARTS - WWTP	REPAIRS & MAINTENANCE	930	301	7.58
03/13/2014	MIF	37341	NALCO CROSSBOW WATER	REPAIRS & MAINTENANCE	930	301	176.37
03/13/2014	MIF	37344	NORTHWEST PIPE & SUPPLY, INC	REPAIRS & MAINTENANCE	930	301	35.67
03/13/2014	MIF	37348	SHERWIN-WILLIAMS	REPAIRS & MAINTENANCE	930	301	102.80
				REPAIRS & MAINTENANCE	930	301	51.40
				CHECK MIF 37348 TOTAL FOR FUND 571:			154.20
03/13/2014	MIF	37350	SPRINT/NEXTEL COMMUNICATIONS	COMMUNICATION	850	301	337.79
03/18/2014	MIF	266(E)*#	PAYROLL	SALARIES	701	226	2,328.76
				SALARIES	702	226	9,783.28
				SALARIES-OVERTIME	711	226	582.43
				SOCIAL SECURITY	715	226	971.13
				PENSION	718	226	879.78
				CHECK MIF 266(E) TOTAL FOR FUND 571:			14,545.38
03/19/2014	MIF	37363*#	AUTOMATED RESOURCE MGT INC	SUPPLIES	727	301	19.89
03/19/2014	MIF	37368	DE LAGE LANDEN FINANCIAL SERVICE	RENTAL EQUIPMENT	940	301	69.00
03/19/2014	MIF	37369*#	DTE ENERGY	UTILITIES	920	301	9.99
				UTILITIES	920	301	33.02
				UTILITIES	920	301	40.06
				UTILITIES	920	301	30.16
				UTILITIES	920	301	55.23
				UTILITIES	920	301	18.03
				UTILITIES	920	301	27.89
				UTILITIES	920	301	19.10
				UTILITIES	920	301	488.06
				CHECK MIF 37369 TOTAL FOR FUND 571:			721.54

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND							
03/19/2014	MIF	37372*#	INTEGRYS ENERGY SERVICES, INC.	UTILITIES	920	301	4,419.24
03/19/2014	MIF	37373*#	MICHIGAN OFFICE SOLUTIONS	SUPPLIES	727	301	41.48
03/19/2014	MIF	37380	SHERWIN-WILLIAMS	REPAIRS & MAINTENANCE	930	301	88.69
03/19/2014	MIF	37390	WARDS DO-IT CENTER	REPAIRS & MAINTENANCE	930	301	78.32
03/27/2014	MIF	37400	GLACIAL ENERGY	UTILITIES	920	301	97.39
03/27/2014	MIF	37402*	INTEGRYS ENERGY SERVICES, INC.	UTILITIES	920	301	771.10
03/27/2014	MIF	37403*#	LINCOLN NATIONAL LIFE INSURANCE	LIFE/DISB. INSURANCE	717	226	302.20
03/28/2014	MIF	267(E)*#	PAYROLL	SALARIES	701	226	2,328.76
				SALARIES	702	226	6,889.59
				SOCIAL SECURITY	715	226	705.20
				PENSION	718	226	879.78
				CHECK MIF 267(E) TOTAL FOR FUND 571:			10,803.33
03/28/2014	MIF	37407*#	BLUE CROSS BLUE SHIELD OF MICHIG	HOSPITALIZATION	716	226	4,260.24
03/28/2014	MIF	37408*#	PITNEY BOWES PURCHASE POWER	POSTAGE	851	301	848.10
04/03/2014	MIF	37415*#	AT&T	COMMUNICATION	850	301	225.88
04/03/2014	MIF	37416*#	AT&T LONG DISTANCE		850	301	29.26
04/03/2014	MIF	37417*#	AUTOMATED RESOURCE MGT INC	SUPPLIES	727	301	13.99
04/03/2014	MIF	37418*#	CONSUMERS ENERGY	UTILITIES	920	301	1,875.76
				UTILITIES	920	301	461.84
				UTILITIES	920	301	70.50
				UTILITIES	920	301	27.12
				UTILITIES	920	301	14.58
				UTILITIES	920	301	18.70
				CHECK MIF 37418 TOTAL FOR FUND 571:			2,468.50
04/03/2014	MIF	37420*#	DTE ENERGY	UTILITIES	920	301	18.85

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND							
				UTILITIES	920	301	160.95
				UTILITIES	920	301	51.48
				UTILITIES	920	301	1.40
				UTILITIES	920	301	18.95
				UTILITIES	920	301	41.05
				UTILITIES	920	301	29.52
				UTILITIES	920	301	40.58
				UTILITIES	920	301	71.84
				CHECK MIF 37420 TOTAL FOR FUND 571:			434.62
04/03/2014	MIF	37422*#	DTE ENERGY	UTILITIES	920	301	1,790.05
04/03/2014	MIF	37424*#	INTEGRYS ENERGY SERVICES, INC.	UTILITIES	920	301	46.15
				UTILITIES	920	301	4,287.66
				CHECK MIF 37424 TOTAL FOR FUND 571:			4,333.81
04/03/2014	MIF	37431*#	QUILL CORP	SUPPLIES	727	301	122.96
				SUPPLIES	727	301	17.99
				CHECK MIF 37431 TOTAL FOR FUND 571:			140.95
04/03/2014	MIF	37432	SPRINT/NEXTEL COMMUNICATIONS	COMMUNICATION	850	301	242.50
04/03/2014	MIF	37434	T.H. EIFERT	REPAIRS & MAINTENANCE	930	301	178.00
04/03/2014	MIF	37435#	WARD'S DO IT CENTER	Vendor Credit	202	000	(10.00)
				REPAIRS & MAINTENANCE	930	301	99.92
				CHECK MIF 37435 TOTAL FOR FUND 571:			89.92
				Total for fund 571 WASTEWATER TREATMENT FUND			48,269.48

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 750 PAYROLL FUND							
03/14/2014	PA	3841	COMMAND OFFICERS ASSC'N OF MICHI	UNION DUES	279	000	129.00
03/14/2014	PA	3842	ING LIFE INSURANCE	DEFERRED COMPENSATION			** VOIDED **
03/14/2014	PA	3843	MICHIGAN ASSOC. OF FIREFIGHTERS	UNION DUES	279	000	450.00
03/14/2014	PA	3844	POLICE OFFICERS ASSC'N OF MICHIG	UNION DUES	279	000	322.50
03/14/2014	PA	3845	ING LIFE INSURANCE	DEFERRED COMPENSATION	239	000	1,534.91
03/26/2014	PA	3846	AFLAC	CAFETERIA PLAN	247	000	223.60
03/26/2014	PA	3847	ING LIFE INSURANCE	DEFERRED COMPENSATION	239	000	1,534.91
03/26/2014	PA	3848	MICHIGAN ASSOC OF FIREFIGHTERS	UNION DUES	279	000	30.00
03/26/2014	PA	3849	NORTHFIELD TWP POLICE OFFICERS A	GARNISHMENTS	281	000	58.00
03/26/2014	PA	3850	THIN BLUE LINE	THIN BLUE LINE	215	000	218.00
04/02/2014	PA	172(E)	JOHN HANCOCK	DUE TO PENSION	231	000	8,214.72
04/02/2014	PA	173(E)	MERS	DUE TO PENSION	231	000	5,324.10
				Total for fund 750 PAYROLL FUND			18,039.74

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 815 DIST # 5 SEVEN MILE SEWER							
03/31/2014	MIF	37409*#	PNC BANK, N.A.	BONDS PAYABLE - 2012	306	000	38,457.90
				DEBT SERVICE - INTEREST	995	905	4,952.39
				CHECK MIF 37409 TOTAL FOR FUND 815:			43,410.29
				Total for fund 815 DIST # 5 SEVEN MILE SEWER			43,410.29

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 883 DISTRICT #3 HORSESHOE LAKE							
03/13/2014	MIF	37331*	CARQUEST AUTO PARTS - WWTP	REPAIRS & MAINTENANCE	930	301	66.49
04/03/2014	MIF	37418*#	CONSUMERS ENERGY	UTILITIES	920	301	19.38
				UTILITIES	920	301	19.38
				CHECK MIF 37418 TOTAL FOR FUND 883:			38.76
				Total for fund 883 DISTRICT #3 HORSESHOE LAKE			105.25
				TOTAL - ALL FUNDS			873,914.89

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

William E. Wagner, Jr.
Director of Public
Safety/Fire Chief

Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189
Fire: 734-449-2385 • Fax: 734-449-2521
Police: 734-449-9911 • Fax: 734-449-0511
www.twp.northfield.mi.us

Timothy Greene
Lieutenant
Police Operations

NORTHFIELD TOWNSHIP FIRE DEPARTMENT STATISTICAL REPORT FOR March 2014

April 8, 2014

To The Northfield Township Board of Trustees:

The Northfield Township Fire Department responded to 53 requests for service in March 2014. This is about the same as March 2013 when we responded to56 calls. We are still way ahead of last year but we have leveled off for the month of March

Of the requests for service, 15 were motor vehicle accidents, 8 of the requests were fire related calls and 29 were medical emergency calls. Of the fire calls, 7 were fire alarms both residential and commercial and one was a vehicle fire.

There were no significant structure fires in the Township for the month.

Of the responses for the month 59% were in the Hamlet area of the Township, 37% were in the rural areas of the Township and the remaining were Mutual Aid outside the township.

Mutual Aid calls for the month: We assisted other agencies two times and received assistance 1 time.

The Average response time for the month of March was 5:02.

There were no significant calls for the month which has been a nice break for the fire fighters as well as the budget.

William Wagner
Fire Chief

William E. Wagner, Jr.
Director of Public
Safety/Fire Chief

Northfield Township Public Safety

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Timothy Greene
Lieutenant
Police Operations

April 2014
Director of Public Safety
Board Communication

1. **Fire department training March:** Training for the month of March consisted of Rapid Intervention training, Fire fighter safety and survival and drivers training.

2. **EMS/ HVA:** We did meet with HVA executives. While at the meeting HVA recognized the need for improved ALS response times they still have not promised anything concrete. They have promised to look at several possibilities. I have placed in the packet some of those talking points. Also the next HVA open house is April 9th at 7:30am. I know the Trustees Chick and Otto will be attending with myself.

3. **Flooding update:** So far the winter thaw has gone very well with only minor flooding to date.

4. **Boat:** We have taken possession of the first boat for the Townships Police and Fire Departments. We have volunteers working outfitting the boat. The boat will be used for both routine patrol as well as rescue. We will be having a boating safety class this month.

5. **Live Burn Contract:** As part of your packet I am asking for the approval of a live burn contract that was drafted by Paul Burn's office. We have a farm on Dixboro that we would like to help the owner demolish by burning. We will utilize this property for training over a couple month periods before burning. There is no replacement for controlled live burn training.

6. **Alice training:** Last fall we completed the ALICE training for all school employees. On June 9th we will in conjunction with the Washtenaw County Sheriff's Department be training the staff of the 2 Spiritus Sanctus schools. You will notice that the date has trained from last month's report due to a snow storm. Also included in this training will be some staff from Whitmore Lake schools as well as Christ the King Schools.

7. **Fourth of July Preparation:** We have already started preparing for the Fourth of July celebration. As it stands now we will be having the parade and fireworks on Friday July 4th. The 5/10 K run and splash and Dash will be on Saturday June 28th. We did meet with the Fireworks committee. The show will be the same as last year.

8. **Paid on Call Fire fighters:** Like every other department we are struggling to keep and adequate number of paid on call fire fighters. What I have found is that as the economy improves we are having trouble getting participation of paid on call fire fighters. We have recently lost fire fighters to other full time departments as well as other more stable and better paying full time jobs. I will continue to pursue every option to recruit and retain paid on call but we are no different than everywhere around us it is becoming very difficult.

9. **Calls of significance:** March has settled down and responses have returned to more normal levels. We did not have any calls of significance for the month. We are still however stretching the limits of our personnel staffing budget.

Northfield Township

Ambulance Response Time Improvement Ideas

1. **Continue to implement incremental improvements as HVA finances allow.**

   - Implementation of Medicaid expansion and the Accountable Care Act may provide additional revenues which would allow HVA to improve rural coverage.

2. **Better coordination of responses on the north side of Northfield Township with Livingston County EMS.**

   - HVA provides LCEMS with mutual aid response in Green Oak Township and LCEMS assists us in return. LCA sometimes stages a unit at US23/Silver Lake. Rely on mutual aid more often. This is an HVA call center issue.

3. **Establish a BLS ambulance partnership with Northfield Twp. FD (the HVA "Manchester" model).**

   - Cost: About $10,000 annually borne by HVA.

   - HVA would put a BLS ambulance at NTFD which could respond and begin transport if a regular HVA paramedic ambulance is not available in a timely fashion. It would operate under HVA's license and liability. HVA would provide EMS continuing education for all NTFD firefighters. In case of a transport, NTFD would be compensated for labor costs. Ambulance would rendezvous with HVA paramedics for advanced life support.

4. **Add a new HVA paramedic "E-Unit" in Northfield Township (the "Dexter" model).**

   - Cost: About $300,000 annually. This would stop the clock and begin early ALS intervention.

   - Can Northfield Township help us with this cost, which is unreimbursable? Also, could the cost be shared with Livingston County EMS (putting the E-Unit unit near 8 mile so it benefits Livingston County residents as well)?

5. **Add a new, dedicated paramedic ambulance station in Northfield Township.**

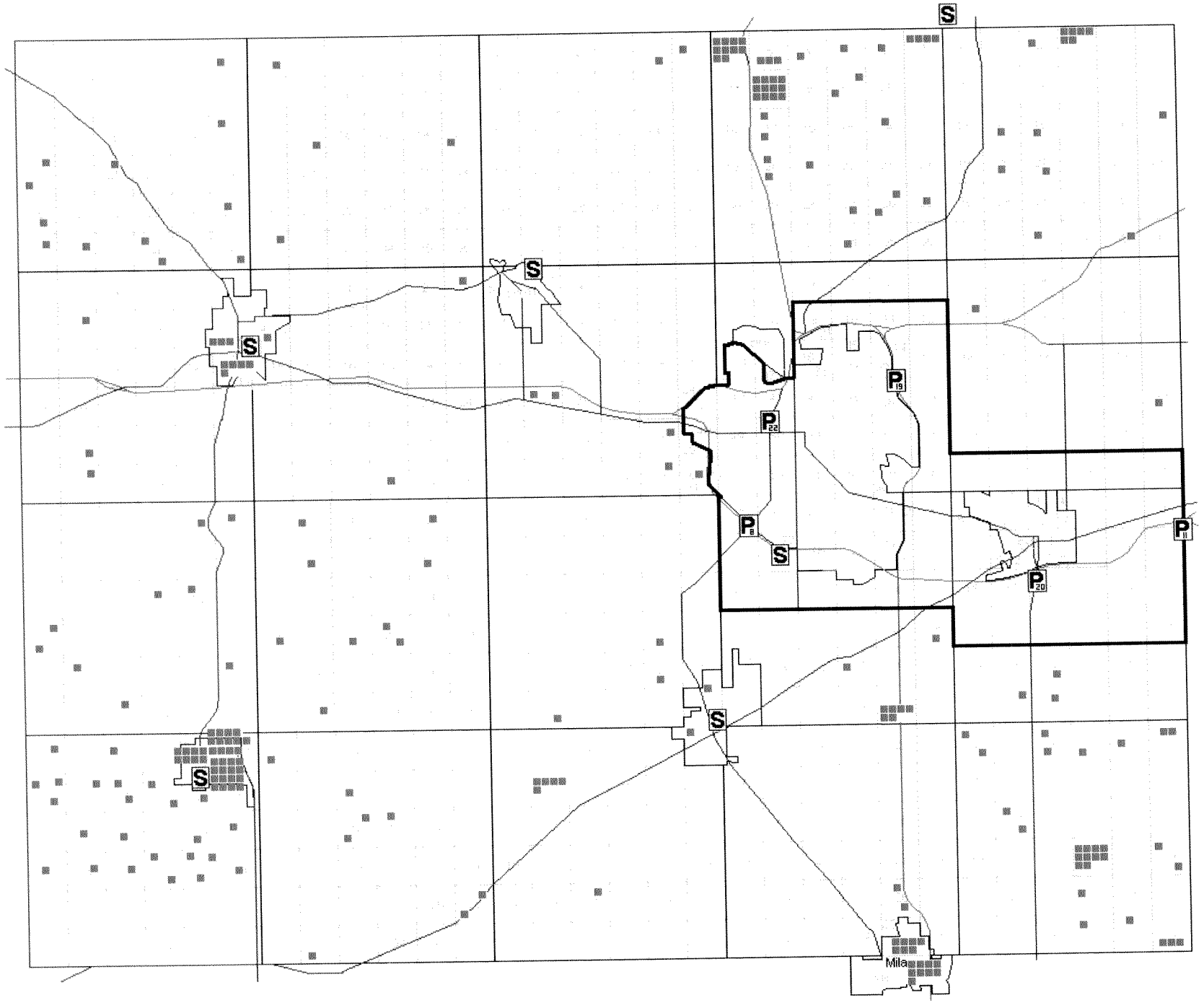
   - Cost: About $625,000 annually. (Same factors as #4 E-unit deployment above).

6. **Some type of rural EMS millage to support all of the areas away from the county core (Northfield/Salem, Manchester, Milan/Augusta).**

   - Is some type of special assessment district possible and sellable?

   - Would cost $2,000,000 per year minimum to offer similar coverage's in these designated communities. Even more if coverage is standardized county wide.

Last 12 months



Dexter 8 yrs
E-UNIT.

Saline 6 yrs

Living
.3 mill

ACKNOWLEDGEMENT OF DEMOLITION AND RELEASE OF LIABILITY

AGREEMENT: On this ____ day of _____, 2014, this Agreement is made between Northfield Township, hereinafter called "the Township", and _____ hereinafter called "the Owner".

WHEREAS, the Township desires to further the training of its firefighters by conducting fire training exercises involving the use and/or controlled burning of the structure.

WHEREAS, the Owner acknowledges the benefits received and the possible savings of razing costs involved with demolition of the structure and the enhancement of fire protection services.

WHEREAS, the Owner has requested the destruction by fire of the structure located at:

A visual description of the structure(s) to be burned is as follows:

WHEREAS, the residential dwelling to be destroyed by fire as identified in the above paragraphs will be referred to herein as "the Structure".

WHEREAS, the Township plans, at the request of the Owner, to destroy the Structure by fire during the week of _____.

NOW, THEREFORE, IT IS MUTUALLY AGREED BY THE PARTIES AS FOLLOWS:

1. The Owner represents that it has clear title to the Structure and has obtained all necessary releases from all lienholders.

2. The Owner agrees to release and to the extent permitted by law indemnify the Township from any liability arising out of the lack of the Owner's authority to have the structure destroyed and/or the Owner's lack of clear title of the Structure.

3. The Owner agrees to release the Township from any liability arising out of any claim of injury from any person in connection with the destruction of the Structure.

4. The Owner agrees to comply with all applicable ordinances and regulations of the Township of Northfield and Washtenaw County with respect to removal of debris. The Owner also agrees to secure and create a safe area at the conclusion of the Township's training activities.

5. The Owner assumes all responsibility for the cancellation of insurance and the disconnection of all utility services, including but not limited to gas, electric, water, telephone, television cables and antennas. The Owner further assumes all responsibility for removal of fuel oil, other hazardous substance and conditions, removal of any fixtures and containers, and items or equipment the Owner wishes to preserve prior to any destruction activities pursuant to this agreement. If the Owner has not completed these tasks at least twenty-four (24) hours before the first day of the week set forth above, the Owner shall immediately notify the Township of this fact.

6. The post burn condition of the structure will be the responsibility of the Owner. The intent is to burn the structure to the ground. In most cases the ash, basement walls, foundation, metal debris and other items will remain in the basement area or in close proximity. These materials shall be disposed of in accordance with State and County regulations at the Owner's expense. All cost of permits and sampling will be at Owner's expense. If at any time during the training session the Instructor-In-Charge deems it necessary to extinguish the fire, the remains will be the responsibility of the Owner.

OWNER:	TOWNSHIP: Northfield Township
By: _____	By: _____
Its: _____	Its: _____
Dated: _____	Dated: _____

Northfield Township Pre-Training Burn Asbestos Survey

_____, owner of the property/structure located at _____, in the Township of Northfield, County of Washtenaw, State of Michigan, hereinafter called "the owner", has requested that the Northfield Township Fire Department demolish said structure by burning. The owner is aware that in order to comply with the Michigan Department of Labor and Economic Growth, Asbestos Program, P.A. 135 of 1986, as Amended, Section 220, and the National Emission Standards for Hazardous Air Pollutants (NESHAP), 40 CFR, Part 61, Subpart M, for demolition and renovation projects, the owner must have an asbestos survey of said structure conducted to determine if any asbestos is present. If any asbestos if found in said structure, it is the owner's responsibility to notify the Northfield Township Fire Department immediately, and to ensure removal of said asbestos in compliance with any applicable State and Federal regulations prior to the commencement of demolition activities in said structure.

By signing this document, the owner is confirming that an asbestos survey of said structure has been conducted and completed, in compliance with all applicable State and Federal regulation, and has found there to be no asbestos present; or if asbestos is present, all asbestos has been removed from said structure, in compliance with all applicable State and Federal regulations, prior to signing this document. The owner is aware that anytime during the demolition of said structure, if asbestos is found, all demolition activities will cease immediately, and remain that way until proper removal of said asbestos has been completed. The owner is also aware that any asbestos found in said structure after the completion of said asbestos survey is the sole reasonability of the owner.

PROPERTY OWNER:

By: _____

Its: _____

Dated: _____

William E. Wagner, Jr.
Director of Public
Safety/Fire Chief

Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189
Fire: 734-449-2385 • Fax: 734-449-2521
Police: 734-449-9911 • Fax: 734-449-0511
www.twp.northfield.mi.us

Timothy Greene
Lieutenant
Police Operations

MONTHLY REPORT
MARCH 2014

TO: The Northfield Township Board of Trustees
FROM: Timothy Greene, Lieutenant
RE: Monthly Operations Review
DATE: Township Board Meeting of April 8, 2014

GENERAL ENFORCEMENT STATISTICS

The Northfield Township Police Department responded to 479 complaints during the Month of March 2014, and handled 10 mutual aid responses inside the township and 4 outside the township. Of the total complaints answered, 54 % of them were in the hamlet area and 46 % were handled throughout the rest of the Township. The average response time on calls for service is 5.47 minutes. Officers generated a total of 22 arrests. An itemized listing of monthly activities is attached.

POLICE AUCTION/ VEHICLE REPLACEMENT

I request the Northfield Township Board of Trustees approve the Department's 2003 Ford Taurus, existing high mileage vehicle, be sold at a public auction. The repair cost exceeds the value of the vehicle. The Northfield Township Police Department will be purchasing a new 2014 Ford Explorer to replace this vehicle at a cost of $24,332.00. Federal forfeiture funds will be used for the purchase of this vehicle.

PERSONNEL ISSUE

I request your acceptance of the letter of resignation, submitted March 9, 2014, of Part-Time Police Officer Michael Larkin, effective that date.

Timothy Greene
Lieutenant

Attachments:

April 2, 2014

Northfield Township Police Department
Attn: Lt. Timothy Greene
8350 Main St.
Whitmore Lake, MI 48189

Dear Lt. Timothy Greene:

Price on 2014 Vehicle Macomb County Contract Bid:

2014 Ford Explorer Base 4x4 in Black **$24,332.00 ea**

Standard Service Contract: 36,000 miles or 36 months factory Bumper to Bumper Warranty and 60,000miles 60 months Powertrain Warranty . Service to be handled by your local Ford Dealer.

Order Cutoff Date: March 14th, 2014.

Ford Motor Company does not guarantee delivery—Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. A $9.50 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-FLEET (923-5338)

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

1960 E Main St Owosso, MI 48867, 888-92-FLEET (888.923.5338) Fax 517-625-5832

CLEAR-1018 Verified Offense By Date
Agency: NR
3/1/2014 12:00:00 AM - 3/31/2014 12:00:00 AM

Offense Code	Description	Incident Count
1173	CSC Ist Degree -Penetration Oral/Anal	1
1298	Attempted Robbery -Armed	1
1313	Assault/ Battery/Simple (Incl Domestic and Police Officer	3
1380	Telephone Used for Harassment, Threats	2
2205	B&E - Burglary - No Forced Entry - Non-Residence	1
2305	Larceny - Personal Property from Vehicle - LFA	2
2308	Larceny - From Building (Includes Library, Office used by Public, etc)	3
2605	Fraud - Illegal Use of Credit Card	1
2609	Identity Theft	1
2693	Uttering and Publishing Check	1
2699	Fraud (Other)	1
2902	Damage to Property - Private Property - MDOP	1
3078	Retail Fraud, Theft 3rd Degree	1
3562	Marijuana -Possess	1
5006	Obstructing Justice	1
5012	Probation Violation	1
5299	Weapons Offense (Other)	1
8041	Operating Under the Influence of Alcohol / Liquor OWI	1
C2822	Lost / Missing Juvenile	1
C2931	DWLS OPS License Suspended / Revoked	1
C2933	Vehicle Registration - Improper / Expired	4
C2934	Vehicle Insurance - None / Expired	7
C2935	DWLS 2nd OPS License Suspended / Revoked	1
C2937	No OPS on Person - NOP-NOLOP	1
C3010	Felony Arrest Warrant (Originating Agency)	3
C3020	Misdemeanor Arrest Warrant (Originating Agency)	2
C3040	Felony Arrest Warrant - Other Jurisdiction	1
C3050	Misdemeanor Arrest Warrant - Other Jurisdiction	7
C3060	Traffic Arrest Warrant - Other Jurisdiction	1
C3101	Acc, Single Motor Vehicle	4
C3145	Property Damage Traffic Crash PDA	17
C3155	Personal Injury Traffic Crash PIA	4
C3170	Private Property Traffic Crash	3
C3175	Private Property H&R Traffic Crash	2
C3205	Sudden Death - Natural	1
C3250	Mental	1
C3299	Welfare Check	1
C3310	Family Trouble	6
C3312	Neighborhood Trouble	1
C3316	Lost Property	1
C3318	Found Property	3
C3324	Suspicious Circumstances	15
C3326	Suspicious Vehicles	9
C3328	Suspicious Persons	4
C3329	Intelligence Information	1

CLEAR-1018 Verified Offense By Date
Agency: NR
3/1/2014 12:00:00 AM - 3/31/2014 12:00:00 AM

Offense Code	Description	Incident Count
C3330	Assist Other Law Enforcement Agency	4
C3331	Assist Medical	7
C3332	Assist Fire Department	2
C3333	Assist Motorist	18
C3336	Assist Citizen	11
C3337	Assist Citizen - Vehicle Lockout	4
C3345	Accidental Property Damage	2
C3355	Civil Matter - Other	6
C3702	Traffic Complaint / Road Hazard	7
C3704	Traffic Complaint / Abandoned Auto	4
C3706	Traffic Complaint / Vehicle Impound	1
C3707	Vehicle Release	4
C3728	Traffic Complaint / Parking Complaint	1
C3803	Animal Barking Dog	1
C3808	Animal Bite / Scratch	1
C3902	Burglary Alarm	1
C4041	Speeding Citation	47
C4046	Disobey Stop Sign Citation	2
C4047	Disobey Traffic Signal Citation	2
C4048	Improper Passing Citation	2
C4049	Improper Lane Usage Citation	1
C4054	Fail to Stop for School Bus	1
C4105	Equipment Citation	6
C4125	Seat Belt Law Citation	3
C4199	Other Non-Hazardous Citation	1
C4222	Parking - Aband Motor Vehicle	1
C4307	Drove W/Expired Ops	1
C4313	Veh Reg Impr/Expired Citation	1
L3501	911 Hang Up - NR	2
L3503	Opened in Error - NR	2
L3504	PBT Station - NR	14
L3506	Shots Fired - NR	1
L3507	Fingerprints - NR	20
L3508	Ticket Sign Off - NR	4
L3509	Loud Party - NR	1
L3510	Loud Music - NR	1
L3513	Twp Hall Deliveries - NR	1
L3514	Warrant Pick Up - NR	1
L3518	Vehicle Repossession - NR	1
L3526	False Alarm - NR	10
L3532	Range Firearms - NR	1
L3535	GUN Permit, Applications, CCW Permits - NR	25
L3540	Child Safety Seat Inspection - NR	1
L3542	BOL - NR	14
L3547	Subpoena Service - NR	4

CLEAR-1018 Verified Offense By Date
Agency: NR
3/1/2014 12:00:00 AM - 3/31/2014 12:00:00 AM

Offense Code	Description		Incident Count
L3551	Sex Offender Registration/Verification - NR		2
L3552	Traffic Stop - NR		59
L3569	Assist Other Police Agency - Inside Northfield - NR		10
L3570	Assist Other Police Agency - Outside Northfield - NR		4
L3571	Disorderly Person - NR		2
L3597	Non Terminal - NR		28
L4599	Misc Non-Criminal - NR		3
		Sum:	479

Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of March

Classification		Mar/2013	Mar/2014	%Change
09001	MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	-
09002	NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	-
09004	JUSTIFIABLE HOMICIDE	0	0	-
10001	KIDNAPPING/ABDUCTION	0	0	-
10002	PARENTAL KIDNAPPING	0	0	-
11001	SEXUAL PENETRATION PENIS/VAGINA -CSC IST DEGREE	0	0	-
11002	SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	-
11003	SEXUAL PENETRATION ORAL/ANAL -CSC IST DEGREE	0	1	-
11004	SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	-
11005	SEXUAL PENETRATION OBJECT -CSC IST DEGREE	0	0	-
11006	SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	-
11007	SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	-
11008	SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	-
12000	ROBBERY	0	1	-
13001	NONAGGRAVATED ASSAULT	5	3	-40.0%
13002	AGGRAVATED/FELONIOUS ASSAULT	0	0	-
13003	INTIMIDATION/STALKING	4	2	-50.0%
20000	ARSON	0	0	-
21000	EXTORTION	0	0	-
22001	BURGLARY -FORCED ENTRY	1	0	-100.0%
22002	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	2	1	-50.0%
23001	LARCENY -POCKETPICKING	0	0	-
23002	LARCENY -PURSESNATCHING	0	0	-
23003	LARCENY -THEFT FROM BUILDING	2	4	100.0%
23004	LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	-
23005	LARCENY -THEFT FROM MOTOR VEHICLE	0	2	-
23006	LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	0	-
23007	LARCENY -OTHER	1	0	-100.0%
24001	MOTOR VEHICLE THEFT	0	0	-
24002	MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	-
24003	MOTOR VEHICLE FRAUD	0	0	-
25000	FORGERY/COUNTERFEITING	0	1	-
26001	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	1	-
26002	FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	0	1	-
26003	FRAUD -IMPERSONATION	2	2	0%
26004	FRAUD -WELFARE FRAUD	0	0	-
26005	FRAUD -WIRE FRAUD	0	0	-
27000	EMBEZZLEMENT	0	0	-
28000	STOLEN PROPERTY	0	0	-
29000	DAMAGE TO PROPERTY	3	2	-33.3%
30001	RETAIL FRAUD -MISREPRESENTATION	0	0	-
30002	RETAIL FRAUD -THEFT	0	1	-

Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of March

	Classification	Mar/2013	Mar/2014	%Change
30003	RETAIL FRAUD -REFUND/EXCHANGE	0	0	-
35001	VIOLATION OF CONTROLLED SUBSTANCE ACT	2	2	0%
35002	NARCOTIC EQUIPMENT VIOLATIONS	2	1	-50.0%
36001	SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	-
36002	SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	-
37000	OBSCENITY	0	0	-
39001	GAMBLING- BETTING/WAGERING	0	0	-
39002	GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	-
39003	GAMBLING -EQUIPMENT VIOLATIONS	0	0	-
39004	GAMBLING -SPORTS TAMPERING	0	0	-
40001	COMMERCIALIZED SEX -PROSTITUTION	0	0	-
40002	COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	-
51000	BRIBERY	0	0	-
52001	WEAPONS OFFENSE- CONCEALED	1	0	-100.0%
52002	WEAPONS OFFENSE -EXPLOSIVES	0	0	-
52003	WEAPONS OFFENSE -OTHER	1	1	0%
	Total for Group A	**26**	**26**	**0%**
01000	SOVEREIGNTY	0	0	-
02000	MILITARY	0	0	-
03000	IMMIGRATION	0	0	-
09003	NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	-
14000	ABORTION	0	0	-
22003	BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	-
22004	POSSESSION OF BURGLARY TOOLS	0	0	-
26006	FRAUD -BAD CHECKS	0	1	-
36003	PEEPING TOM	0	0	-
36004	SEX OFFENSE -OTHER	0	0	-
38001	FAMILY -ABUSE/NEGLECT NONVIOLENT	1	0	-100.0%
38002	FAMILY -NONSUPPORT	0	0	-
38003	FAMILY -OTHER	0	0	-
41001	LIQUOR LICENSE -ESTABLISHMENT	0	0	-
41002	LIQUOR VIOLATIONS -OTHER	0	0	-
42000	DRUNKENNESS	0	0	-
48000	OBSTRUCTING POLICE	3	0	-100.0%
49000	ESCAPE/FLIGHT	0	0	-
50000	OBSTRUCTING JUSTICE	1	2	100.0%
53001	DISORDERLY CONDUCT	0	0	-
53002	PUBLIC PEACE -OTHER	0	0	-
54001	HIT and RUN MOTOR VEHICLE ACCIDENT	0	0	-
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	1	1	0%
55000	HEALTH AND SAFETY	1	0	-100.0%
56000	CIVIL RIGHTS	0	0	-
57001	TRESPASS	0	0	-

Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of March

Agency: Northfield Township Police
ORI: MI8196400

Classification		Mar/2013	Mar/2014	%Change
57002	INVASION OF PRIVACY -OTHER	0	0	-
58000	SMUGGLING	0	0	-
59000	ELECTION LAWS	0	0	-
60000	ANTITRUST	0	0	-
61000	TAX/REVENUE	0	0	-
62000	CONSERVATION	0	0	-
63000	VAGRANCY	0	0	-
70000	JUVENILE RUNAWAY	0	0	-
73000	MISCELLANEOUS CRIMINAL OFFENSE	2	0	-100.0%
75000	SOLICITATION	0	0	-
77000	CONSPIRACY (ALL CRIMES)	0	0	-
	Total for Group B	**9**	**4**	**-55.6%**
2800	JUVENILE OFFENSES AND COMPLAINTS	4	1	-75.0%
2900	TRAFFIC OFFENSES	8	15	87.5%
3000	WARRANTS	21	17	-19.0%
3100	TRAFFIC CRASHES	12	31	158.3%
3200	SICK / INJURY COMPLAINT	8	3	-62.5%
3300	MISCELLANEOUS COMPLAINTS	98	93	-5.1%
3400	WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	-
3500	NON-CRIMINAL COMPLAINTS	220	208	-5.5%
3600	SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	-
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	7	17	142.9%
3800	ANIMAL COMPLAINTS	8	2	-75.0%
3900	ALARMS	0	1	-
	Total for Group C	**386**	**388**	**0.5%**
2700	LOCAL ORDINANCES - GENERIC	0	0	-
4000	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	34	55	61.8%
4100	NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	4	10	150.0%
4200	PARKING CITATIONS	0	1	-
4300	LICENSE / TITLE / REGISTRATION CITATIONS	5	2	-60.0%
4400	WATERCRAFT CITATIONS	0	0	-
4500	MISCELLANEOUS A THROUGH UUUU	4	3	-25.0%
4600	LIQUOR CITATIONS / SUMMONS	0	0	-
4700	COMMERCIAL VEHICLE CITATIONS	0	0	-
4800	LOCAL ORDINANCE WARNINGS	0	0	-
4900	TRAFFIC WARNINGS	0	0	-
	Total for Group D	**47**	**71**	**51.1%**
5000	FIRE CLASSIFICATIONS	0	0	-
5100	18A STATE CODE FIRE CLASSIFICATIONS	0	0	-
	Total for Group E	**0**	**0**	**-**
6000	MISCELLANEOUS ACTIVITIES (6000)	1	0	-100.0%
6100	MISCELLANEOUS ACTIVITIES (6100)	0	0	-
6200	ARREST ASSIST	0	0	-

Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of March

Classification		Mar/2013	Mar/2014	%Change
6300	CANINE ACTIVITIES	0	0	-
6500	CRIME PREVENTION ACTIVITIES	0	0	-
6600	COURT / WARRANT ACTIVITIES	0	0	-
6700	INVESTIGATIVE ACTIVITIES	0	0	-
	Total for Group F	**1**	**0**	**-100.0%**
	Total for All Groups	**469**	**489**	**4.3%**

MONTHLY REPORT

EVENTS OF SIGNIFICANCE

MARCH, 2014

FORGERY

On 3/20/14, officers took a report over the phone from a Northfield resident who was vacationing out of state. According to the complainant, he discovered that his adult son had somehow obtained some of his personal checks while they were away and had written multiple checks to himself totaling over $1500 and signed his mother's name on them. The son did so in order to support his heroin addiction. The prosecutor's office authorized three felony charges on this case.

WARRANT ARRESTS

On 3/21/14, four subjects (who wished to remain anonymous) came in to NTPD in attempt to clear their names from a criminal investigation. Upon making contact with the subjects, officers identified the subjects and discovered that two of them had existing warrants out of another department for the same offense of which they were attempting to exonerate themselves. Both subjects were arrested on their warrants and transported to the warrant-holding agency.

PROBATION VIOLATION

On 3/22/14, officers responded to an address on Topaz Circle regarding a reported suspicious situation. Per the complainant, there was a subject at a nearby address hanging out with minors, which was a violation of his probation. Officers arrived and spoke to the subject. They also spoke to the other parties on scene and verified that they were underage. Officers took the subject into custody for violating his probation. The case was turned over to the subject's probation officer for prosecution.

ATTEMPT SUICIDE

On 3/23/14, officers responded to an address on Six Mile Road for a reported Felonious Assault. A subject had called 911 saying that he had been stabbed by an unknown subject. Officers arrived on scene and found the victim, who had a laceration to his forearm. As officers spoke to the victim, he ultimately admitted that he had injured himself because he was distressed over his relationship with his girlfriend. He was transported by ambulance for medical treatment.

BURGLARY

On 3/26/14, officers responded to a residence on Turquoise Dr for the report of a Burglary. Sometime earlier that week, an unknown subject broke into the homeowner's shed and stole several tools. This case is under investigation at this time.

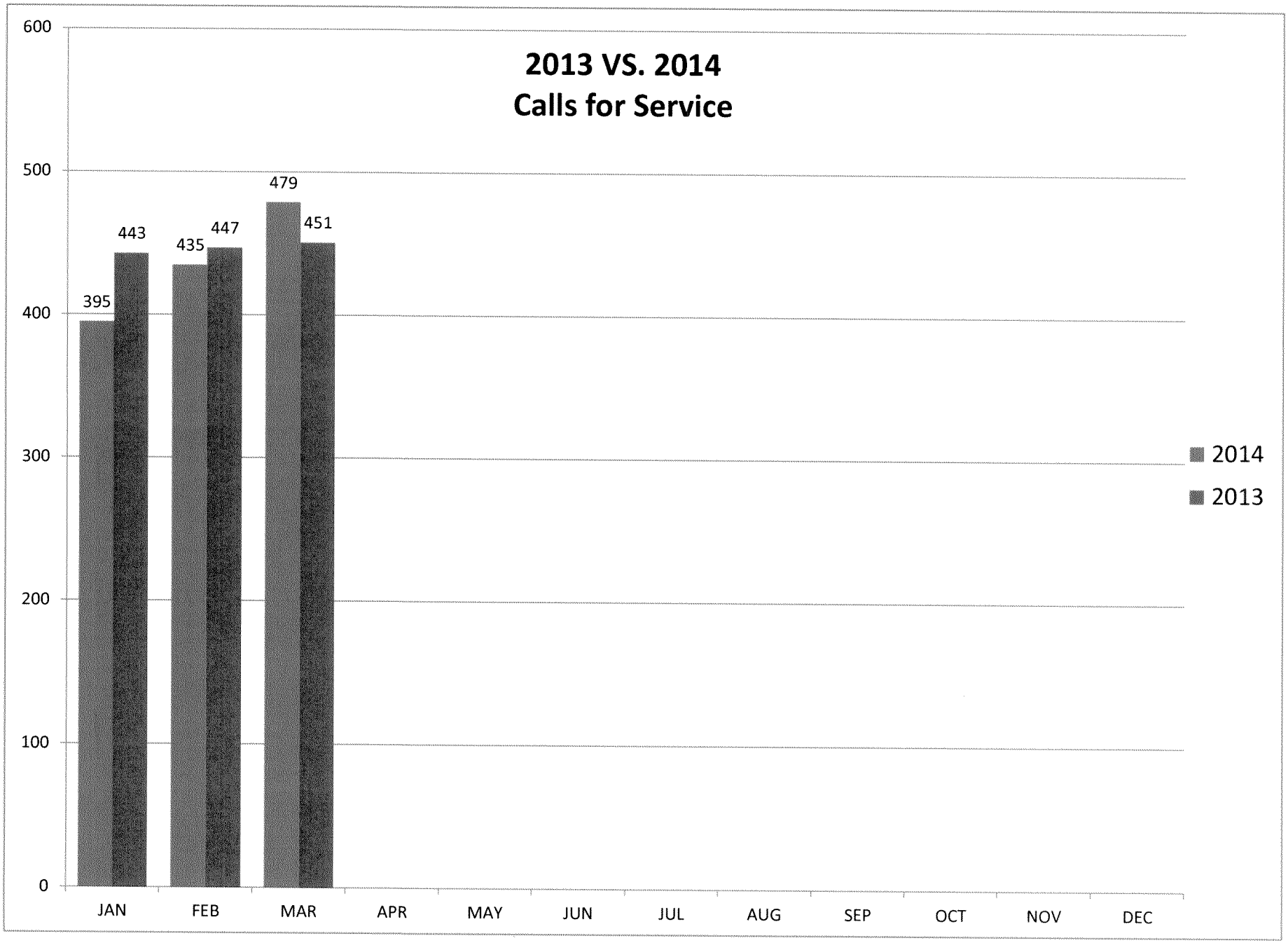
POSSESSION OF MARIJUANA / DRUG PARAPHERNALIA

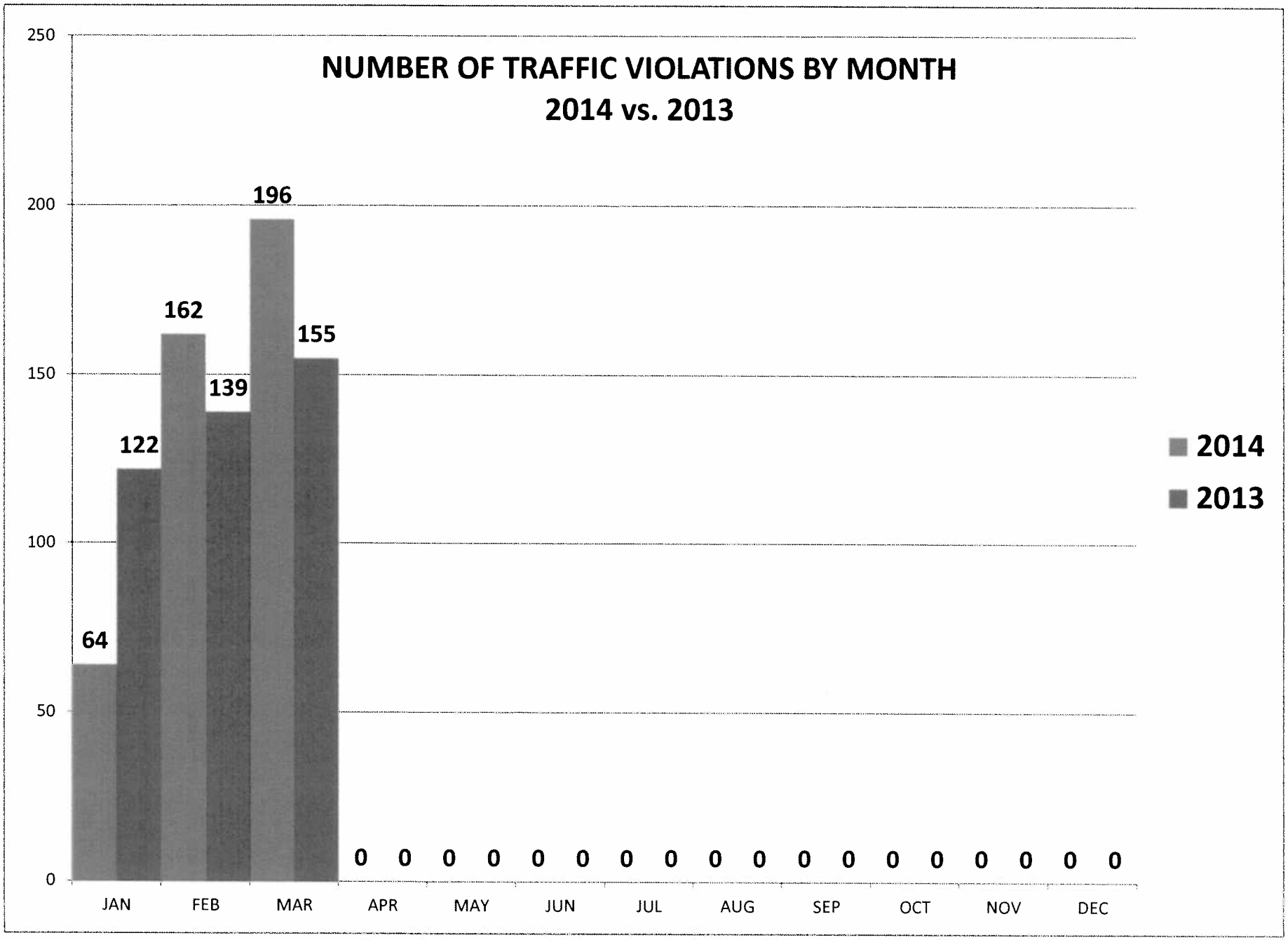
On 3/28/14, officers were on routine patrol and were doing property checks at local businesses. They noticed a vehicle parked behind a business on Whitmore Lake Rd. Due to past burglaries at this business, officers approached the vehicle on foot and ordered the occupants out of the vehicle. Two 17 year old males were in the vehicle and found to be in possession of marijuana and drug paraphernalia. Both were arrested for drug possession and one was also cited for possession of drug paraphernalia.

MONTHLY TRAINING FOR MARCH 2014

FORMAL TRAINING

Clerk A. Bennett - LEIN Terminal Agency Coordinator


2013 VS. 2014
Calls for Service
600
500
400
300
200
100
0
395
443
435
447
479
451
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
2014
2013


NUMBER OF TRAFFIC VIOLATIONS BY MONTH
2014 vs. 2013
250
200
150
100
50
0
64
122
162
139
196
155
0 0 0 0 0 0 0 0 0 0 0 0
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
2014
2013

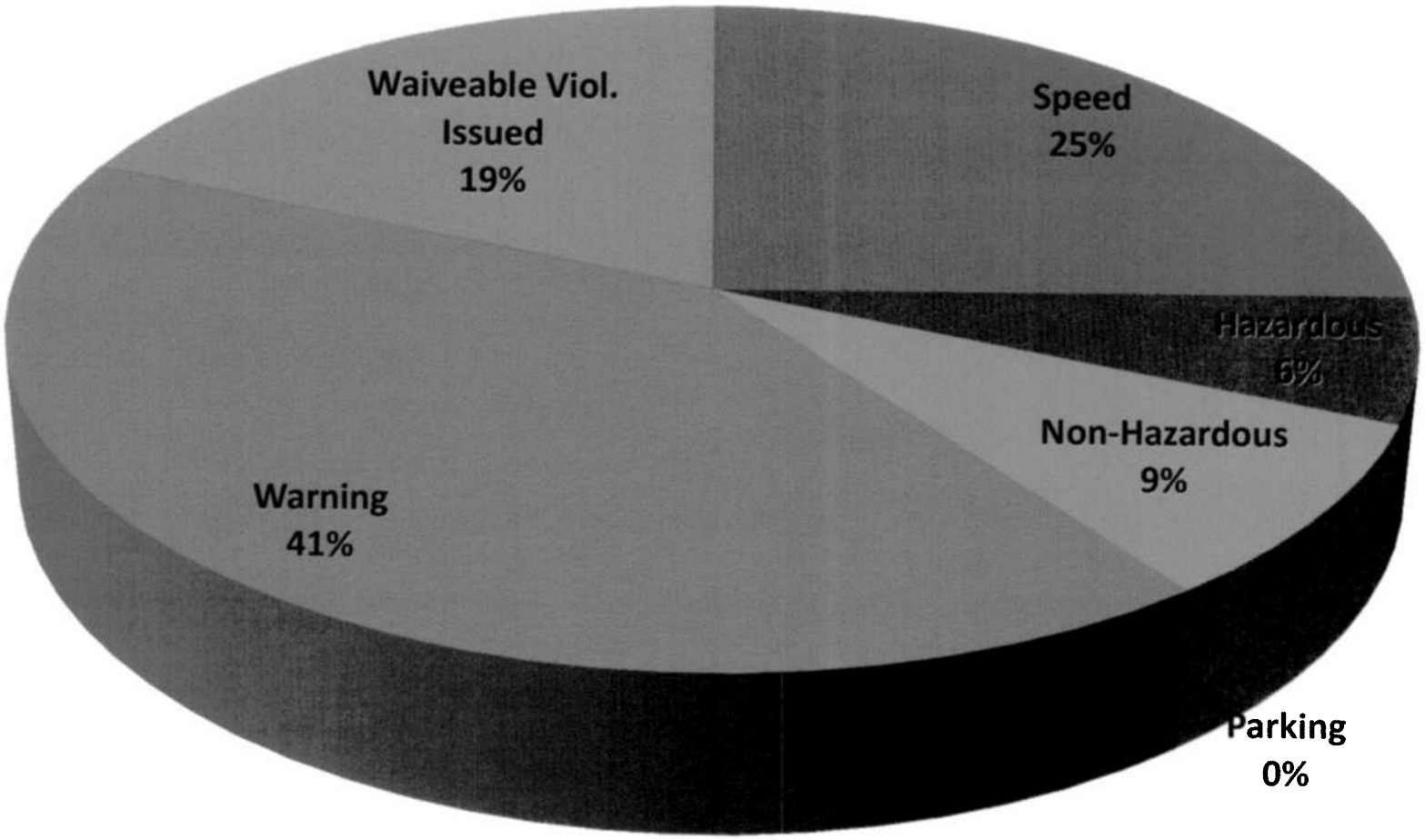
TRAFFIC VIOLATIONS SUMMARY

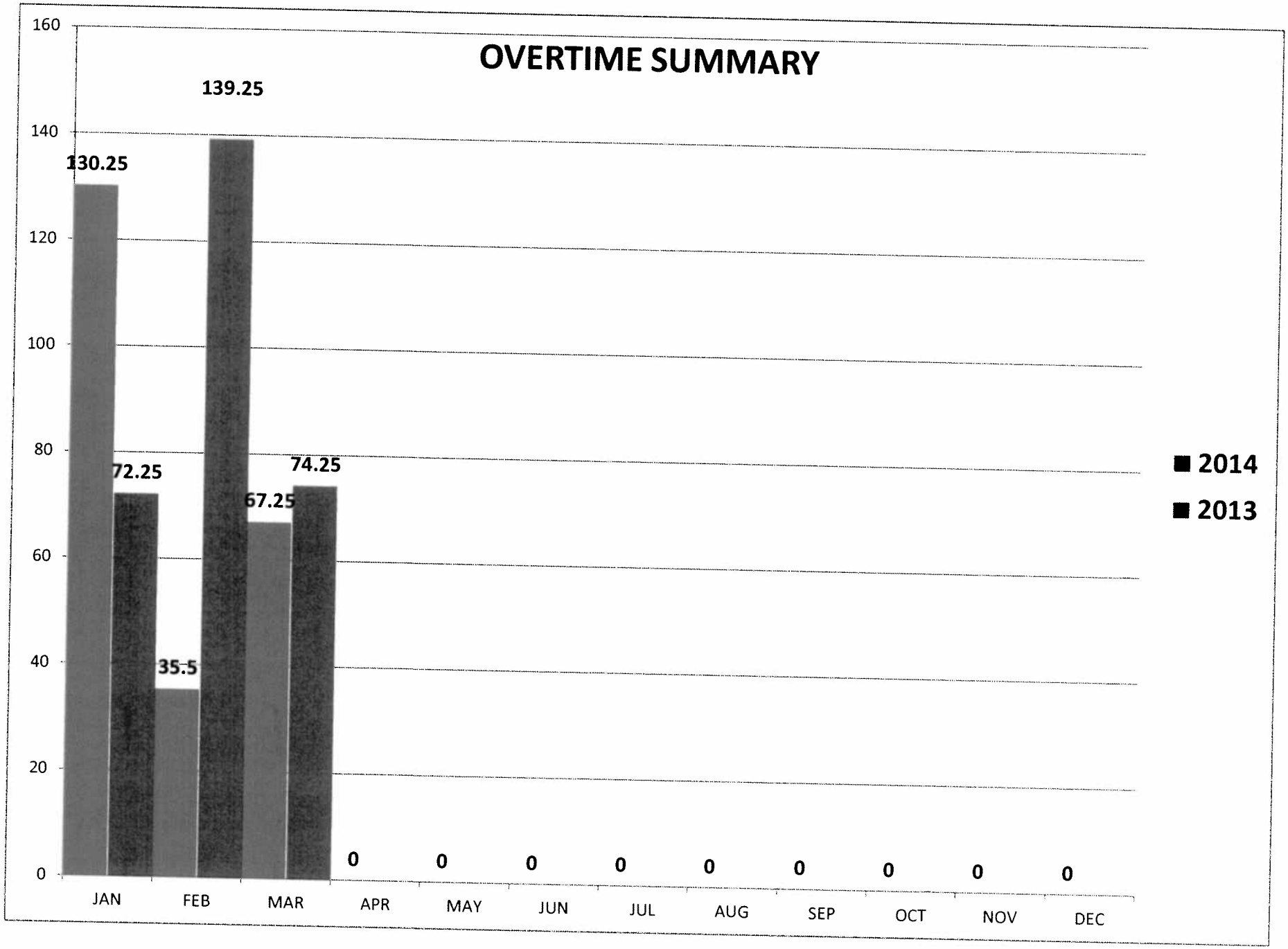
JANUARY 1, 2014 THROUGH DECEMBER 31, 2014													
2014	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	11	41	49										101
Hazardous	4	13	12										29
Non-Hazardous	10	19	17										46
Parking	0	0	0										0
Warning	29	64	81										174
Waiveable Viol. Issued	10	25	37										72
TOTAL	64	162	196	0	0	0	0	0	0	0	0	0	422

JANUARY 1, 2013 THROUGH DECEMBER 31, 2013													
2013	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	25	25	27										77
Hazardous	10	8	8										26
Non-Hazardous	8	14	15										37
Parking	0	1	0										1
Warning	69	70	86										225
Waiveable	10	21	19										50
TOTAL	122	139	155	0	0	0	0	0	0	0	0	0	416

Note: Waiveable citations are: Defective Equipment; No Operator's License on Person and No Registration

TRAFFIC VIOLATIONS ISSUED BY TYPE
March 2014




OVERTIME SUMMARY
160
140
120
100
80
60
40
20
0
130.25
72.25
35.5
139.25
67.25
74.25
0
0
0
0
0
0
0
0
0
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
2014
2013

OVERTIME SUMMARY

OVERTIME BY TYPE

2014	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Court	10	23.5	38.25										71.75
Complaint Investigation	0.25	0	0.75										1
Report Writing	0	0	0										0
Training	0	0	0										0
Short Shift	4	12	28.25										44.25
Administrative	0	0	0										0
Special Detail	0	0	0										0
Holiday	116	0	0										116
TOTAL	130.25	35.5	67.25	0	0	0	0	0	0	0	0	0	233

2013 VS. 2014

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2014 - TOTAL	130.25	35.5	67.25	0	0	0	0	0	0	0	0	0	233
2013 - TOTAL	72.25	139.25	74.25										285.75

EMPLOYEE TIME OFF

2014	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Sick	44	36	51										131
Comp	9.5	9.5	23.5										42.5
Vacation	46	0	60										106
Holiday	48	10	0										58
PTO	44	61.75	80										185.75
Other	12	0	0										
TOTAL	203.5	117.25	214.5	0	0	0	0	0	0	0	0	0	523.25

RESERVE UNIT HOURS

RESERVE HOURS BY TYPE													
2014	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Training	0	0	0										0
Patrol	23.5	20.5	16.5										60.5
Crime Prevention	0	0	0										0
Special Events	0	21	0										21
Administrative	0	0	0										0
TOTAL	23.5	41.5	16.5	0	0	0	0	0	0	0	0	0	81.5

JAMES E. COX
NORTHFIELD TOWNSHIP
WATER POLLUTION CONTROL FACILITY
11500 LEMEN ROAD WHITMORE LAKE MICHIGAN
PHONE 734-449-4159 FAX 734-449-4302

To: Northfield Township Board of Trustees

From: Tim Hardesty - Wastewater Treatment Plant Superintendent

Date: April 2, 2014

Subject: March 2014 Monthly Report

3/3/14:	Pulled pump #1 at Elmcrest pump station. Installed a new wear ring on the impeller.
3/5/14:	Removed circulation fans and piping that is no longer in use from the grit and screen building.
3/6/14:	Painted Jib crane in grit building.
3/10/14:	Pulled pump #2 at Raymond station because of rags.
3/11/14:	Worked on sulfonator #1. Gear motor was disengaging during operation.
3/13/14:	Repaired small leak in sulfonator #2.
3/17/14:	Pulled pump #2 at Shadowoods pump station. Removed rags from pump.
3/20/14:	Replaced rotometer tube in chlorinator #2.
3/20/14:	Cleaned the floats at all pump stations.
3/21/14:	Finished painting grit conveyer.
3/24/14:	Pulled pump #2 at Canal pump station and replaced the wear ring.
3/26/14:	Started painting return sludge pump bases.
3/29/14:	Installed new impellers and wear rings on both pumps at the Raymond pump station.
3/31/14:	Pulled rags from impeller on pump #1 at the Main St. pump station.

March 2013 Daily Average Flow	.671MGD
March 2014 Daily Average Flow	.870MGD
Maximum March Daily Flow 2013	.785MGD
Maximum March Daily Flow 2014	1.16MGD
Minimum March Daily Flow 2013	.581MGD
Minimum March Daily Flow 2014	.657MGD
6 – Month Average Flow	.672MGD
12 – Month Average Flow	.705MGD
Total Gallons Treated March 2013	20.802MG
Total Gallons Treated March 2014	26.964MG
Rainfall (inches) March 2013	NA
Rainfall (inches) March 2014	NA
Connections / Tap-ins' to system	0
Miss Dig Stakings	5

Northfield Township Senior Center
Monthly Report
March 2014
Tami Averill, Director

I. March Overview

March was the month to begin expanding programming for both the seniors and the community. Lunch and a Movie, craft programs, and other activities were added. Planning for May, June and beyond continued, including plans for this year's Family Outdoor Movie Nights.

We have added another new volunteer who has been putting in a great deal of time since she started on March 22nd. Mary Cook has been helping in the office and with a variety of projects in collaboration with our other volunteers.

The first collaboration meeting was held between the Community Center, Library and Whitmore Lake Schools' Community Recreation Department. We shared information regarding upcoming programming plans and discussed the possibilities for joint programming and events. We are discussing putting together a collaborative community-wide Halloween event. Programs and events at all three facilities will be added to the website calendar.

II. Program Evaluation

a. **On Going Services**– Massage Therapy continues every Monday. The Medical Loan Closet continues to be available to the community. Several loans were made in March.

b. **Classes**
MAH Fitness, Chair Yoga and Michigan Rehabilitation Exercise continued, with good attendance at each. .

The Whitmore Lake Portrait Group remains steady with their participation. There is still a waiting list to join. The art gallery that showcases their art continues to be popular with our guests. The March 10 gallery opening was enjoyed by those in attendance.

c. **On-Going Activities**
Pinochle continues every Tuesday and Thursday afternoon. They added a new player or two in March.

Knit/Crochet/Craft continues on Fridays, from 11:30a.m. to 1:30p.m.

d. **Special Events**

Lunch and a Movie took place on March 19th. Attendees enjoyed hot dogs, chili, salad, chips, cookies and beverages and friendly conversation. They then settled in to watch John Wayne and Maureen O'Hara in "The Quiet Man."

Two sessions of Tax Preparation Assistance for Limited-Income Senior Citizens took place on March 7th and 28th. Tax preparers from the Senior Services Division of Catholic Social Services of Washtenaw County were here to help seniors who had registered in advance. An extra session was added on April 3rd, as we had a waiting list.

Snow and cold weather seemed to affect our Senior Seminar on Long Term Care Options, and Frauds and Scams. The first session was snowed out. Cold, wet weather kept attendance low on the alternate date, but those that attended found the information to be useful.

Two craft programs took place in March. Those who attended the Make a St. Patrick's Day Pin program created a Victorian style brooch to show off their Irish spirit. Those who attended candle dipping learned about the history of early lighting and enjoyed making a pair of beeswax taper candles to take home.

Our first "Karaoke Night at the Community Center," proved to be popular. Northfield Township has some pretty talented people! Those in attendance were not willing to wait until May for the next session. The next session is now scheduled for Friday, April 11, beginning at 7:00p.m. and ending – anyone's guess!

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
PERIOD ENDING 03/31/2014
% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2013	2013-14 AMENDED BUDGET	YTD BALANCE 03/31/2014	ACTIVITY FOR MONTH 03/31/2014	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
101-000-426	PRIOR YEAR TAX INTEREST	6,995.72	0.00	302.44	0.00	(302.44)	100.00
101-000-453	CABLEVISION FRANCHISE FEES	88,812.21	83,500.00	45,655.80	0.00	37,844.20	54.68
101-000-455	FIBER FOOTAGE FEES	9,338.77	9,000.00	0.00	0.00	9,000.00	0.00
101-000-574	STATE SHARED REVENUE	604,327.00	610,000.00	320,957.00	0.00	289,043.00	52.62
101-000-590	GRANT INCOME	68,591.25	204,000.00	0.00	0.00	204,000.00	0.00
101-000-626	COPY & FOIA INCOME	284.23	250.00	163.98	55.00	86.02	65.59
101-000-665	INTEREST INCOME	10,295.89	5,200.00	1,504.59	0.00	3,695.41	28.93
101-000-667	RENTAL INCOME	3,600.00	0.00	0.00	0.00	0.00	0.00
101-000-671	REIMBURSEMENT/OTHER INCOME	13,560.52	650.00	803.88	350.47	(153.88)	123.67
101-000-675	CONTRIBUTION-PRIVATE SOURCES	2,000.00	0.00	9.00	0.00	(9.00)	100.00
101-000-688	RENTAL INCOME - BARKER RD	9,966.00	9,960.00	8,300.00	830.00	1,660.00	83.33
101-000-690	UNREALIZED GAIN/LOSS	(24,994.77)	0.00	(38,124.65)	0.00	38,124.65	100.00
Total Dept 000		792,776.82	922,560.00	339,572.04	1,235.47	582,987.96	36.81
Dept 191-ELECTIONS							
101-191-671	REIMBURSEMENT/OTHER INCOME	0.00	3,500.00	2,312.01	0.00	1,187.99	66.06
Total Dept 191-ELECTIONS		0.00	3,500.00	2,312.01	0.00	1,187.99	66.06
Dept 253-TREASURER							
101-253-402	CURRENT PROPERTY TAX	246,782.87	252,084.00	228,609.62	75,132.88	23,474.38	90.69
101-253-404	MOBILE HOME LICENSE FEES	2,457.00	2,910.00	1,216.00	0.00	1,694.00	41.79
101-253-445	PENALTY & INTEREST ON TAXES	9,582.25	500.00	125.67	0.00	374.33	25.13
101-253-627	SUMMER TAX PREPARATION	13,465.00	13,500.00	13,480.00	0.00	20.00	99.85
101-253-680	TAX ADMINISTRATION FEES	132,104.53	134,000.00	121,212.21	27,533.58	12,787.79	90.46
Total Dept 253-TREASURER		404,391.65	402,994.00	364,643.50	102,666.46	38,350.50	90.48
Dept 336-CONTRIBUTIONS							
101-336-624	DDA	0.00	10,000.00	22,790.00	22,790.00	(12,790.00)	227.90
101-336-625	SEWER ADMINISTRATION	39,000.00	39,000.00	0.00	0.00	39,000.00	0.00
Total Dept 336-CONTRIBUTIONS		39,000.00	49,000.00	22,790.00	22,790.00	26,210.00	46.51
Dept 412-PLANNING/ZONING DEPT							
101-412-477	ZONING COMPLIANCE PERMITS	5,000.00	3,000.00	3,400.00	200.00	(400.00)	113.33
101-412-607	ZONING ADMINISTRATIVE FEES	900.00	0.00	0.00	0.00	0.00	0.00
101-412-608	VARIANCES/APPEALS	2,350.00	2,000.00	1,268.11	0.00	731.89	63.41
101-412-610	SITE PLAN REVIEW	6,010.00	0.00	0.00	0.00	0.00	0.00
101-412-629	ZONING COPIES	65.00	50.00	15.00	0.00	35.00	30.00
101-412-637	SPLIT APPLICATIONS	650.00	500.00	1,850.00	750.00	(1,350.00)	370.00
Total Dept 412-PLANNING/ZONING DEPT		14,975.00	5,550.00	6,533.11	950.00	(983.11)	117.71
Dept 666-COMMUNITY CENTER							
101-666-590	GRANT INCOME	0.00	2,550.00	2,550.00	0.00	0.00	100.00
101-666-643	SCC TRIPS/PROGRAMS	35,655.00	35,000.00	13,433.00	1,079.00	21,567.00	38.38
101-666-649	SCC MEMBERSHIP	3,274.00	2,750.00	1,363.07	0.00	1,386.93	49.57
101-666-676	CONTRIBUTIONS - SCC	871.31	500.00	512.00	13.00	(12.00)	102.40

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2013	2013-14 AMENDED BUDGET	YTD BALANCE 03/31/2014	ACTIVITY FOR MONTH 03/31/2014	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Total Dept 666-COMMUNITY CENTER		39,800.31	40,800.00	17,858.07	1,092.00	22,941.93	43.77
TOTAL Revenues		1,290,943.78	1,424,404.00	753,708.73	128,733.93	670,695.27	52.91
Expenditures							
Dept 101-TOWNSHIP BOARD							
101-101-701	SALARIES	9,458.24	10,000.00	7,083.22	1,874.97	2,916.78	70.83
101-101-715	SOCIAL SECURITY	723.58	765.00	541.88	143.44	223.12	70.83
101-101-717	LIFE/DISB. INSURANCE	86.25	0.00	0.00	0.00	0.00	0.00
101-101-718	PENSION	112.50	0.00	0.00	0.00	0.00	0.00
101-101-807	MEMBERSHIP DUES	9,961.15	10,000.00	8,030.51	0.00	1,969.49	80.31
101-101-900	PRINTING & PUBLICATIONS	5,244.49	6,300.00	4,426.59	0.00	1,873.41	70.26
101-101-956	MISCELLANEOUS	2,863.50	0.00	0.00	0.00	0.00	0.00
101-101-957	TRAINING & DEVELOPMENT	0.00	2,000.00	238.00	0.00	1,762.00	11.90
Total Dept 101-TOWNSHIP BOARD		28,449.71	29,065.00	20,320.20	2,018.41	8,744.80	69.91
Dept 171-SUPERVISOR							
101-171-701	SALARIES	25,105.08	12,500.00	9,615.20	961.52	2,884.80	76.92
101-171-715	SOCIAL SECURITY	1,220.46	957.00	154.27	(28.40)	802.73	16.12
101-171-716	HOSPITALIZATION	2,131.22	0.00	0.00	0.00	0.00	0.00
101-171-717	LIFE/DISB. INSURANCE	263.95	0.00	0.00	0.00	0.00	0.00
101-171-718	PENSION	1,789.23	0.00	0.00	0.00	0.00	0.00
101-171-807	MEMBERSHIP DUES	0.00	120.00	0.00	0.00	120.00	0.00
101-171-956	MISCELLANEOUS	0.00	100.00	0.00	0.00	100.00	0.00
101-171-957	TRAINING & DEVELOPMENT	0.00	200.00	0.00	0.00	200.00	0.00
Total Dept 171-SUPERVISOR		30,509.94	13,877.00	9,769.47	933.12	4,107.53	70.40
Dept 172-TOWNSHIP MANAGER							
101-172-701	SALARIES	8,292.31	77,000.00	59,293.70	5,923.08	17,706.30	77.00
101-172-704	CLERICAL/DEP /SUPER/ELECTION	0.00	31,410.00	6,009.50	1,802.50	25,400.50	19.13
101-172-715	SOCIAL SECURITY	4,385.67	12,366.00	8,269.41	916.10	4,096.59	66.87
101-172-716	HOSPITALIZATION	2,237.46	13,419.00	11,674.40	1,593.77	1,744.60	87.00
101-172-717	LIFE/DISB. INSURANCE	0.00	915.00	836.16	185.37	78.84	91.38
101-172-718	PENSION	829.20	7,700.00	5,922.78	592.28	1,777.22	76.92
101-172-722	CONTROLLER	52,000.00	53,248.00	42,793.60	4,249.60	10,454.40	80.37
101-172-818	CONTRACTUAL SERVICES	0.00	13,500.00	7,413.75	0.00	6,086.25	54.92
101-172-850	COMMUNICATION	0.00	840.00	606.10	50.34	233.90	72.15
101-172-860	FUEL & MILEAGE	0.00	2,000.00	255.38	0.00	1,744.62	12.77
101-172-927	ALLOCATE TO DEPARTMENTS	(30,160.04)	(30,883.00)	(12,407.00)	0.00	(18,476.00)	40.17
101-172-957	TRAINING & DEVELOPMENT	0.00	2,000.00	573.47	(225.00)	1,426.53	28.67
Total Dept 172-TOWNSHIP MANAGER		37,584.60	183,515.00	131,241.25	15,088.04	52,273.75	71.52
Dept 191-ELECTIONS							
101-191-704	CLERICAL/DEP /SUPER/ELECTION	6,325.77	2,000.00	1,400.36	0.00	599.64	70.02
101-191-727	SUPPLIES	2,634.16	1,000.00	291.12	0.00	708.88	29.11
101-191-851	POSTAGE	1,000.00	400.00	200.00	0.00	200.00	50.00
101-191-900	PRINTING & PUBLICATIONS	1,924.16	400.00	0.00	0.00	400.00	0.00

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2013	2013-14 AMENDED BUDGET	YTD BALANCE 03/31/2014	ACTIVITY FOR MONTH 03/31/2014	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 191-ELECTIONS		11,884.09	3,800.00	1,891.48	0.00	1,908.52	49.78
Dept 215-CLERK							
101-215-701	SALARIES	31,911.27	16,870.00	13,984.77	961.52	2,885.23	82.90
101-215-703	DEPUTY SALARIES	17,577.00	28,355.00	21,026.96	2,835.94	7,328.04	74.16
101-215-715	SOCIAL SECURITY	3,785.99	3,460.00	2,678.39	290.50	781.61	77.41
101-215-717	LIFE/DISB. INSURANCE	260.70	0.00	0.00	0.00	0.00	0.00
101-215-718	PENSION	1,763.80	0.00	0.00	0.00	0.00	0.00
101-215-723	RECORD SEC	4,895.00	5,000.00	2,335.00	0.00	2,665.00	46.70
101-215-807	MEMBERSHIP DUES	180.00	100.00	0.00	0.00	100.00	0.00
101-215-860	FUEL & MILEAGE	0.00	200.00	11.75	0.00	188.25	5.88
101-215-922	LATE FEES AND PENALTIES	302.18	0.00	0.00	0.00	0.00	0.00
101-215-957	TRAINING & DEVELOPMENT	0.00	1,000.00	119.00	0.00	881.00	11.90
Total Dept 215-CLERK		60,675.94	54,985.00	40,155.87	4,087.96	14,829.13	73.03
Dept 247-BOARD OF REVIEW							
101-247-706	BOARD OF REVIEW FEE	1,458.00	2,000.00	72.00	0.00	1,928.00	3.60
101-247-715	SOCIAL SECURITY	111.50	153.00	5.51	0.00	147.49	3.60
101-247-900	PRINTING & PUBLICATIONS	0.00	800.00	506.00	506.00	294.00	63.25
101-247-959	TRIBUNALS AND DRAINS	9,129.24	20,000.00	1,966.06	0.00	18,033.94	9.83
Total Dept 247-BOARD OF REVIEW		10,698.74	22,953.00	2,549.57	506.00	20,403.43	11.11
Dept 253-TREASURER							
101-253-701	SALARIES	23,865.29	12,500.00	9,615.20	961.52	2,884.80	76.92
101-253-703	DEPUTY SALARIES	39,449.27	41,000.00	34,663.45	4,292.09	6,336.55	84.55
101-253-704	CLERICAL/DEP /SUPER/ELECTION	15,331.22	19,255.00	15,049.96	1,613.13	4,205.04	78.16
101-253-715	SOCIAL SECURITY	6,016.41	5,568.00	4,538.71	525.31	1,029.29	81.51
101-253-716	HOSPITALIZATION	5,806.28	6,612.00	4,795.51	988.56	1,816.49	72.53
101-253-717	LIFE/DISB. INSURANCE	310.78	560.00	453.41	87.84	106.59	80.97
101-253-718	PENSION	5,445.28	4,100.00	3,141.32	315.36	958.68	76.62
101-253-803	LEGAL	6,000.00	6,000.00	3,500.00	0.00	2,500.00	58.33
101-253-804	TAX STATEMENT PREPARATION	1,379.57	1,500.00	1,248.09	0.00	251.91	83.21
101-253-807	MEMBERSHIP DUES	100.00	120.00	100.00	0.00	20.00	83.33
101-253-851	POSTAGE	2,474.72	3,200.00	3,243.42	0.00	(43.42)	101.36
101-253-860	FUEL & MILEAGE	0.00	0.00	44.40	0.00	(44.40)	100.00
101-253-927	ALLOCATE TO DEPARTMENTS	(12,708.00)	(13,810.00)	(6,068.00)	0.00	(7,742.00)	43.94
101-253-956	MISCELLANEOUS	858.23	3,500.00	173.00	0.00	3,327.00	4.94
101-253-957	TRAINING & DEVELOPMENT	0.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 253-TREASURER		94,329.05	92,105.00	74,498.47	8,783.81	17,606.53	80.88
Dept 257-ASSESSING							
101-257-709	ASST ASSESSOR	3,903.75	22,254.00	701.25	701.25	21,552.75	3.15
101-257-713	ASSESSOR	59,999.94	62,464.00	48,706.02	4,726.14	13,757.98	77.97
101-257-715	SOCIAL SECURITY	5,003.41	6,481.00	3,779.57	415.19	2,701.43	58.32
101-257-716	HOSPITALIZATION	1,500.00	8,245.00	3,577.95	2,372.59	4,667.05	43.40
101-257-717	LIFE/DISB. INSURANCE	887.04	920.00	734.26	150.84	185.74	79.81
101-257-718	PENSION	5,999.76	6,246.00	4,720.46	472.60	1,525.54	75.58
101-257-720	BANKED PTO	230.77	0.00	0.00	0.00	0.00	0.00
101-257-727	SUPPLIES	75.00	1,000.00	977.70	148.98	22.30	97.77

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
PERIOD ENDING 03/31/2014
% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2013	2013-14 AMENDED BUDGET	YTD BALANCE 03/31/2014	ACTIVITY FOR MONTH 03/31/2014	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-257-807	MEMBERSHIP DUES	390.00	450.00	290.00	0.00	160.00	64.44
101-257-851	POSTAGE	2,099.01	3,000.00	1,513.40	199.20	1,486.60	50.45
101-257-860	FUEL & MILEAGE	338.54	2,000.00	530.10	0.00	1,469.90	26.51
101-257-957	TRAINING & DEVELOPMENT	0.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 257-ASSESSING		80,427.22	114,060.00	65,530.71	9,186.79	48,529.29	57.45
Dept 265-HALL AND GROUNDS							
101-265-710	JANITORIAL SALARIES	5,080.00	6,000.00	3,920.00	440.00	2,080.00	65.33
101-265-715	SOCIAL SECURITY	388.62	459.00	299.88	33.66	159.12	65.33
101-265-727	SUPPLIES	7,716.37	8,500.00	6,507.32	469.89	1,992.68	76.56
101-265-731	WORKERS COMP INSURANCE	1,721.00	1,155.00	0.00	0.00	1,155.00	0.00
101-265-816	GROUNDS/CLEANG/JANITORL SERVIC	4,985.00	4,000.00	2,792.00	482.40	1,208.00	69.80
101-265-821	PSB MAINT & OPS ALLOCATION	42,945.00	54,534.00	19,729.00	0.00	34,805.00	36.18
101-265-850	COMMUNICATION	5,213.48	4,380.00	6,344.96	898.36	(1,964.96)	144.86
101-265-851	POSTAGE	4,396.77	5,500.00	3,595.34	972.89	1,904.66	65.37
101-265-860	FUEL & MILEAGE	1,922.27	0.00	0.00	0.00	0.00	0.00
101-265-910	INSURANCE & BONDS	29,996.00	30,700.00	19,512.00	0.00	11,188.00	63.56
101-265-920	UTILITIES	3,549.18	1,500.00	1,137.06	43.13	362.94	75.80
101-265-930	REPAIRS & MAINTENANCE	29,454.94	15,000.00	14,972.61	95.64	27.39	99.82
101-265-938	CHARGEBACKS - PRIOR TAX YEARS	56.99	23,500.00	23,210.12	59.97	289.88	98.77
101-265-940	RENTAL EQUIPMENT	3,909.80	4,300.00	2,549.14	206.74	1,750.86	59.28
101-265-956	MISCELLANEOUS	0.00	250.00	25.00	0.00	225.00	10.00
101-265-957	TRAINING & DEVELOPMENT	3,481.34	0.00	0.00	0.00	0.00	0.00
Total Dept 265-HALL AND GROUNDS		144,816.76	159,778.00	104,594.43	3,702.68	55,183.57	65.46
Dept 270-LEGAL/PROFESSIONAL							
101-270-800	OTHER PROFESSIONAL FEES	8,187.50	500.00	500.00	0.00	0.00	100.00
101-270-802	AUDIT FEES	4,500.00	4,500.00	4,500.00	0.00	0.00	100.00
101-270-803	LEGAL	104,996.06	96,000.00	60,328.48	6,815.98	35,671.52	62.84
101-270-806	ENGINEER	3,159.00	5,000.00	1,200.00	500.00	3,800.00	24.00
101-270-927	ALLOCATE TO DEPARTMENTS	(45,600.00)	(45,600.00)	(26,600.00)	0.00	(19,000.00)	58.33
Total Dept 270-LEGAL/PROFESSIONAL		75,242.56	60,400.00	39,928.48	7,315.98	20,471.52	66.11
Dept 336-CONTRIBUTIONS							
101-336-933	CONTRIBUTION - INDEPENDENCE DAY CELEBRA	2,350.00	2,000.00	0.00	0.00	2,000.00	0.00
101-336-964	CONTRIBUTION-FIRE & MED RES	29,310.00	32,866.00	7,866.00	7,866.00	25,000.00	23.93
101-336-965	CONTR-HUMAN SVC CONTRACT	3,600.00	0.00	0.00	0.00	0.00	0.00
Total Dept 336-CONTRIBUTIONS		35,260.00	34,866.00	7,866.00	7,866.00	27,000.00	22.56
Dept 412-PLANNING/ZONING DEPT							
101-412-707	ZBA SALARIES	2,000.00	3,000.00	1,700.00	800.00	1,300.00	56.67
101-412-715	SOCIAL SECURITY	711.45	1,071.00	650.25	91.80	420.75	60.71
101-412-723	RECORD SEC	4,240.00	4,500.00	2,355.00	0.00	2,145.00	52.33
101-412-726	PLANN COMM	7,300.00	11,000.00	6,800.00	400.00	4,200.00	61.82
101-412-727	SUPPLIES	0.00	200.00	50.00	25.00	150.00	25.00
101-412-800	OTHER PROFESSIONAL FEES	0.00	3,000.00	1,995.00	0.00	1,005.00	66.50
101-412-801	PLANNER FEES	32,773.65	28,000.00	17,149.74	0.00	10,850.26	61.25
101-412-803	LEGAL	1,655.00	10,000.00	0.00	0.00	10,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
PERIOD ENDING 03/31/2014
% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2013	2013-14 AMENDED BUDGET	YTD BALANCE 03/31/2014	ACTIVITY FOR MONTH 03/31/2014	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-412-809	CODE ENFORCEMENT	8,491.66	15,000.00	4,995.00	1,502.50	10,005.00	33.30
101-412-851	POSTAGE	0.00	500.00	0.00	0.00	500.00	0.00
101-412-900	PRINTING & PUBLICATIONS	1,361.04	1,500.00	704.21	222.13	795.79	46.95
101-412-927	ALLOCATE TO DEPARTMENTS	6,354.00	6,905.00	3,034.00	0.00	3,871.00	43.94
101-412-957	TRAINING & DEVELOPMENT	0.00	4,000.00	569.78	0.00	3,430.22	14.24
Total Dept 412-PLANNING/ZONING DEPT		64,886.80	88,676.00	40,002.98	3,041.43	48,673.02	45.11
Dept 448-STREET LIGHTS							
101-448-920	UTILITIES	36,626.00	36,000.00	24,035.53	5,832.42	11,964.47	66.77
Total Dept 448-STREET LIGHTS		36,626.00	36,000.00	24,035.53	5,832.42	11,964.47	66.77
Dept 449-ROAD WORK							
101-449-813	ROADWORK	47,808.00	34,650.00	18,435.73	0.00	16,214.27	53.21
101-449-814	ROAD IMPROVEMENTS	54,296.74	55,500.00	43,535.75	0.00	11,964.25	78.44
101-449-929	GRANT EXPENSE	68,591.25	204,000.00	197,318.22	0.00	6,681.78	96.72
Total Dept 449-ROAD WORK		170,695.99	294,150.00	259,289.70	0.00	34,860.30	88.15
Dept 666-COMMUNITY CENTER							
101-666-701	SALARIES	37,288.34	35,500.00	18,702.51	2,730.76	16,797.49	52.68
101-666-702	SALARIES	6,359.25	0.00	0.00	0.00	0.00	0.00
101-666-715	SOCIAL SECURITY	3,339.03	2,716.00	1,430.72	208.90	1,285.28	52.68
101-666-716	HOSPITALIZATION	10,094.15	6,557.00	4,077.24	(126.47)	2,479.76	62.18
101-666-717	LIFE/DISB. INSURANCE	429.66	670.00	300.84	150.42	369.16	44.90
101-666-718	PENSION	2,701.60	3,550.00	2,321.10	273.04	1,228.90	65.38
101-666-720	BANKED PTO	(3,377.12)	0.00	0.00	0.00	0.00	0.00
101-666-727	SUPPLIES	1,062.62	1,800.00	858.75	172.82	941.25	47.71
101-666-731	WORKERS COMP INSURANCE	413.00	270.00	0.00	0.00	270.00	0.00
101-666-807	MEMBERSHIP DUES	220.00	220.00	220.00	145.00	0.00	100.00
101-666-812	SCC TRIPS/PROGRAMS	30,042.84	30,000.00	13,180.77	422.91	16,819.23	43.94
101-666-816	GROUNDS/CLEANG/JANITORL SERVIC	6,970.00	7,320.00	5,721.00	643.20	1,599.00	78.16
101-666-850	COMMUNICATION	2,066.87	2,300.00	1,368.29	157.81	931.71	59.49
101-666-851	POSTAGE	846.00	1,000.00	600.00	200.00	400.00	60.00
101-666-900	PRINTING & PUBLICATIONS	567.68	1,000.00	0.00	0.00	1,000.00	0.00
101-666-910	INSURANCE & BONDS	1,840.00	1,900.00	802.50	0.00	1,097.50	42.24
101-666-920	UTILITIES	2,689.17	4,500.00	1,868.83	261.12	2,631.17	41.53
101-666-929	GRANT EXPENSE	0.00	2,550.00	0.00	0.00	2,550.00	0.00
101-666-930	REPAIRS & MAINTENANCE	7,925.36	4,300.00	1,193.64	155.00	3,106.36	27.76
101-666-970	EQUIPMENT	349.99	400.00	105.47	0.00	294.53	26.37
Total Dept 666-COMMUNITY CENTER		111,828.44	106,553.00	52,751.66	5,394.51	53,801.34	49.51
Dept 850-TOWNSHIP CONTINGENCY							
101-850-905	CONTINGENCY FUNDS	11,044.25	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 850-TOWNSHIP CONTINGENCY		11,044.25	10,000.00	0.00	0.00	10,000.00	0.00
Dept 900-CAPITAL OUTLAY							
101-900-972	COMPUTER	7,125.39	23,335.00	10,459.47	991.67	12,875.53	44.82

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Fund 101 - GENERAL FUND							
Expenditures							
101-900-978	LAND ACQUISITION	6,585.87	4,500.00	0.00	0.00	4,500.00	0.00
Total Dept 900-CAPITAL OUTLAY		13,711.26	27,835.00	10,459.47	991.67	17,375.53	37.58
Dept 905-DEBT SERVICE							
101-905-985	PSB SHARE OF BOND PMT	94,320.18	87,419.00	8,951.63	0.00	78,467.37	10.24
Total Dept 905-DEBT SERVICE		94,320.18	87,419.00	8,951.63	0.00	78,467.37	10.24
TOTAL Expenditures		1,112,991.53	1,420,037.00	893,836.90	74,748.82	526,200.10	62.94
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		1,290,943.78	1,424,404.00	753,708.73	128,733.93	670,695.27	52.91
TOTAL EXPENDITURES		1,112,991.53	1,420,037.00	893,836.90	74,748.82	526,200.10	62.94
NET OF REVENUES & EXPENDITURES		177,952.25	4,367.00	(140,128.17)	53,985.11	144,495.17	3,208.80
BEG. FUND BALANCE		1,218,801.59	1,396,753.84	1,396,753.84			(3,208.8
END FUND BALANCE		1,396,753.84	1,401,120.84	1,256,625.67			(3,208.8

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Fund 207 - LAW ENFORCEMENT FUND							
Revenues							
Dept 000							
207-000-402	CURRENT PROPERTY TAX	1,327,750.81	1,356,155.00	1,229,950.03	404,224.45	126,204.97	90.69
207-000-445	PENALTY & INTEREST ON TAXES	1,089.05	0.00	589.70	0.00	(589.70)	100.00
207-000-570	LIQUOR LICENSE & PERMITS	2,589.40	3,000.00	2,564.10	0.00	435.90	85.47
207-000-590	GRANT INCOME	13,872.50	0.00	0.00	0.00	0.00	0.00
207-000-626	COPY & FOIA INCOME	1,536.50	2,000.00	1,252.00	154.00	748.00	62.60
207-000-656	FINES & COURT FEES	27,330.86	30,000.00	18,795.36	1,478.55	11,204.64	62.65
207-000-658	IMPOUND FEES	1,660.00	2,000.00	1,860.00	380.00	140.00	93.00
207-000-664	FEES PAID FOR OFFICER WAGES	5,957.76	6,000.00	3,671.00	0.00	2,329.00	61.18
207-000-671	REIMBURSEMENT/OTHER INCOME	2,046.00	2,500.00	3,141.75	370.00	(641.75)	125.67
207-000-675	CONTRIBUTION-PRIVATE SOURCES	3,000.00	200.00	0.00	0.00	200.00	0.00
207-000-681	OT REIMBURSEMENT	21,586.19	12,000.00	12,554.17	0.00	(554.17)	104.62
Total Dept 000		1,408,419.07	1,413,855.00	1,274,378.11	406,607.00	139,476.89	90.13
Dept 336-CONTRIBUTIONS							
207-336-588	CONTRIBUTION OTHER FUND(S)	42,500.00	35,000.00	0.00	0.00	35,000.00	0.00
207-336-683	CONTRIBUTION - INDEPENDENCE DAY CELEBRA	1,350.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 336-CONTRIBUTIONS		43,850.00	36,000.00	0.00	0.00	36,000.00	0.00
TOTAL Revenues		1,452,269.07	1,449,855.00	1,274,378.11	406,607.00	175,476.89	87.90
Expenditures							
Dept 226-PERSONNEL							
207-226-701	SALARIES	144,716.34	187,651.00	144,599.12	13,830.83	43,051.88	77.06
207-226-702	SALARIES	352,055.97	322,775.00	282,051.65	27,303.40	40,723.35	87.38
207-226-704	CLERICAL/DEP /SUPER/ELECTION	57,110.13	65,755.00	46,313.73	4,850.34	19,441.27	70.43
207-226-708	SALARIES-PART TIME	50,179.78	50,000.00	18,914.48	1,318.57	31,085.52	37.83
207-226-710	JANITORIAL SALARIES	4,160.00	4,608.00	3,120.00	320.00	1,488.00	67.71
207-226-711	SALARIES-OVERTIME	49,608.48	50,000.00	46,012.71	2,906.26	3,987.29	92.03
207-226-714	HOLIDAY	29,066.25	29,469.00	31,837.50	0.00	(2,368.50)	108.04
207-226-715	SOCIAL SECURITY	54,287.97	55,138.00	45,495.73	3,865.49	9,642.27	82.51
207-226-716	HOSPITALIZATION	125,151.63	131,458.00	76,865.90	15,871.80	54,592.10	58.47
207-226-717	LIFE/DISB. INSURANCE	7,743.12	8,022.00	6,991.44	1,455.80	1,030.56	87.15
207-226-718	PENSION	52,390.28	54,819.00	43,933.86	4,524.00	10,885.14	80.14
207-226-719	EMPLOYEE FRINGE-LONGEVITY	4,500.00	4,800.00	4,800.00	0.00	0.00	100.00
207-226-720	BANKED PTO	(1,271.27)	0.00	0.00	0.00	0.00	0.00
207-226-730	MEDICAL TESTING	81.00	1,000.00	137.50	0.00	862.50	13.75
207-226-731	WORKERS COMP INSURANCE	13,225.00	10,130.00	0.00	0.00	10,130.00	0.00
207-226-741	UNIFORMS/GEAR & ALLOWANCE	5,400.00	5,700.00	5,900.00	0.00	(200.00)	103.51
207-226-927	ALLOCATE TO DEPARTMENTS	52,179.00	54,658.00	23,331.00	0.00	31,327.00	42.69
207-226-957	TRAINING & DEVELOPMENT	2,008.73	4,000.00	1,380.00	250.00	2,620.00	34.50
Total Dept 226-PERSONNEL		1,002,592.41	1,039,983.00	781,684.62	76,496.49	258,298.38	75.16
Dept 265-HALL AND GROUNDS							
207-265-821	PSB MAINT & OPS ALLOCATION	42,945.00	54,533.00	19,730.00	0.00	34,803.00	36.18
Total Dept 265-HALL AND GROUNDS		42,945.00	54,533.00	19,730.00	0.00	34,803.00	36.18
Dept 270-LEGAL/PROFESSIONAL							

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Fund 207 - LAW ENFORCEMENT FUND							
Expenditures							
207-270-722	CONTROLLER	7,800.01	7,987.00	3,209.00	0.00	4,778.00	40.18
207-270-802	AUDIT FEES	3,060.00	3,060.00	3,060.00	0.00	0.00	100.00
207-270-803	LEGAL	39,600.00	40,000.00	23,200.00	0.00	16,800.00	58.00
Total Dept 270-LEGAL/PROFESSIONAL		50,460.01	51,047.00	29,469.00	0.00	21,578.00	57.73
Dept 301-OPERATING COSTS							
207-301-727	SUPPLIES	6,918.09	6,000.00	2,839.11	459.39	3,160.89	47.32
207-301-741	UNIFORMS/GEAR & ALLOWANCE	2,003.21	4,000.00	2,255.73	426.89	1,744.27	56.39
207-301-807	MEMBERSHIP DUES	1,247.50	2,000.00	1,668.05	195.00	331.95	83.40
207-301-818	CONTRACTUAL SERVICES	17,571.00	17,500.00	9,793.50	0.00	7,706.50	55.96
207-301-820	DISPATCH SERVICES	63,346.92	67,980.00	47,510.19	5,278.91	20,469.81	69.89
207-301-850	COMMUNICATION	12,894.03	16,000.00	11,065.25	1,178.38	4,934.75	69.16
207-301-851	POSTAGE	100.00	250.00	123.40	0.00	126.60	49.36
207-301-900	PRINTING & PUBLICATIONS	333.58	1,000.00	56.05	0.00	943.95	5.61
207-301-910	INSURANCE & BONDS	20,754.00	21,100.00	15,506.25	0.00	5,593.75	73.49
207-301-929	GRANT EXPENSE	13,872.50	0.00	0.00	0.00	0.00	0.00
207-301-930	REPAIRS & MAINTENANCE	2,055.56	3,000.00	3,645.34	66.49	(645.34)	121.51
207-301-932	RADIO REPAIR	2,200.00	1,100.00	0.00	0.00	1,100.00	0.00
207-301-938	CHARGEBACKS - PRIOR TAX YEARS	(3,321.28)	73,000.00	73,000.54	191.88	(0.54)	100.00
207-301-940	RENTAL EQUIPMENT	1,691.61	2,300.00	1,034.19	114.91	1,265.81	44.96
207-301-956	MISCELLANEOUS	7,585.00	100.00	0.00	0.00	100.00	0.00
207-301-959	TRIBUNALS AND DRAINS	2,170.10	2,000.00	0.00	0.00	2,000.00	0.00
207-301-972	COMPUTER	2,044.82	2,400.00	1,903.13	200.00	496.87	79.30
Total Dept 301-OPERATING COSTS		153,466.64	219,730.00	170,400.73	8,111.85	49,329.27	77.55
Dept 333-TRANSPORTATION							
207-333-860	FUEL & MILEAGE	32,616.37	28,000.00	18,052.46	2,277.15	9,947.54	64.47
207-333-930	REPAIRS & MAINTENANCE	13,571.27	13,000.00	7,201.24	676.98	5,798.76	55.39
Total Dept 333-TRANSPORTATION		46,187.64	41,000.00	25,253.70	2,954.13	15,746.30	61.59
Dept 336-CONTRIBUTIONS							
207-336-964	CONTRIBUTION-FIRE & MED RES	0.00	7,867.00	7,867.00	7,867.00	0.00	100.00
Total Dept 336-CONTRIBUTIONS		0.00	7,867.00	7,867.00	7,867.00	0.00	100.00
Dept 900-CAPITAL OUTLAY							
207-900-970	EQUIPMENT	0.00	1,500.00	0.00	0.00	1,500.00	0.00
207-900-972	COMPUTER	370.59	500.00	171.28	0.00	328.72	34.26
207-900-974	VEHICLE	8,573.00	0.00	0.00	0.00	0.00	0.00
Total Dept 900-CAPITAL OUTLAY		8,943.59	2,000.00	171.28	0.00	1,828.72	8.56
Dept 905-DEBT SERVICE							
207-905-985	PSB SHARE OF BOND PMT	94,320.17	87,419.00	8,951.62	0.00	78,467.38	10.24
207-905-995	DEBT SERVICE - INTEREST	262.25	0.00	0.00	0.00	0.00	0.00
Total Dept 905-DEBT SERVICE		94,582.42	87,419.00	8,951.62	0.00	78,467.38	10.24

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Fund 207 - LAW ENFORCEMENT FUND							
Expenditures							
Dept 998-PRIOR PERIOD ADJUSTMENT							
207-998-898	PRIOR PERIOD ADJUSTMENT	(31,673.46)	0.00	0.00	0.00	0.00	0.00
Total Dept 998-PRIOR PERIOD ADJUSTMENT		(31,673.46)	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures		1,367,504.25	1,503,579.00	1,043,527.95	95,429.47	460,051.05	69.40
Fund 207 - LAW ENFORCEMENT FUND:							
TOTAL REVENUES		1,452,269.07	1,449,855.00	1,274,378.11	406,607.00	175,476.89	87.90
TOTAL EXPENDITURES		1,367,504.25	1,503,579.00	1,043,527.95	95,429.47	460,051.05	69.40
NET OF REVENUES & EXPENDITURES		84,764.82	(53,724.00)	230,850.16	311,177.53	(284,574.16)	429.70
BEG. FUND BALANCE		319,185.79	403,950.61	403,950.61			(429.70)
END FUND BALANCE		403,950.61	350,226.61	634,800.77			(429.70)

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Fund 216 - MEDICAL RESCUE FUND							
Revenues							
Dept 000							
216-000-402	CURRENT PROPERTY TAX	593,774.94	606,490.00	550,040.34	180,771.28	56,449.66	90.69
216-000-445	PENALTY & INTEREST ON TAXES	487.32	0.00	276.95	0.00	(276.95)	100.00
216-000-482	HOUSE NUMBERS	200.00	250.00	160.00	40.00	90.00	64.00
216-000-588	CONTRIBUTION OTHER FUND(S)	29,310.00	25,000.00	0.00	0.00	25,000.00	0.00
216-000-590	GRANT INCOME	0.00	0.00	22.10	0.00	(22.10)	100.00
216-000-615	INSURANCE PROCEEDS	3,616.74	0.00	0.00	0.00	0.00	0.00
216-000-626	COPY & FOIA INCOME	46.00	0.00	18.00	3.00	(18.00)	100.00
216-000-635	RESPONSE FEES	3,087.25	7,000.00	17,802.75	11,414.81	(10,802.75)	254.33
216-000-639	DRIVEWAY INSPECTIONS	500.00	300.00	300.00	0.00	0.00	100.00
216-000-671	REIMBURSEMENT/OTHER INCOME	2,595.45	4,000.00	4,719.25	861.25	(719.25)	117.98
216-000-675	CONTRIBUTION-PRIVATE SOURCES	0.00	0.00	100.00	0.00	(100.00)	100.00
Total Dept 000		633,617.70	643,040.00	573,439.39	193,090.34	69,600.61	89.18
Dept 336-CONTRIBUTIONS							
216-336-588	CONTRIBUTION OTHER FUND(S)	0.00	15,733.00	15,733.00	15,733.00	0.00	100.00
216-336-683	CONTRIBUTION - INDEPENDENCE DAY CELEBRA	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 336-CONTRIBUTIONS		1,000.00	16,733.00	15,733.00	15,733.00	1,000.00	94.02
TOTAL Revenues		634,617.70	659,773.00	589,172.39	208,823.34	70,600.61	89.30
Expenditures							
Dept 226-PERSONNEL							
216-226-701	SALARIES	82,000.05	77,000.00	59,274.29	5,923.08	17,725.71	76.98
216-226-702	SALARIES	123,982.00	125,000.00	96,277.00	9,408.00	28,723.00	77.02
216-226-705	ADMINISTRATIVE ASSISTANT	5,343.80	5,500.00	4,032.36	431.21	1,467.64	73.32
216-226-708	SALARIES-PART TIME	46,103.73	48,000.00	40,364.72	2,166.53	7,635.28	84.09
216-226-712	SALARIES - OFFICERS	10,406.00	14,000.00	11,245.00	0.00	2,755.00	80.32
216-226-715	SOCIAL SECURITY	21,160.94	21,690.00	16,752.98	1,417.68	4,937.02	77.24
216-226-716	HOSPITALIZATION	15,957.00	18,091.00	12,464.87	1,992.22	5,626.13	68.90
216-226-717	LIFE/DISB. INSURANCE	948.96	980.00	805.80	161.16	174.20	82.22
216-226-718	PENSION	7,699.63	7,700.00	5,922.80	592.28	1,777.20	76.92
216-226-720	BANKED PTO	2,554.33	0.00	0.00	0.00	0.00	0.00
216-226-730	MEDICAL TESTING	689.00	2,500.00	421.50	0.00	2,078.50	16.86
216-226-731	WORKERS COMP INSURANCE	14,037.00	9,150.00	0.00	0.00	9,150.00	0.00
216-226-927	ALLOCATE TO DEPARTMENTS	(52,179.00)	(54,658.00)	(23,331.00)	0.00	(31,327.00)	42.69
216-226-957	TRAINING & DEVELOPMENT	3,582.67	4,000.00	2,390.00	105.00	1,610.00	59.75
216-226-958	TRAINING WAGES	8,878.50	14,000.00	7,800.00	603.00	6,200.00	55.71
Total Dept 226-PERSONNEL		291,164.61	292,953.00	234,420.32	22,800.16	58,532.68	80.02
Dept 265-HALL AND GROUNDS							
216-265-816	GROUNDS/CLEANG/JANITORL SERVIC	1,966.00	2,000.00	1,932.00	482.40	68.00	96.60
216-265-821	PSB MAINT & OPS ALLOCATION	42,945.00	54,533.00	19,730.00	0.00	34,803.00	36.18
Total Dept 265-HALL AND GROUNDS		44,911.00	56,533.00	21,662.00	482.40	34,871.00	38.32
Dept 270-LEGAL/PROFESSIONAL							
216-270-722	CONTROLLER	7,800.01	7,987.00	3,209.00	0.00	4,778.00	40.18
216-270-802	AUDIT FEES	3,060.00	3,060.00	3,060.00	0.00	0.00	100.00

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Fund 216 - MEDICAL RESCUE FUND							
Expenditures							
216-270-803	LEGAL	0.00	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 270-LEGAL/PROFESSIONAL		10,860.01	15,047.00	6,269.00	0.00	8,778.00	41.66
Dept 301-OPERATING COSTS							
216-301-727	SUPPLIES	7,217.16	8,000.00	5,442.04	565.18	2,557.96	68.03
216-301-741	UNIFORMS/GEAR & ALLOWANCE	2,028.90	4,000.00	3,410.42	18.95	589.58	85.26
216-301-807	MEMBERSHIP DUES	1,575.00	1,800.00	800.68	0.00	999.32	44.48
216-301-818	CONTRACTUAL SERVICES	1,473.33	700.00	1,472.15	26.77	(772.15)	210.31
216-301-820	DISPATCH SERVICES	9,809.40	11,000.00	7,938.63	882.07	3,061.37	72.17
216-301-850	COMMUNICATION	6,368.29	8,000.00	3,968.12	227.26	4,031.88	49.60
216-301-851	POSTAGE	19.05	50.00	38.22	0.00	11.78	76.44
216-301-900	PRINTING & PUBLICATIONS	56.00	200.00	0.00	0.00	200.00	0.00
216-301-910	INSURANCE & BONDS	65,357.00	66,600.00	48,835.50	0.00	17,764.50	73.33
216-301-920	UTILITIES	10,469.56	9,000.00	12,920.41	189.45	(3,920.41)	143.56
216-301-930	REPAIRS & MAINTENANCE	3,520.43	4,000.00	280.19	0.00	3,719.81	7.00
216-301-932	RADIO REPAIR	2,200.00	2,000.00	0.00	0.00	2,000.00	0.00
216-301-938	CHARGEBACKS - PRIOR TAX YEARS	(939.85)	35,000.00	32,642.13	85.81	2,357.87	93.26
216-301-959	TRIBUNALS AND DRAINS	970.49	0.00	0.00	0.00	0.00	0.00
Total Dept 301-OPERATING COSTS		110,124.76	150,350.00	117,748.49	1,995.49	32,601.51	78.32
Dept 333-TRANSPORTATION							
216-333-860	FUEL & MILEAGE	12,257.35	11,000.00	8,350.12	1,072.99	2,649.88	75.91
216-333-930	REPAIRS & MAINTENANCE	25,376.28	16,000.00	13,921.80	1,661.03	2,078.20	87.01
Total Dept 333-TRANSPORTATION		37,633.63	27,000.00	22,271.92	2,734.02	4,728.08	82.49
Dept 900-CAPITAL OUTLAY							
216-900-970	EQUIPMENT	3,213.53	29,600.00	26,383.61	1,339.00	3,216.39	89.13
216-900-972	COMPUTER	586.30	800.00	527.67	58.63	272.33	65.96
Total Dept 900-CAPITAL OUTLAY		3,799.83	30,400.00	26,911.28	1,397.63	3,488.72	88.52
Dept 905-DEBT SERVICE							
216-905-985	PSB SHARE OF BOND PMT	94,320.16	87,419.00	8,951.62	0.00	78,467.38	10.24
216-905-991	DEBT SERVICE - PRINCIPAL	39,819.32	41,751.00	41,750.56	0.00	0.44	100.00
216-905-995	DEBT SERVICE - INTEREST	8,305.33	6,375.00	6,735.03	0.00	(360.03)	105.65
Total Dept 905-DEBT SERVICE		142,444.81	135,545.00	57,437.21	0.00	78,107.79	42.38
TOTAL Expenditures		640,938.65	707,828.00	486,720.22	29,409.70	221,107.78	68.76
Fund 216 - MEDICAL RESCUE FUND:							
TOTAL REVENUES		634,617.70	659,773.00	589,172.39	208,823.34	70,600.61	89.30
TOTAL EXPENDITURES		640,938.65	707,828.00	486,720.22	29,409.70	221,107.78	68.76
NET OF REVENUES & EXPENDITURES		(6,320.95)	(48,055.00)	102,452.17	179,413.64	(150,507.17)	213.20
BEG. FUND BALANCE		425,441.48	419,120.53	419,120.53			(213.20)

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2013	2013-14 AMENDED BUDGET	YTD BALANCE 03/31/2014	ACTIVITY FOR MONTH 03/31/2014	AVAILABLE BALANCE	% BDGT USED
Fund 216 - MEDICAL RESCUE FUND							
END FUND BALANCE		419,120.53	371,065.53	521,572.70			(213.20)

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Fund 230 - DONATION FUND							
Revenues							
Dept 000							
230-000-690	DONATION - DOG PARK	500.00	1,650.00	1,650.00	0.00	0.00	100.00
230-000-692	DONATION - EVENTS/COMMUNITY PROJECTS	0.00	1,000.00	1,000.00	0.00	0.00	100.00
230-000-698	DONATIONS - ALL OTHER SCC	0.00	0.00	20.00	0.00	(20.00)	100.00
Total Dept 000		500.00	2,650.00	2,670.00	0.00	(20.00)	100.75
TOTAL Revenues		500.00	2,650.00	2,670.00	0.00	(20.00)	100.75
Expenditures							
Dept 301-OPERATING COSTS							
230-301-904	DONATIONS - EVENTS/COMMUNITY PROJECTS	0.00	2,150.00	1,359.76	12.00	790.24	63.24
Total Dept 301-OPERATING COSTS		0.00	2,150.00	1,359.76	12.00	790.24	63.24
TOTAL Expenditures		0.00	2,150.00	1,359.76	12.00	790.24	63.24
Fund 230 - DONATION FUND:							
TOTAL REVENUES		500.00	2,650.00	2,670.00	0.00	(20.00)	100.75
TOTAL EXPENDITURES		0.00	2,150.00	1,359.76	12.00	790.24	63.24
NET OF REVENUES & EXPENDITURES		500.00	500.00	1,310.24	(12.00)	(810.24)	262.05
BEG. FUND BALANCE			500.00	500.00			262.05
END FUND BALANCE		500.00	1,000.00	1,810.24			262.05

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Fund 248 - DOWNTOWN DEVELOPMENT AUTH							
Revenues							
Dept 000							
248-000-675	CONTRIBUTION-PRIVATE SOURCES	136.00	0.00	25,247.28	0.00	(25,247.28)	100.00
Total Dept 000		136.00	0.00	25,247.28	0.00	(25,247.28)	100.00
TOTAL Revenues		136.00	0.00	25,247.28	0.00	(25,247.28)	100.00
Expenditures							
Dept 301-OPERATING COSTS							
248-301-727	SUPPLIES	0.00	100.00	0.00	0.00	100.00	0.00
248-301-746	FARMERS MARKET	850.00	500.00	0.00	0.00	500.00	0.00
248-301-800	OTHER PROFESSIONAL FEES	0.00	5,100.00	0.00	0.00	5,100.00	0.00
248-301-816	GROUNDS/CLEANG/JANITORL SERVIC	0.00	1,200.00	1,000.00	1,000.00	200.00	83.33
Total Dept 301-OPERATING COSTS		850.00	6,900.00	1,000.00	1,000.00	5,900.00	14.49
Dept 449-ROAD WORK							
248-449-814	ROAD IMPROVEMENTS	0.00	22,790.00	22,790.00	22,790.00	0.00	100.00
Total Dept 449-ROAD WORK		0.00	22,790.00	22,790.00	22,790.00	0.00	100.00
Dept 900-CAPITAL OUTLAY							
248-900-925	STREETSCAPING	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 900-CAPITAL OUTLAY		1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
TOTAL Expenditures		2,350.00	31,190.00	23,790.00	23,790.00	7,400.00	76.27
Fund 248 - DOWNTOWN DEVELOPMENT AUTH:							
TOTAL REVENUES		136.00	0.00	25,247.28	0.00	(25,247.28)	100.00
TOTAL EXPENDITURES		2,350.00	31,190.00	23,790.00	23,790.00	7,400.00	76.27
NET OF REVENUES & EXPENDITURES		(2,214.00)	(31,190.00)	1,457.28	(23,790.00)	(32,647.28)	4.67
BEG. FUND BALANCE		93,436.05	91,222.05	91,222.05			(4.67)
END FUND BALANCE		91,222.05	60,032.05	92,679.33			(4.67)

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Fund 265 - NARCOTICS FUND							
Revenues							
Dept 000							
265-000-661	FORFEITURES	4,988.00	30,000.00	29,373.25	0.00	626.75	97.91
Total Dept 000		4,988.00	30,000.00	29,373.25	0.00	626.75	97.91
TOTAL Revenues		4,988.00	30,000.00	29,373.25	0.00	626.75	97.91
Expenditures							
Dept 226-PERSONNEL							
265-226-957	TRAINING & DEVELOPMENT	350.00	500.00	0.00	0.00	500.00	0.00
Total Dept 226-PERSONNEL		350.00	500.00	0.00	0.00	500.00	0.00
Dept 301-OPERATING COSTS							
265-301-727	SUPPLIES	300.00	0.00	0.00	0.00	0.00	0.00
265-301-899	FORFEITURE SHARING	2,723.32	2,000.00	14,086.54	14,086.54	(12,086.54)	704.33
265-301-956	MISCELLANEOUS	110.29	100.00	133.20	0.00	(33.20)	133.20
Total Dept 301-OPERATING COSTS		3,133.61	2,100.00	14,219.74	14,086.54	(12,119.74)	677.13
Dept 336-CONTRIBUTIONS							
265-336-967	CONTRIBUTION-LAW ENFORCEMENT	7,500.00	0.00	0.00	0.00	0.00	0.00
Total Dept 336-CONTRIBUTIONS		7,500.00	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures		10,983.61	2,600.00	14,219.74	14,086.54	(11,619.74)	546.91
Fund 265 - NARCOTICS FUND:							
TOTAL REVENUES		4,988.00	30,000.00	29,373.25	0.00	626.75	97.91
TOTAL EXPENDITURES		10,983.61	2,600.00	14,219.74	14,086.54	(11,619.74)	546.91
NET OF REVENUES & EXPENDITURES		(5,995.61)	27,400.00	15,153.51	(14,086.54)	12,246.49	55.30
BEG. FUND BALANCE		40,174.99	34,179.38	34,179.38			55.30
END FUND BALANCE		34,179.38	61,579.38	49,332.89			55.30

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Fund 266 - FEDERAL NARCOTICS FUND							
Revenues							
Dept 000							
266-000-661	FORFEITURES	225,054.06	150,000.00	439,821.92	382,827.16	(289,821.92)	293.21
Total Dept 000		225,054.06	150,000.00	439,821.92	382,827.16	(289,821.92)	293.21
TOTAL Revenues		225,054.06	150,000.00	439,821.92	382,827.16	(289,821.92)	293.21
Expenditures							
Dept 301-OPERATING COSTS							
266-301-727	SUPPLIES	918.00	0.00	1,214.28	0.00	(1,214.28)	100.00
Total Dept 301-OPERATING COSTS		918.00	0.00	1,214.28	0.00	(1,214.28)	100.00
Dept 336-CONTRIBUTIONS							
266-336-967	CONTRIBUTION-LAW ENFORCEMENT	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
Total Dept 336-CONTRIBUTIONS		35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
Dept 900-CAPITAL OUTLAY							
266-900-970	EQUIPMENT	28,729.71	15,000.00	6,048.21	1,384.40	8,951.79	40.32
266-900-974	VEHICLE	63,863.00	75,000.00	60,980.50	0.00	14,019.50	81.31
Total Dept 900-CAPITAL OUTLAY		92,592.71	90,000.00	67,028.71	1,384.40	22,971.29	74.48
TOTAL Expenditures		128,510.71	125,000.00	68,242.99	1,384.40	56,757.01	54.59
Fund 266 - FEDERAL NARCOTICS FUND:							
TOTAL REVENUES		225,054.06	150,000.00	439,821.92	382,827.16	(289,821.92)	293.21
TOTAL EXPENDITURES		128,510.71	125,000.00	68,242.99	1,384.40	56,757.01	54.59
NET OF REVENUES & EXPENDITURES		96,543.35	25,000.00	371,578.93	381,442.76	(346,578.93)	1,486.32
BEG. FUND BALANCE		107,538.22	204,081.57	204,081.57			1,486.32
END FUND BALANCE		204,081.57	229,081.57	575,660.50			1,486.32

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Fund 287 - BUILDING DEPARTMENT FUND							
Revenues							
Dept 000							
287-000-481	SIGN PERMITS	0.00	0.00	831.00	0.00	(831.00)	100.00
287-000-484	BUILDING PLAN REVIEW FEES	3,422.50	2,000.00	2,234.00	50.00	(234.00)	111.70
287-000-485	BUILDING PERMIT FEES	31,759.70	22,000.00	24,303.00	1,156.00	(2,303.00)	110.47
287-000-486	CONTRACTOR'S REGISTRATION	870.00	500.00	450.00	75.00	50.00	90.00
287-000-488	TRADE PERMIT FEES	20,270.00	15,000.00	16,781.00	1,384.50	(1,781.00)	111.87
Total Dept 000		56,322.20	39,500.00	44,599.00	2,665.50	(5,099.00)	112.91
TOTAL Revenues		56,322.20	39,500.00	44,599.00	2,665.50	(5,099.00)	112.91
Expenditures							
Dept 226-PERSONNEL							
287-226-720	BANKED PTO	(149.93)	0.00	0.00	0.00	0.00	0.00
287-226-927	ALLOCATE TO DEPARTMENTS	6,354.00	6,905.00	3,034.00	0.00	3,871.00	43.94
Total Dept 226-PERSONNEL		6,204.07	6,905.00	3,034.00	0.00	3,871.00	43.94
Dept 261-GOVERNMENT SHARED SERVICES							
287-261-725	INSPECTOR EXPENSES	19,270.50	15,000.00	18,389.00	3,280.00	(3,389.00)	122.59
Total Dept 261-GOVERNMENT SHARED SERVICES		19,270.50	15,000.00	18,389.00	3,280.00	(3,389.00)	122.59
Dept 270-LEGAL/PROFESSIONAL							
287-270-722	CONTROLLER	1,560.01	1,597.00	641.00	0.00	956.00	40.14
287-270-802	AUDIT FEES	900.00	900.00	900.00	0.00	0.00	100.00
Total Dept 270-LEGAL/PROFESSIONAL		2,460.01	2,497.00	1,541.00	0.00	956.00	61.71
Dept 301-OPERATING COSTS							
287-301-725	INSPECTOR EXPENSES	11,045.10	12,500.00	3,930.00	313.10	8,570.00	31.44
287-301-727	SUPPLIES	0.00	100.00	0.00	0.00	100.00	0.00
287-301-850	COMMUNICATION	259.97	300.00	437.15	65.22	(137.15)	145.72
287-301-910	INSURANCE & BONDS	687.00	600.00	450.00	0.00	150.00	75.00
287-301-930	REPAIRS & MAINTENANCE	610.00	625.00	0.00	0.00	625.00	0.00
Total Dept 301-OPERATING COSTS		12,602.07	14,125.00	4,817.15	378.32	9,307.85	34.10
TOTAL Expenditures		40,536.65	38,527.00	27,781.15	3,658.32	10,745.85	72.11
Fund 287 - BUILDING DEPARTMENT FUND:							
TOTAL REVENUES		56,322.20	39,500.00	44,599.00	2,665.50	(5,099.00)	112.91
TOTAL EXPENDITURES		40,536.65	38,527.00	27,781.15	3,658.32	10,745.85	72.11
NET OF REVENUES & EXPENDITURES		15,785.55	973.00	16,817.85	(992.82)	(15,844.85)	1,728.45
BEG. FUND BALANCE		23,635.95	39,421.50	39,421.50			1,728.45
END FUND BALANCE		39,421.50	40,394.50	56,239.35			1,728.45

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Fund 369 - BLDG AUTH DEBT FUND							
Revenues							
Dept 000							
369-000-668	BOND PROCEEDS	2,473,799.00	0.00	0.00	0.00	0.00	0.00
369-000-685	FUNDS XFER FOR 3.5 BOND PMT	282,960.51	262,257.00	26,854.87	0.00	235,402.13	10.24
Total Dept 000		2,756,759.51	262,257.00	26,854.87	0.00	235,402.13	10.24
TOTAL Revenues		2,756,759.51	262,257.00	26,854.87	0.00	235,402.13	10.24
Expenditures							
Dept 905-DEBT SERVICE							
369-905-906	BOND ISSUANCE COST	33,799.00	0.00	0.00	0.00	0.00	0.00
369-905-939	BOND PAYOFF	2,440,000.00	0.00	0.00	0.00	0.00	0.00
369-905-942	3 M BOND BLDG AUTH	188,278.90	179,472.00	0.00	0.00	179,472.00	0.00
369-905-943	500K CAPITAL IMP	0.00	29,073.00	0.00	0.00	29,073.00	0.00
369-905-987	INTEREST 3 M BOND	38,917.66	46,224.00	23,111.16	0.00	23,112.84	50.00
369-905-992	INTEREST 500K BOND	55,763.95	7,488.00	3,743.71	0.00	3,744.29	50.00
Total Dept 905-DEBT SERVICE		2,756,759.51	262,257.00	26,854.87	0.00	235,402.13	10.24
TOTAL Expenditures		2,756,759.51	262,257.00	26,854.87	0.00	235,402.13	10.24
Fund 369 - BLDG AUTH DEBT FUND:							
TOTAL REVENUES		2,756,759.51	262,257.00	26,854.87	0.00	235,402.13	10.24
TOTAL EXPENDITURES		2,756,759.51	262,257.00	26,854.87	0.00	235,402.13	10.24
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE							
END FUND BALANCE							

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2013	2013-14 AMENDED BUDGET	YTD BALANCE 03/31/2014	ACTIVITY FOR MONTH 03/31/2014	AVAILABLE BALANCE	% BDGT USED
Fund 370 - PUBLIC SAFETY BLDG DEBT FD							
Revenues							
Dept 000							
370-000-402	CURRENT PROPERTY TAX	295,734.01	286,700.00	257,571.85	84,651.46	29,128.15	89.84
370-000-445	PENALTY & INTEREST ON TAXES	228.53	0.00	122.00	0.00	(122.00)	100.00
370-000-588	CONTRIBUTION OTHER FUND(S)	128,835.00	163,600.00	59,189.00	0.00	104,411.00	36.18
370-000-615	INSURANCE PROCEEDS	25,000.00	0.00	0.00	0.00	0.00	0.00
370-000-668	BOND PROCEEDS	2,415,000.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		2,864,797.54	450,300.00	316,882.85	84,651.46	133,417.15	70.37
TOTAL Revenues		2,864,797.54	450,300.00	316,882.85	84,651.46	133,417.15	70.37
Expenditures							
Dept 301-OPERATING COSTS							
370-301-727	SUPPLIES	983.39	1,200.00	315.06	0.00	884.94	26.26
370-301-803	LEGAL	0.00	200.00	0.00	0.00	200.00	0.00
370-301-816	GROUNDS/CLEANG/JANITORL SERVIC	10,334.50	10,500.00	7,665.00	1,608.00	2,835.00	73.00
370-301-818	CONTRACTUAL SERVICES	8,138.94	11,500.00	8,578.32	0.00	2,921.68	74.59
370-301-850	COMMUNICATION	3,437.41	3,500.00	2,834.78	370.75	665.22	80.99
370-301-910	INSURANCE & BONDS	7,051.00	7,200.00	5,367.00	0.00	1,833.00	74.54
370-301-920	UTILITIES	86,919.02	92,500.00	61,476.40	9,232.95	31,023.60	66.46
370-301-930	REPAIRS & MAINTENANCE	37,145.78	20,000.00	16,031.63	285.00	3,968.37	80.16
370-301-938	CHARGEBACKS - PRIOR TAX YEARS	82.80	16,000.00	15,073.73	42.74	926.27	94.21
370-301-959	TRIBUNALS AND DRAINS	0.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 301-OPERATING COSTS		154,092.84	163,600.00	117,341.92	11,539.44	46,258.08	71.72
Dept 905-DEBT SERVICE							
370-905-906	BOND ISSUANCE COST	40,000.00	0.00	0.00	0.00	0.00	0.00
370-905-939	BOND PAYOFF	2,375,000.00	0.00	0.00	0.00	0.00	0.00
370-905-942	3 M BOND BLDG AUTH	0.00	0.00	179,470.20	179,470.20	(179,470.20)	100.00
370-905-943	500K CAPITAL IMP	0.00	0.00	29,071.90	29,071.90	(29,071.90)	100.00
370-905-945	3.8 M PSB BOND	215,000.00	235,000.00	235,000.00	235,000.00	0.00	100.00
370-905-987	INTEREST 3 M BOND	0.00	0.00	23,111.15	23,111.15	(23,111.15)	100.00
370-905-992	INTEREST 500K BOND	0.00	0.00	3,743.71	3,743.71	(3,743.71)	100.00
370-905-994	INTEREST 3.8 BOND PSB	85,534.78	51,700.00	51,700.00	25,850.00	0.00	100.00
Total Dept 905-DEBT SERVICE		2,715,534.78	286,700.00	522,096.96	496,246.96	(235,396.96)	182.11
TOTAL Expenditures		2,869,627.62	450,300.00	639,438.88	507,786.40	(189,138.88)	142.00
Fund 370 - PUBLIC SAFETY BLDG DEBT FD:							
TOTAL REVENUES		2,864,797.54	450,300.00	316,882.85	84,651.46	133,417.15	70.37
TOTAL EXPENDITURES		2,869,627.62	450,300.00	639,438.88	507,786.40	(189,138.88)	142.00
NET OF REVENUES & EXPENDITURES		(4,830.08)	0.00	(322,556.03)	(423,134.94)	322,556.03	100.00
BEG. FUND BALANCE		61,580.45	56,750.37	56,750.37			100.00
END FUND BALANCE		56,750.37	56,750.37	(265,805.66)			100.00

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
PERIOD ENDING 03/31/2014
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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2013	2013-14 AMENDED BUDGET	YTD BALANCE 03/31/2014	ACTIVITY FOR MONTH 03/31/2014	AVAILABLE BALANCE	% BDGT USED
Fund 571 - WASTEWATER TREATMENT FUND							
Revenues							
Dept 000							
571-000-445	PENALTY & INTEREST ON TAXES	3.15	0.00	0.00	0.00	0.00	0.00
571-000-500	TAP-IN FEES	7,100.00	0.00	3,550.00	0.00	(3,550.00)	100.00
571-000-651	USAGE FEES	1,180,693.74	1,166,000.00	676,193.96	4,448.48	489,806.04	57.99
571-000-665	INTEREST INCOME	11,767.65	8,000.00	1,062.00	0.00	6,938.00	13.28
571-000-671	REIMBURSEMENT/OTHER INCOME	4,620.96	2,000.00	1,497.42	217.36	502.58	74.87
571-000-672	SAD INTEREST	91.12	82.00	0.00	0.00	82.00	0.00
571-000-673	SALE OF FIXED ASSET	0.00	0.00	5,000.00	5,000.00	(5,000.00)	100.00
571-000-690	UNREALIZED GAIN/LOSS	(34,852.95)	0.00	(44,618.58)	0.00	44,618.58	100.00
Total Dept 000		1,169,423.67	1,176,082.00	642,684.80	9,665.84	533,397.20	54.65
TOTAL Revenues		1,169,423.67	1,176,082.00	642,684.80	9,665.84	533,397.20	54.65
Expenditures							
Dept 226-PERSONNEL							
571-226-701	SALARIES	58,500.00	60,548.00	46,496.44	4,657.52	14,051.56	76.79
571-226-702	SALARIES	190,779.09	179,160.00	144,213.86	16,672.87	34,946.14	80.49
571-226-711	SALARIES-OVERTIME	16,717.48	20,000.00	3,431.02	582.43	16,568.98	17.16
571-226-715	SOCIAL SECURITY	20,348.77	19,868.00	14,851.82	1,676.33	5,016.18	74.75
571-226-716	HOSPITALIZATION	64,620.37	74,682.00	53,368.29	8,520.48	21,313.71	71.46
571-226-717	LIFE/DISB. INSURANCE	3,351.54	3,487.00	2,930.80	604.40	556.20	84.05
571-226-718	PENSION	22,446.14	22,876.00	17,608.18	1,759.56	5,267.82	76.97
571-226-720	BANKED PTO	(4,421.81)	0.00	0.00	0.00	0.00	0.00
571-226-731	WORKERS COMP INSURANCE	3,540.00	2,800.00	0.00	0.00	2,800.00	0.00
571-226-957	TRAINING & DEVELOPMENT	520.00	2,000.00	1,200.00	0.00	800.00	60.00
Total Dept 226-PERSONNEL		376,401.58	385,421.00	284,100.41	34,473.59	101,320.59	73.71
Dept 270-LEGAL/PROFESSIONAL							
571-270-722	CONTROLLER	13,000.01	13,312.00	5,348.00	0.00	7,964.00	40.17
571-270-802	AUDIT FEES	6,480.00	6,480.00	6,480.00	0.00	0.00	100.00
571-270-803	LEGAL	0.00	500.00	0.00	0.00	500.00	0.00
571-270-806	ENGINEER	4,500.00	10,000.00	4,924.40	0.00	5,075.60	49.24
Total Dept 270-LEGAL/PROFESSIONAL		23,980.01	30,292.00	16,752.40	0.00	13,539.60	55.30
Dept 301-OPERATING COSTS							
571-301-727	SUPPLIES	864.59	1,200.00	932.15	267.41	267.85	77.68
571-301-740	OPERATING SUPPLIES	54,847.96	52,000.00	16,918.07	0.00	35,081.93	32.53
571-301-741	UNIFORMS/GEAR & ALLOWANCE	442.32	1,500.00	614.91	262.84	885.09	40.99
571-301-807	MEMBERSHIP DUES	144.00	2,000.00	765.00	0.00	1,235.00	38.25
571-301-817	LAB & TESTING	2,824.50	4,000.00	968.75	78.75	3,031.25	24.22
571-301-819	COLLECTION SYS ANNUAL MAINT	52,672.06	55,000.00	30,041.25	0.00	24,958.75	54.62
571-301-825	SEWER ADMINISTRATION FEES	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
571-301-850	COMMUNICATION	5,030.48	5,000.00	5,138.73	832.79	(138.73)	102.77
571-301-851	POSTAGE	2,598.42	5,000.00	1,855.07	848.10	3,144.93	37.10
571-301-900	PRINTING & PUBLICATIONS	70.00	500.00	24.20	0.00	475.80	4.84
571-301-910	INSURANCE & BONDS	19,839.00	20,300.00	15,124.50	0.00	5,175.50	74.50
571-301-920	UTILITIES	112,145.11	113,000.00	74,236.98	9,245.46	38,763.02	65.70
571-301-930	REPAIRS & MAINTENANCE	79,676.33	120,000.00	32,327.86	988.08	87,672.14	26.94
571-301-940	RENTAL EQUIPMENT	828.00	1,000.00	625.00	69.00	375.00	62.50

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Fund 571 - WASTEWATER TREATMENT FUND							
Expenditures							
571-301-941	UNIFORMS - RENTALS	3,392.75	3,700.00	2,888.69	0.00	811.31	78.07
571-301-950	LAND LEASING	257.75	258.00	0.00	0.00	258.00	0.00
571-301-968	DEPRECIATION EXPENSE	229,864.00	240,215.00	0.00	0.00	240,215.00	0.00
Total Dept 301-OPERATING COSTS		600,497.27	659,673.00	182,461.16	12,592.43	477,211.84	27.66
Dept 333-TRANSPORTATION							
571-333-860	FUEL & MILEAGE	5,853.94	6,000.00	2,831.98	0.00	3,168.02	47.20
571-333-930	REPAIRS & MAINTENANCE	1,056.64	2,500.00	1,879.03	305.98	620.97	75.16
Total Dept 333-TRANSPORTATION		6,910.58	8,500.00	4,711.01	305.98	3,788.99	55.42
Dept 528-O & M - BOND & INTEREST							
571-528-954	AGENT FEES	637.46	700.00	99.12	0.00	600.88	14.16
571-528-989	INTEREST 1992 BOND	18,138.76	16,740.00	8,369.38	0.00	8,370.62	50.00
571-528-995	DEBT SERVICE - INTEREST	65,460.62	52,630.00	26,313.88	0.00	26,316.12	50.00
Total Dept 528-O & M - BOND & INTEREST		84,236.84	70,070.00	34,782.38	0.00	35,287.62	49.64
Dept 900-CAPITAL OUTLAY							
571-900-970	EQUIPMENT	0.00	149,400.00	151,327.50	0.00	(1,927.50)	101.29
Total Dept 900-CAPITAL OUTLAY		0.00	149,400.00	151,327.50	0.00	(1,927.50)	101.29
TOTAL Expenditures		1,092,026.28	1,303,356.00	674,134.86	47,372.00	629,221.14	51.72
Fund 571 - WASTEWATER TREATMENT FUND:							
TOTAL REVENUES		1,169,423.67	1,176,082.00	642,684.80	9,665.84	533,397.20	54.65
TOTAL EXPENDITURES		1,092,026.28	1,303,356.00	674,134.86	47,372.00	629,221.14	51.72
NET OF REVENUES & EXPENDITURES		77,397.39	(127,274.00)	(31,450.06)	(37,706.16)	(95,823.94)	24.71
BEG. FUND BALANCE		5,837,375.20	5,914,772.59	5,914,772.59			24.71
END FUND BALANCE		5,914,772.59	5,787,498.59	5,883,322.53			24.71

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
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Fund 815 - DIST # 5 SEVEN MILE SEWER							
Revenues							
Dept 000							
815-000-665	INTEREST INCOME	1,462.03	1,000.00	134.95	0.00	865.05	13.50
815-000-672	SAD INTEREST	14,248.19	12,952.00	119.81	0.00	12,832.19	0.93
815-000-690	UNREALIZED GAIN/LOSS	(4,428.83)	0.00	(5,669.76)	0.00	5,669.76	100.00
Total Dept 000		11,281.39	13,952.00	(5,415.00)	0.00	19,367.00	(38.81)
TOTAL Revenues		11,281.39	13,952.00	(5,415.00)	0.00	19,367.00	(38.81)
Expenditures							
Dept 301-OPERATING COSTS							
815-301-968	DEPRECIATION EXPENSE	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Total Dept 301-OPERATING COSTS		17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Dept 905-DEBT SERVICE							
815-905-906	BOND ISSUANCE COST	6,201.00	0.00	0.00	0.00	0.00	0.00
815-905-995	DEBT SERVICE - INTEREST	14,944.14	9,905.00	9,904.78	4,952.39	0.22	100.00
Total Dept 905-DEBT SERVICE		21,145.14	9,905.00	9,904.78	4,952.39	0.22	100.00
TOTAL Expenditures		38,664.14	27,424.00	9,904.78	4,952.39	17,519.22	36.12
Fund 815 - DIST # 5 SEVEN MILE SEWER:							
TOTAL REVENUES		11,281.39	13,952.00	(5,415.00)	0.00	19,367.00	38.81
TOTAL EXPENDITURES		38,664.14	27,424.00	9,904.78	4,952.39	17,519.22	36.12
NET OF REVENUES & EXPENDITURES		(27,382.75)	(13,472.00)	(15,319.78)	(4,952.39)	1,847.78	113.72
BEG. FUND BALANCE		660,212.71	632,829.96	632,829.96			113.72
END FUND BALANCE		632,829.96	619,357.96	617,510.18			113.72

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
PERIOD ENDING 03/31/2014
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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2013	2013-14 AMENDED BUDGET	YTD BALANCE 03/31/2014	ACTIVITY FOR MONTH 03/31/2014	AVAILABLE BALANCE	% BDGT USED
Fund 883 - DISTRICT #3 HORSESHOE LAKE							
Revenues							
Dept 000							
883-000-665	INTEREST INCOME	11,632.55	8,000.00	1,073.72	0.00	6,926.28	13.42
883-000-690	UNREALIZED GAIN/LOSS	(35,238.06)	0.00	(45,111.60)	0.00	45,111.60	100.00
Total Dept 000		(23,605.51)	8,000.00	(44,037.88)	0.00	52,037.88	(550.47)
TOTAL Revenues		(23,605.51)	8,000.00	(44,037.88)	0.00	52,037.88	(550.47)
Expenditures							
Dept 301-OPERATING COSTS							
883-301-920	UTILITIES	969.45	1,200.00	537.82	81.01	662.18	44.82
883-301-930	REPAIRS & MAINTENANCE	1,520.68	15,000.00	816.49	66.49	14,183.51	5.44
883-301-956	MISCELLANEOUS	0.00	100.00	0.00	0.00	100.00	0.00
883-301-968	DEPRECIATION EXPENSE	6,246.00	4,464.00	0.00	0.00	4,464.00	0.00
Total Dept 301-OPERATING COSTS		8,736.13	20,764.00	1,354.31	147.50	19,409.69	6.52
TOTAL Expenditures		8,736.13	20,764.00	1,354.31	147.50	19,409.69	6.52
Fund 883 - DISTRICT #3 HORSESHOE LAKE:							
TOTAL REVENUES		(23,605.51)	8,000.00	(44,037.88)	0.00	52,037.88	550.47
TOTAL EXPENDITURES		8,736.13	20,764.00	1,354.31	147.50	19,409.69	6.52
NET OF REVENUES & EXPENDITURES		(32,341.64)	(12,764.00)	(45,392.19)	(147.50)	32,628.19	355.63
BEG. FUND BALANCE		777,337.69	744,996.05	744,996.05			355.63
END FUND BALANCE		744,996.05	732,232.05	699,603.86			355.63

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
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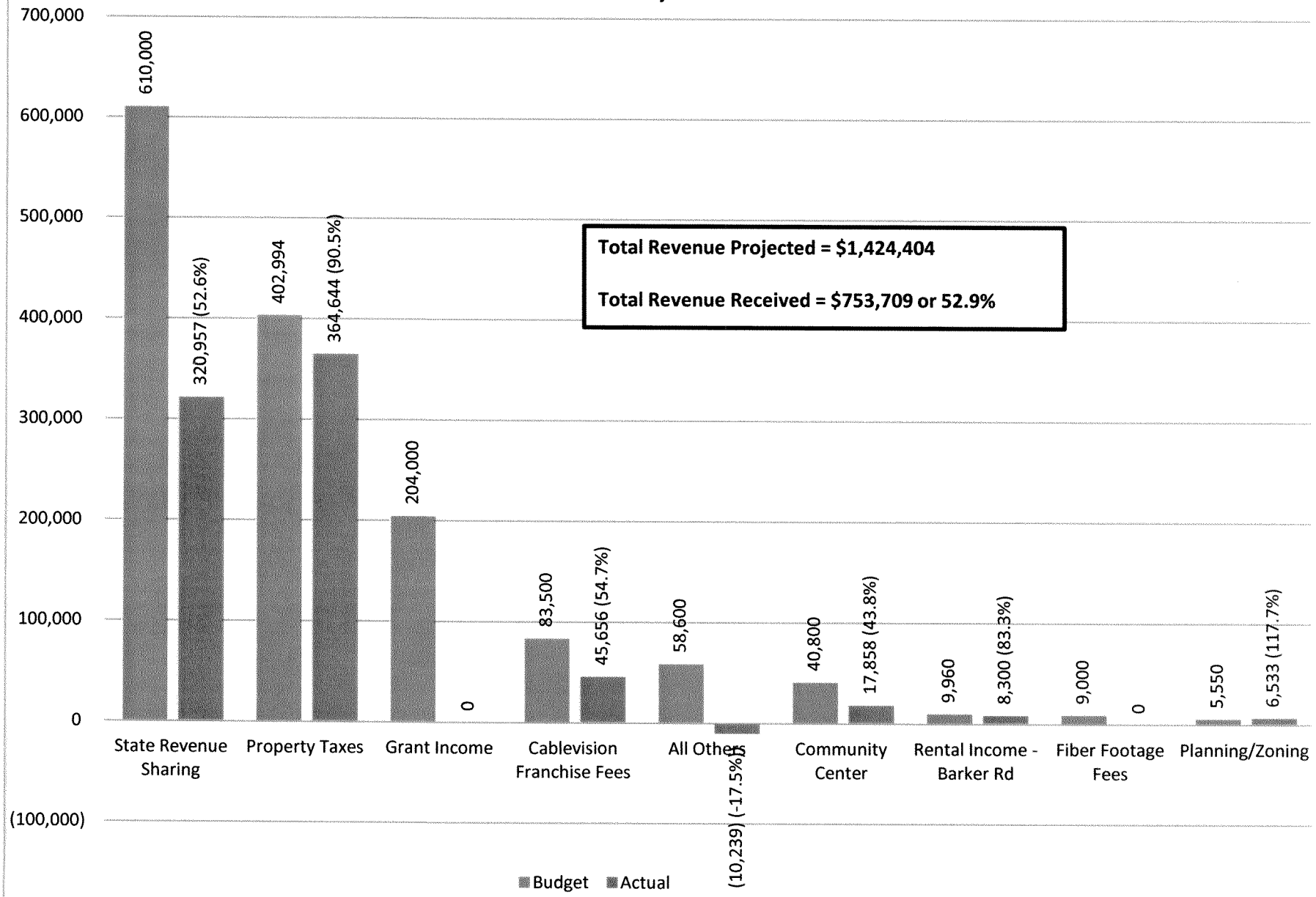
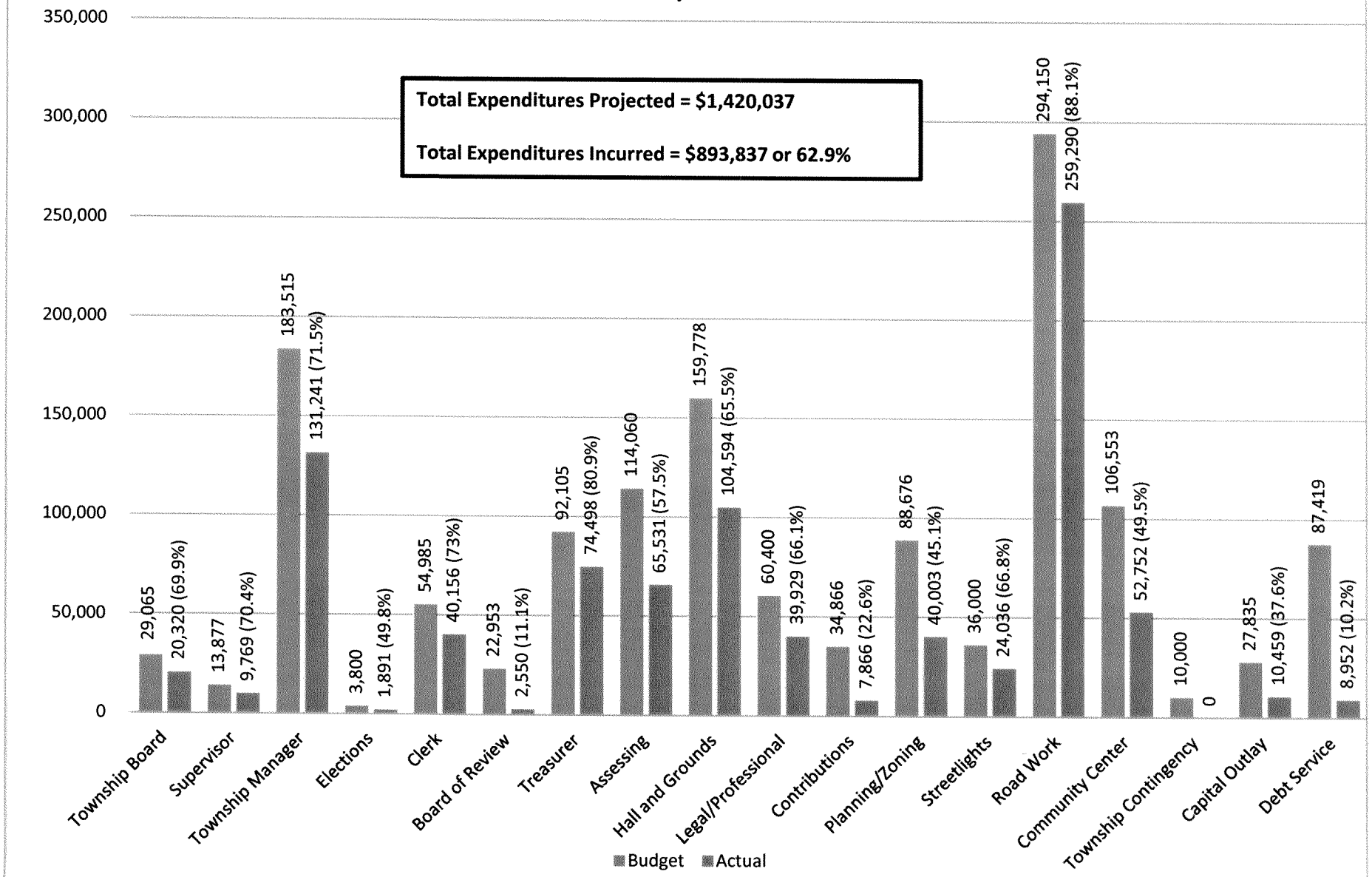
GL NUMBER	DESCRIPTION	END BALANCE 06/30/2013	2013-14 AMENDED BUDGET	YTD BALANCE 03/31/2014	ACTIVITY FOR MONTH 03/31/2014	AVAILABLE BALANCE	% BDGT USED
Fund 890 - N.T. SEWER DISTRICT							
Revenues							
Dept 000							
890-000-445	PENALTY & INTEREST ON TAXES	159.31	0.00	0.00	0.00	0.00	0.00
890-000-665	INTEREST INCOME	7,182.96	5,000.00	663.02	0.00	4,336.98	13.26
890-000-672	SAD INTEREST	68,880.07	59,040.00	0.00	0.00	59,040.00	0.00
890-000-690	UNREALIZED GAIN/LOSS	(21,759.02)	0.00	(27,855.80)	0.00	27,855.80	100.00
Total Dept 000		54,463.32	64,040.00	(27,192.78)	0.00	91,232.78	(42.46)
TOTAL Revenues		54,463.32	64,040.00	(27,192.78)	0.00	91,232.78	(42.46)
Expenditures							
Dept 301-OPERATING COSTS							
890-301-803	LEGAL	0.00	200.00	0.00	0.00	200.00	0.00
890-301-968	DEPRECIATION EXPENSE	76,796.00	76,142.00	0.00	0.00	76,142.00	0.00
Total Dept 301-OPERATING COSTS		76,796.00	76,342.00	0.00	0.00	76,342.00	0.00
Dept 905-DEBT SERVICE							
890-905-954	AGENT FEES	407.54	450.00	63.38	0.00	386.62	14.08
890-905-998	INTEREST NT BOND	41,851.88	33,650.00	16,823.62	0.00	16,826.38	50.00
Total Dept 905-DEBT SERVICE		42,259.42	34,100.00	16,887.00	0.00	17,213.00	49.52
TOTAL Expenditures		119,055.42	110,442.00	16,887.00	0.00	93,555.00	15.29
Fund 890 - N.T. SEWER DISTRICT:							
TOTAL REVENUES		54,463.32	64,040.00	(27,192.78)	0.00	91,232.78	42.46
TOTAL EXPENDITURES		119,055.42	110,442.00	16,887.00	0.00	93,555.00	15.29
NET OF REVENUES & EXPENDITURES		(64,592.10)	(46,402.00)	(44,079.78)	0.00	(2,322.22)	95.00
BEG. FUND BALANCE		3,165,616.14	3,101,024.04	3,101,024.04			95.00
END FUND BALANCE		3,101,024.04	3,054,622.04	3,056,944.26			95.00
TOTAL REVENUES - ALL FUNDS		10,497,950.73	5,730,813.00	4,068,747.54	1,223,974.23	1,662,065.46	71.00
TOTAL EXPENDITURES - ALL FUNDS		10,188,684.50	6,005,454.00	3,928,053.41	802,777.54	2,077,400.59	65.41
NET OF REVENUES & EXPENDITURES		309,266.23	(274,641.00)	140,694.13	421,196.69	(415,335.13)	51.23
BEG. FUND BALANCE - ALL FUNDS		12,730,336.26	13,039,602.49	13,039,602.49			95.00
END FUND BALANCE - ALL FUNDS		13,039,602.49	12,764,961.49	13,180,296.62			95.00

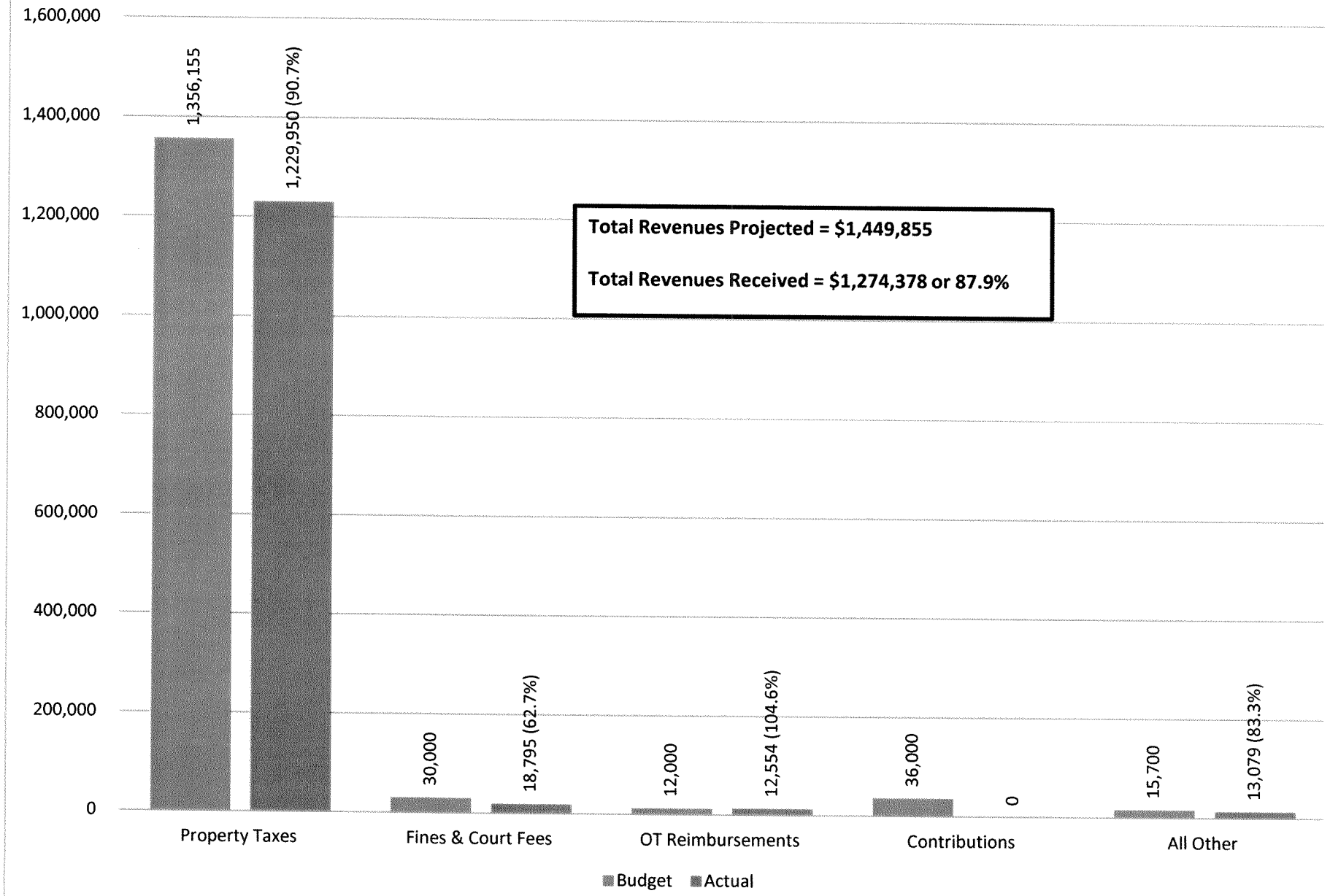
NORTHFIELD TOWNSHIP
GENERAL FUND
Revenues Projected vs. Received
March 31, 2014 YTD



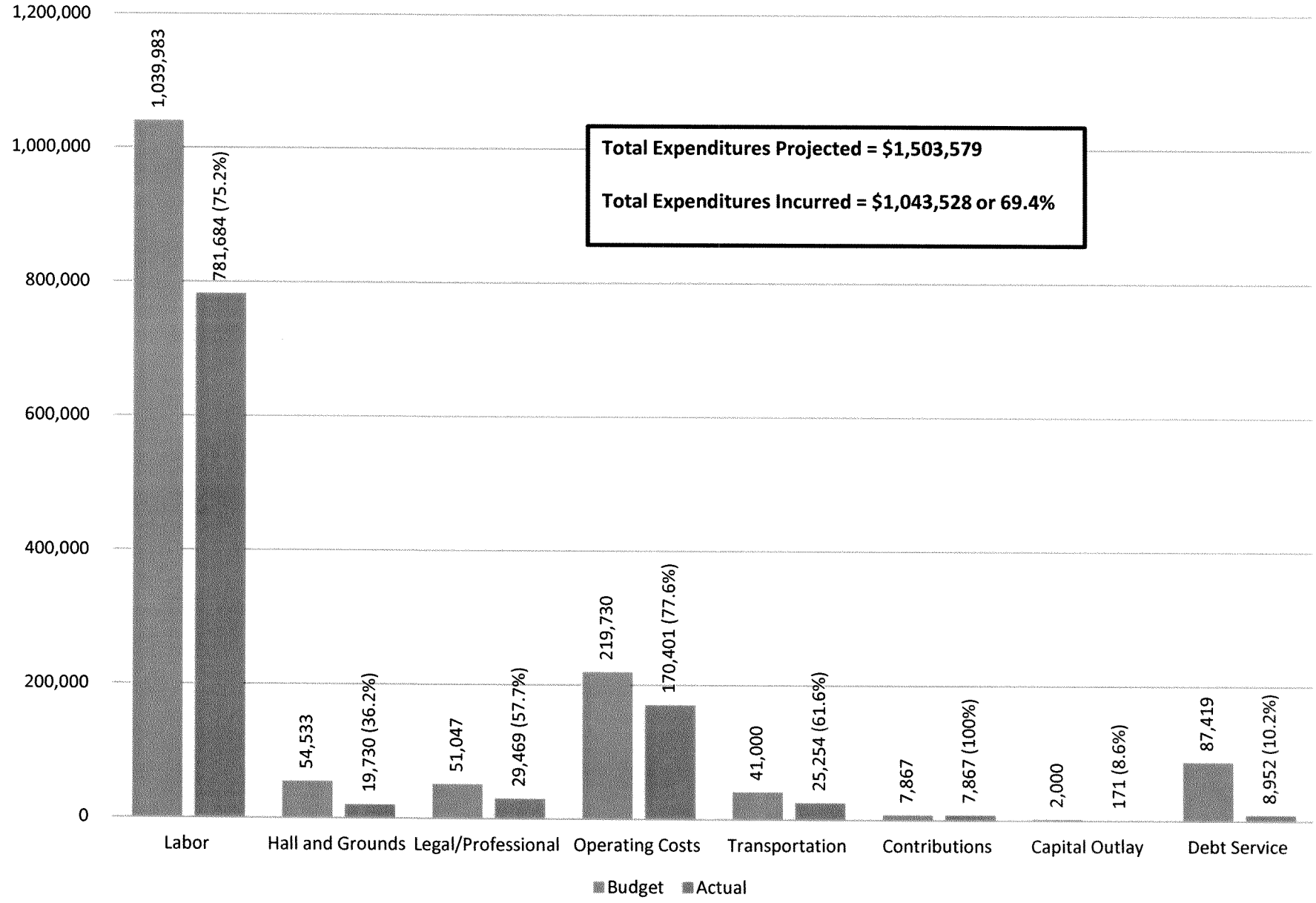
NORTHFIELD TOWNSHIP
GENERAL FUND
Expenditures Projected vs. Incurred
March 31, 2014 YTD



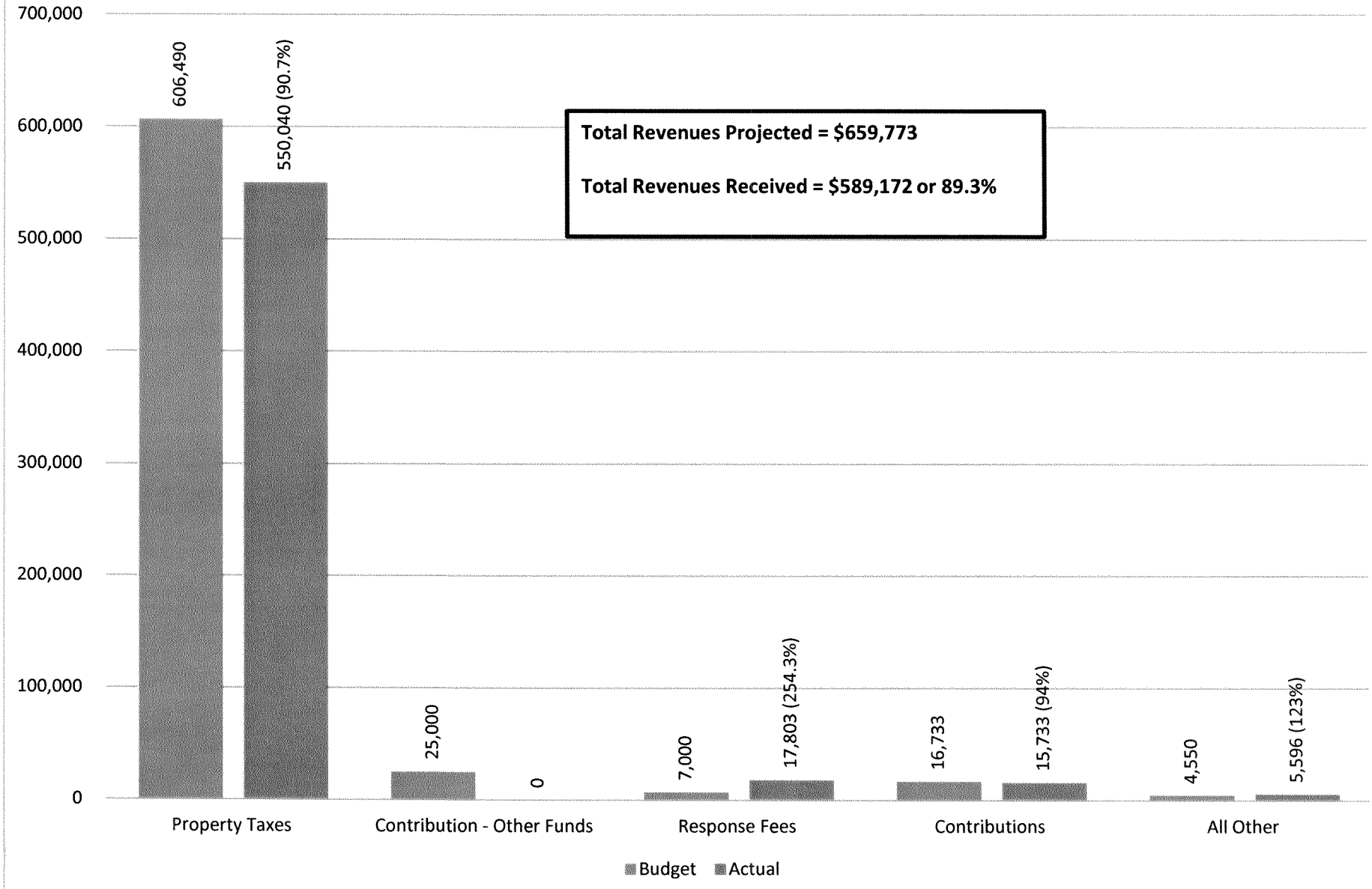
NORTHFIELD TOWNSHIP
POLICE FUND
Revenues Projected vs. Received
March 31, 2014 YTD



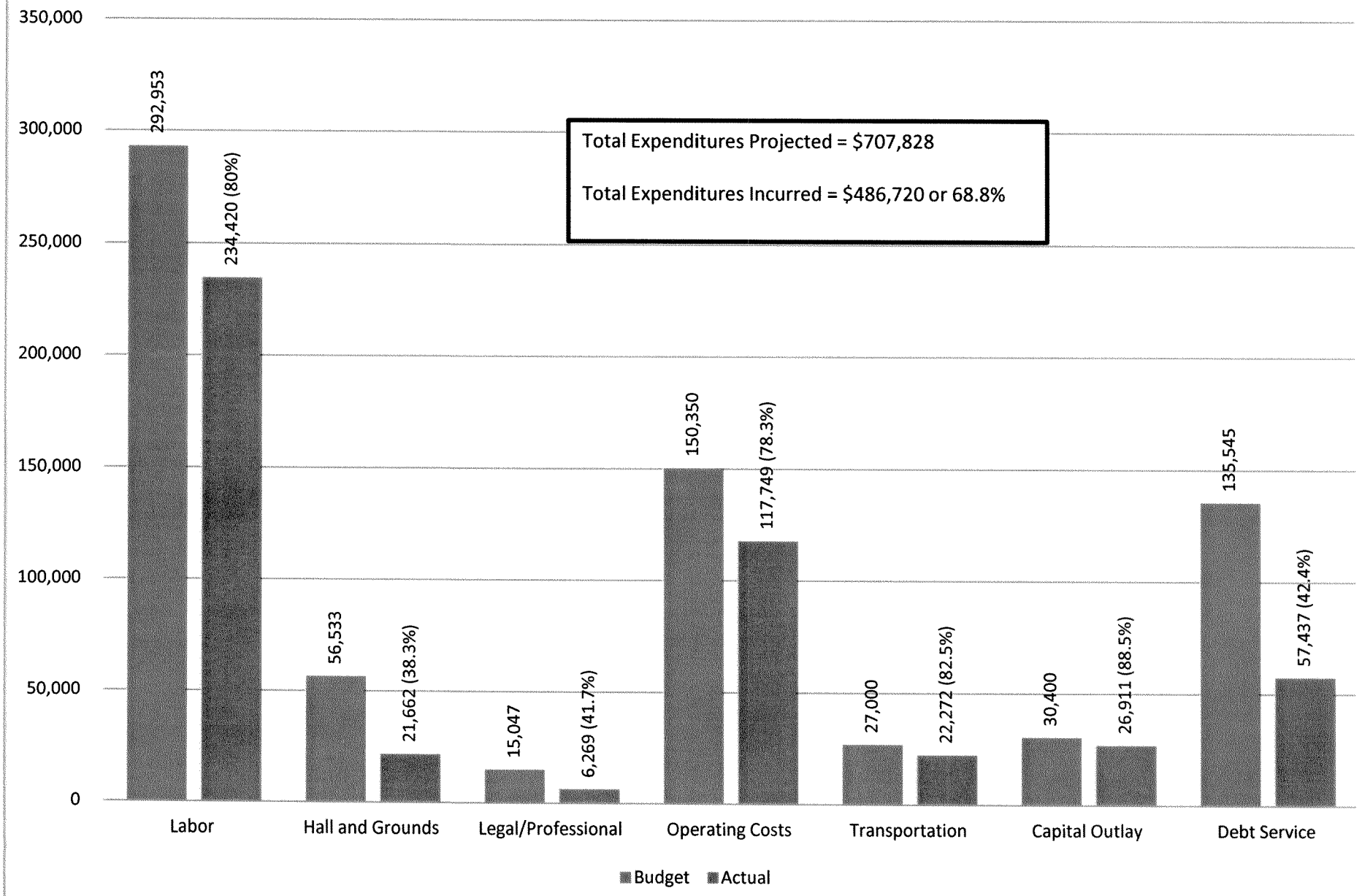
NORTHFIELD TOWNSHIP
POLICE FUND
Expenditures Projected vs. Incurred
March 31, 2014 YTD



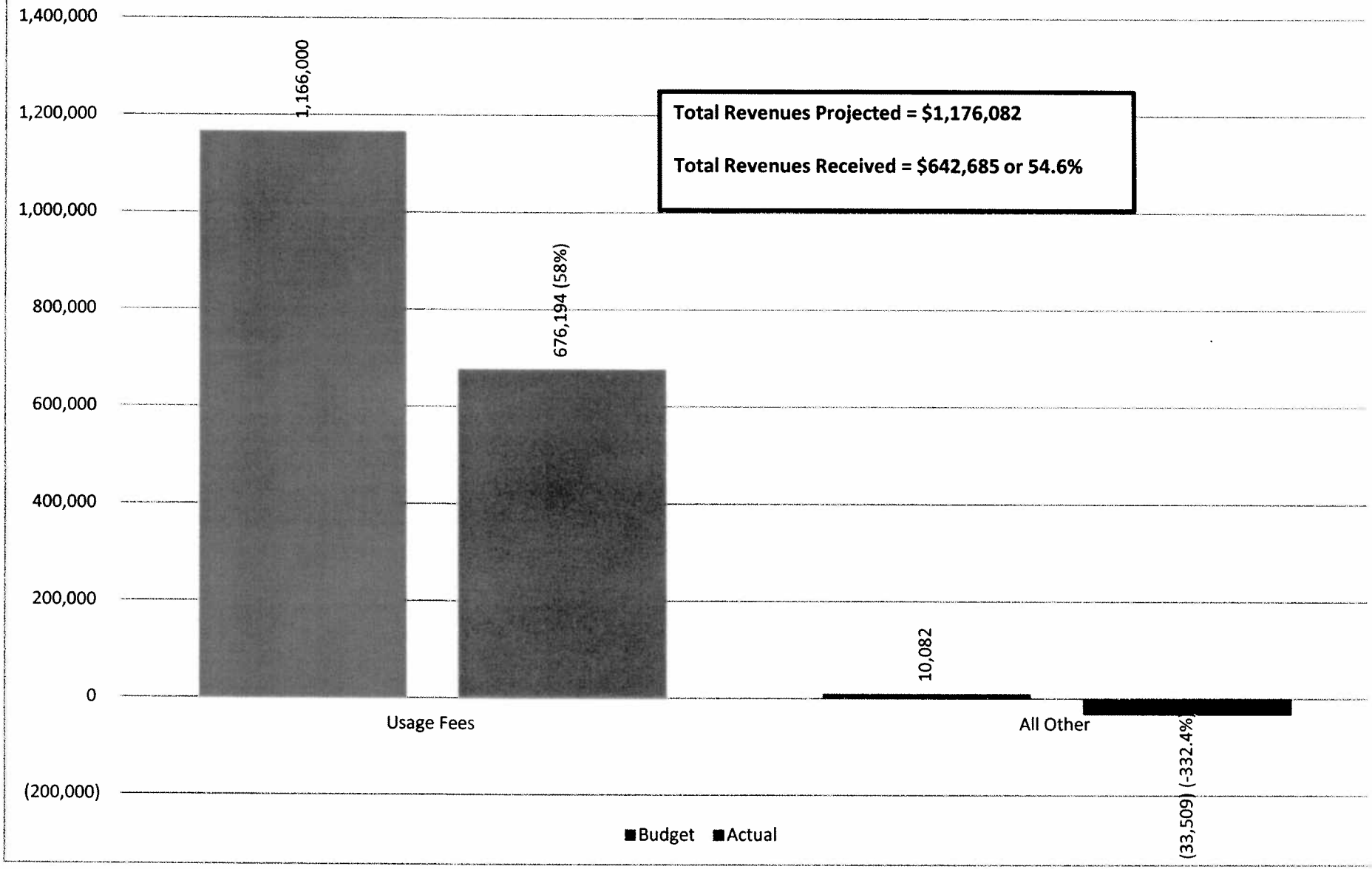
NORTHFIELD TOWNSHIP
FIRE/MEDICAL RESCUE FUND
Revenues Projected vs. Received
March 31, 2014 YTD



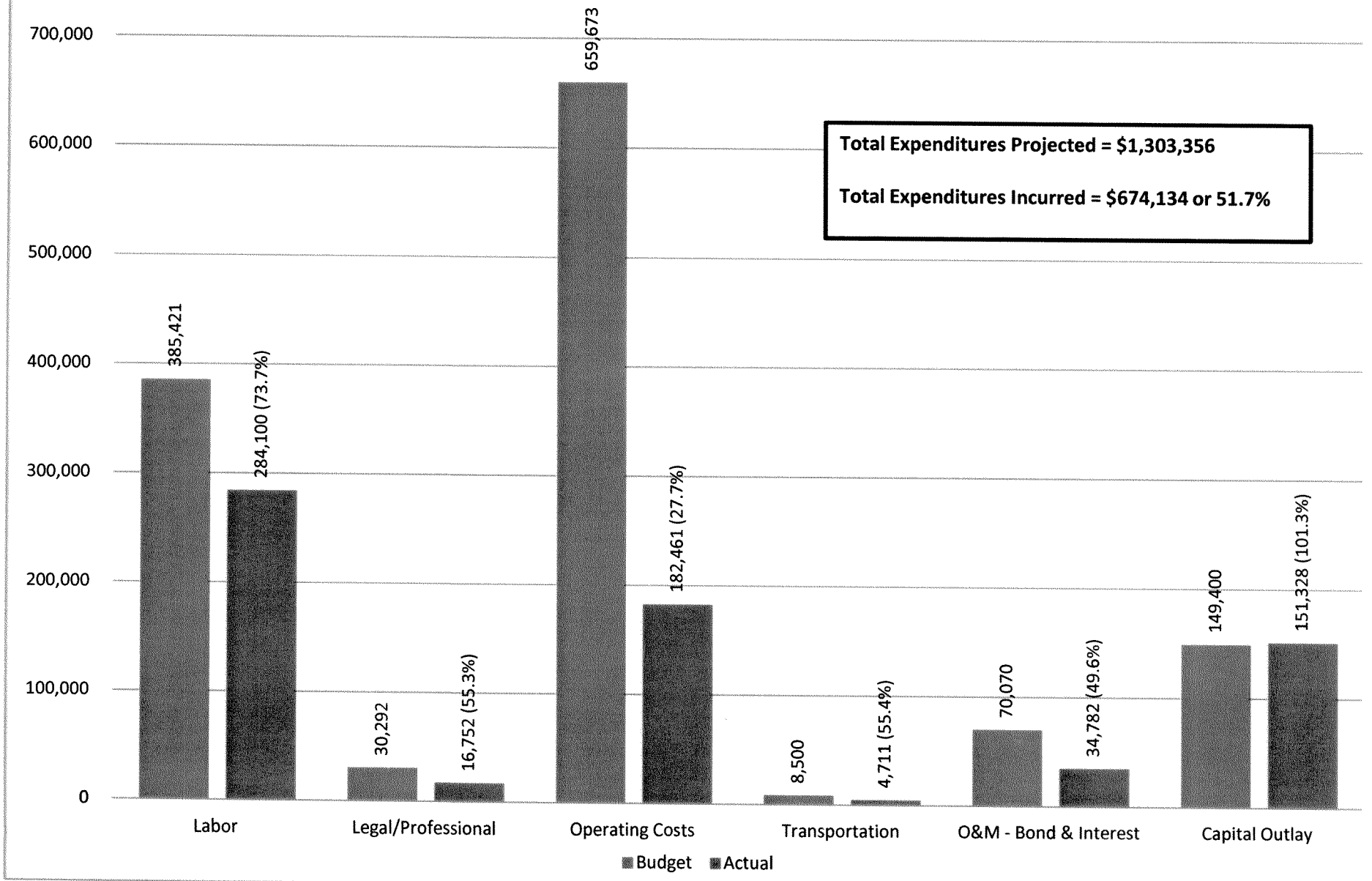
NORTHFIELD TOWNSHIP
FIRE/MEDICAL RESCUE FUND
Total Expenditures Projected vs. Incurred
March 31, 2014 YTD



NORTHFIELD TOWNSHIP
WWTP FUND
Revenues Projected vs. Received
March 31, 2014 YTD



NORTHFIELD TOWNSHIP
WWTP FUND
Total Expenditures Projected vs. Incurred
March 31, 2014 YTD



Managers Report, April

75 Barker

National Staffing has requested to rent the two office spaces in the old fire hall at 75 Barker. They would not be for everyday use, but rather space on an as needed basis. To do so, there are a number of Township Boxes that I need to pick up which are located in one of these offices. I plan on doing that prior to the board meeting. Additionally, there is a lot of other miscellaneous office furniture and general "stuff" that needs to be organized and a proper home found (for some of it, the dumpster might be considered home, sweet, home). Tina and I tentatively agreed on a $75 per month for each office with the absolute stipulation that we would not do any maintenance or repair work on the old fire hall, unless it was such systems as the heat. Prior to them occupying these spaces, I will ask Bill Wagner and Kurt Weiland to review the space for building code issues and fire safety. Only after they give it their ok will we proceed. As I have mentioned previously, I do not believe the Township should be in the landlord business, but I do not see any downside to renting these two additional spaces in our current situation. Unless there are any objections, I will have the new lease amendment prepared for the board to vote on at the next available opportunity.

Life Insurance

In your packets, we are voting on a new life and short / long term disability policy. I asked Burnham and flowers to quote this product to the market place and as a result, we have realized $2,000 in savings. While not much, this underscores the point that our brokers need to be shopping the market on our policies on a regular basis, as appropriate with each specific offering.

Parks and Recreation

The Parks and Recreation Commission is moving along nicely with the creation of their new master plan. We are currently in the asset identification analysis and designing our community participation strategy. My goal is to design an effective, participatory community meeting that is both fun and engaging; while obtaining information from the public that will actually inform our planning over the next 5 years. While broad based visioning is helpful, we need to get at the question of scarce allocation of resources, and what the community's desires are with respect to new resources. I am in the process of developing this participatory process and will present to the Parks and Recreation Board at our next meeting for their approval. Also, please note that once our Master Plan is complete, I plan on applying for a Michigan Natural Resources Trust Fund Grant.

Horseshoe Lake Drainage

Over the last month, I have been working with the Horseshoe Lake Homeowners association, in conjunction with the County Drain Commissioner office to try and clarify the issues with respect to flooding at Horseshoe Lake. While we all recognize the complexity of this issue, I am very pleased that the homeowner's association board is now in contact with the Drain Commissioners office on some potential solutions. It is

still very early in the process, but I hope that we will be able to create some positive direction on this very complicated problem. I will be continuously communicating with both groups and offering my assistance in any way to provide a positive outcome.

Horseshoe Lake Sewer

For many months, we have been researching the issue of the Horseshoe Lake Sewer Fund and the origin of those dollars. Simultaneously, we have been researching the condition of this district and estimated costs for repairs in the district. Now that we have this information, it is time to engage Miller Canfield to provide a legal analysis of both the origin of the funds and proper use of said funds. As many of you know, there is a chance that those dollars will need to be refunded to the current property owners of each original lot within the district. Please note, nothing has been yet determined and will not be until after a legal analysis is performed by Miller Canfield and a decision by the Board of Trustees is made. Depending on the legal analysis, we have a considerable amount of administrative work yet to be done.

Whitmore Lake SAD

The sewer drawings and specifications have been completed and permit applications have been applied for from WCRC, WCWRC, MDEQ (one to construct sewer and one to cross a stream). Easement documents have been prepared and we are awaiting title work to confirm the current owners. The easement documents have also been transmitted to Paul Burns for his review. Pending Mr. Burns' review, the easements will be mailed to property owners in mid-April for execution. Brian and I will also be knocking on doors for the most critical easements needed.

Upon receipt of the permits and easements the project will be ready to bid. Both easement and permit procurement normally take a month or two. However, should one agency delay the permit issuance or one property owner resists granting an easement, the bidding could be delayed.

SEMCOG TAP Grant

As I have discussed, I wish to apply for a SEMCOG Transportation Alternatives Program Grant. My plan is to have a joint application for downtown streetscaping and potentially an extension of the non-motorized pathway to the Jennings Road Athletic Complex, if possible. The DDA has made it clear that they will not engage OHM to re-design the project unless the Board of Trustees commit to a significant part of the local match in order to be competitive. At the next available opportunity, I am going to have OHM folks present at a workshop on this issue and will invite the DDA to be in attendance in the audience.

As follows is some additional detail that was included in my previous management report on this grant opportunity.

> The DDA has committed $4,000 to re-design the grant proposal and details of the improvements. Such a grant will require a significant commitment by the Township Board (approximately $150,000 or 40% of the costs) for a local match.

The DDA will also provide a portion of the match, but our grant will not be competitive unless we have a significant local match. The DDA has requested that the Township Board discuss the issue and decide if they are willing to make such a commitment, and at such time they would be able to act on the $4,000 expenditure to re-design the grant proposal.

Liability Insurance

As I have previously communicated, our current Liability Insurance Broker is quoting the entire insurance market this year. I was not happy that this did not occur last year, but felt it appropriate to give Berends Hendricks and Stuit another opportunity this year. It is my hope that we realize a savings. It is my policy, and should be the policy of the board to quote the liability insurance marketplace every 2 – 3 years. Many larger communities quote the market place yearly, and while there is no harm in that, it can become laborious and counterproductive. For now, I am going to implement a full market quoting process every other year.

Credit Card Payments

Official Payments is currently in testing mode on our Credit Card Payments and we are awaiting the card reader to be delivered. Next week, I will be working with Official Payments to ensure all of the accounting issues are in order and the technology is working properly. Once the credit card reader is delivered, we will be able to accept credit cards in the office.

Website

The Website is up and running and functional, but there have been a number of folks contact me that the Bing Toolbar is interfering with the Website. We are currently investigating the problem, and while we have no solution at this time, I will get to the bottom of this. It is not yet clear if the issues are related to the Bing toolbar or older versions of internet explorer that are no longer supported. This is possibly linked to Windows XP machines not allowing anything latter then I.E. 8. If you have any technical issues with the website, please notify me immediately.

Marketing Materials

I am awaiting a modified copy of our static billboard. I asked Adams to make a few minor changes and create a new copy that helped clarify that the billboard was located in Northfield Township. I hope to have that copy by the board meeting, and if so, will ask if there are any objections to moving forward with the static billboard as presented. Once the billboard is up, I am going to put out a press release on our marketing efforts and message of growth to the larger Ann Arbor media market. It is my hope that we receive some coverage on our efforts.

DDA

On your agenda today is a budget amendment that needs to be approved for the DDA. The specific line items of the amendment deserve some explanation. Given the large snow accumulation, the DDA decided to have snow removal performed in the Downtown. The DDA has also decided to sponsor a static billboard for our marketing

campaign, and we hope to use the one with the tag line, Northfield Township "Open for Business." We can discuss the art work further at the board meeting if necessary. Lastly, I have been working on re-applying for a streetscape / path grant for Downtown Whitmore Lake. I hope to have more information by the board meeting if there are any questions.

Solid Waste

The Washtenaw County Solid Waste Consortium has agreed to a hazardous household waste pickup location to be located at Township hall on June 14. The county has committed to providing this service, which according to their analysis, amounts to roughly a $20,000 commitment to Northfield Township. The event consists of multiple vendors taking various collections from tires, to paint, to scrap metal, to old furniture. The event would be open to Washtenaw County residents only. Having such a drop off location in Northfield will significantly benefit our residents. Additionally, the county has committed to providing a small grant ($500 - $1000) for the cost of a dumpster for ancillary trash during our Kiwanis community wide cleanup.

CEO Meeting

Pat Kelly, the former Supervisor in Dexter Township resigned her position. Ms. Kelly also organized the CEO / Supervisors meeting in Washtenaw County. This is a group of Managers, Supervisors, and Mayors that get together to discuss issues going on in the region of relevance to our respective communities. I attend these meetings regularly, as they are of great value to me, and as an extension, the Township. For example, at the meeting yesterday, there was a great deal of conversation about dollars available through the Michigan Natural Resources Trust Fund and the new legislation on potential funding through a revised Economic Vitality Incentive Program through the state (Northfield stands to gain $65,000). I volunteered to take over the leadership of that group and was warmly received. I believe such efforts strengthen Northfield's position in the region and provide opportunities to interact with individuals who have decision making authority on numerous issues of relevance to Northfield.

Respectfully Submitted,

Howard Fink, Township Manager

RECEIVED
MAR 19 2014
NORTHFIELD TOWNSHIP

Civic Event Application
Northfield Township

8350 Main Street
Whitmore Lake, Michigan 48189
(734) 449-2880

PAID
MAR 19 2014
NORTHFIELD TOWNSHIP TREASURER
#7628

OFFICE USE ONLY
3/19/14
Date Received
Mary Kendall
By

FEE - $100.00
3/19/14
Date Received
Mary Kendall
By

**** APPLICATIONS MUST BE FILLED OUT COMPLETELY BEFORE THEY WILL BE CONSIDERED FOR REVIEW ****

Application Date	Name of Organization	Name of Applicant
	American Dream Project	Jeffery Vega Sr

Street Address	City	State	Zip
~~P.O. Box~~ 35 Barker	Whitmore Lake	MI	48189

Cell Phone	Home Phone	Work Phone	Fax
810-772-1882			

Email Address (optional): Jeff@americandream-Project.com

Event Title: Whitmore Lake Summer Extravaganza

Event Location: Whitmore Lake Margaret to Barker, Barker down to 75 Barke

EVENT DAYS / TIMES (Please stipulate the following information for each date of event)

DATE	Day of Week	Beginning Time	Ending Time
June 7 2014	Saturday	Set-up 10:00am Event time	12:00Noon to 4:00pm

Set up Time/Day	Tear down Time / Day*	Rain Date (if applicable)
10:00 am	4:00pm	NO Rain date

* Tear down time will be strictly enforced. It is the applicant's responsibility to ensure the teardown of all materials with their on-site vendors, sponsors, etc. is complete by the teardown time given above.

ORGANIZATION / APPLICANT INFORMATION

Applications for Civic Events in Northfield Township shall NOT be approved for applicants in default to the Township. Therefore, each Application for Civic Events shall be routed to the Township Treasurer for a determination of any defaults to the Township. In the event a default to the Township exists, the Application shall be disapproved by the Treasury Department, with the nature of the default described as the reason of the disapproval.

TAX IDENTIFICATION NUMBER: 46-4654030

BRIEF DESCRIPTION OF ORGANIZATION'S PURPOSE AND/OR FUNCTION:

to bring Commerce to Whitmore Lake, Expose & Promote Business

IS THE ORGANIZATION NON-PROFIT? (YES) NO
If yes, attach a copy of the organizations Sales Tax Exempt Certificate.

DOES YOUR GROUP PRESENTLY HAVE LIABILITY INSURANCE? (YES) NO

GENERAL LIABILITY INSURANCE IS REQUIRED NAMING NORTHFIELD TOWNSHIP AS ADDITIONAL INSURED. IF FOOD IS BEING SERVED, PRODUCT LIABILITY MUST BE INCLUDED. LIMITS OF IABILITY SHOULD BE NO LESS THAN $1,000,000 COMBINED SINGLE LIMIT FOR BODILY INJURY AND PROPERTY DAMAGE.

PLEASE GIVE A DESCRIPTION OF THE PROPOSED CIVIC EVENT. (Attach additional pages if necessary)

main street Vendors & Businesses show casing Products Family Video, Boot Area - adoptions, Grooming Nail Trim, fill the Truck, 75 Barker Children Zone

ANNUAL EVENT: Is this event expected to occur next year? (YES) NO

If Yes, you can reserve a date for next year with this application). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): 1st Weekend in June

Or Next year's specific date(s): June 6th 2015

PROCEEDS OF THIS EVENT WILL BE USED FOR:

Funding for Gazette and othe events

IF THE PROPOSED CIVIC EVENT IS A PARADE OR RUN/WALK EVENT, PLEASE LIST THE POINT OF ORIGIN, PATH, TERMINATION POINT, NUMBER OF ENTRIES AND TRAFFIC CONTROL PLAN AS NECESSARY. (Use attached map to clarify the route)**(FEE IS WAIVED FOR 4TH OF JULY PARADE AND HOMECOMING PARADE)**

N/A

ARE YOU PLANNING TO CHARGE AN ADMISSION FEE? YES (NO)

IF YES, WHAT KIND AND HOW MUCH?

N/A

DO YOU PLAN ON UTILIZING VENDORS AND/OR EXHIBITORS FOR SALES OF ANY KIND?
(YES) NO

IF YES, COMPLETELY FILL OUT THE ATTACHED VENDOR CONTACT INFORMATION SHEET(S).

WHAT IS THE FEE CHARGED FOR EACH VENDOR? $25.00

DO YOU PLAN TO CONTRIBUTE REVENUES RECEIVED FROM THIS EVENT TO LOCAL ORGANIZATIONS AND/OR COMMUNITY GROUPS? YES (NO)

IF YES, TO WHOM AND HOW MUCH?

N/A

WHAT IS THE EXPECTED ATTENDANCE FOR THIS EVENT? 1000 to 500

DO YOU PLAN ON SUPPLYING ADDITIONAL RESTROOM FACILITIES? (YES) NO

NUMBER OF VOLUNTEERS / STAFF? 20

HOW WILL THIS EVENT BENEFIT THE RESIDENTS AND/OR IMPROVE THE QUALITY OF LIFE IN NORTHFIELD TOWNSHIP?

Bringing People from different Communitys to Showcase our Beautiful Community and Businesses

ELECTRICAL SERVICES REQUIRED (Please Be as Accurate as Possible)

Yes Provided by Whitmore Lake Florist & La Vega foods

OTHER UTILITIES REQUIRED (Please Be as Accurate as Possible)

NA

TOWNSHIP FACILITIES REQUESTED (Please Be as Accurate as Possible)

Yes property at 75 Barke Road

DO YOU PLAN TO UTILIZE OFF-SITE PARKING FACILITIES (YES) NO

IF SO, WHAT LOCATION IS PLANNED? 58 Barker

WHAT IS YOUR PLAN FOR TRANSPORTATION FROM THE PARKING AREA TO THE EVENT LOCATION?

Walking Biking, Scooter what ever however they would like to Come

SIGNAGE REQUESTED (Detail sign locations on the attached map and provide sign renderings)

Number of Signs 100

Types of Signs Yard 24x24

Locations of Signs Corner of Major Intersections

Date Signs Posted 1 week before

Date Signs Removed day after event June 8th 2014

PLEASE ATTACH LIST OF EQUIPMENT; STAGE, TENTS, VEHICLES, ETC., THAT YOU PROPOSE TO USE IN THE EVENT OR BRING ONTO TOWNSHIP PROPERTY, STREETS OR PARK AREAS - (ALL SUBJECT TO APPROVAL).

STREET CLOSURE

ARE YOU REQUESTING A STREET CLOSURE FOR YOUR EVENT? YES (NO)
If yes, detail the street(s) you would like closed, and the location of the closure(s) on the attached map.

ALCOHOL

DO YOU WANT TO SELL AND/OR SERVE ALCOHOL? YES (NO)

IF YES, PLEASE SEE THE ATTACHED SHEET TITLED "ALCOHOL" AND FILL IN THE QUESTIONS COMPLETELY AND IN DETAIL.

SECURITY

If the event requires the overnight setup or storage of goods, equipment, etc. security is the responsibility of the event applicant.

IF YOUR EVENT REQUIRES OVERNIGHT SECURITY, PLEASE PROVIDE THE FOLLOWING DETAILS OF YOUR SECURITY PLAN:

ON SITE REPRESENTATIVES NAMES AND CONTACT NUMBRS:

Name	Contact number
Jeff Vega SR	810-772-1882
David Gibbons	810. 333-2704
Chad Marchant	734-476-5458

Owner(s) Affidavit*

I, A.D.P. (company or organization owner), have authorized Jeffery Vega (Civic Event Applicant) as My Representative for the purpose of obtaining a Civic Event permit(s) from Northfield Township for my organization located at 35 Barker Whitmore Lake MI 48189 (company or organization address)

Owners Signature

March 19, 2014
Date

INDEMNIFICATION AGREEMENT

The A.D.P. agree(s) to defend, indemnify, and hold harmless the Township of
(business/organization)

Northfield, Michigan, and its agents, officials and employees from any claim, demand, suit, loss, cost of expense, or any damage that may be asserted, claimed or recovered against or from the _____ (business/organization) and/or the Township of Northfield, by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of Northfield Township or by third parties, or by the agents, servants, employees or factors of any of them.

Signature _____ Date March 19th 2013

Witness _____ Date _____

ALCOHOL

PLEASE GIVE A BRIEF DESCRIPTION OF THE TYPE OF ALCOHOL TO BE SOLD / SERVED

N/A

WHO WILL BE THE ALOCHOL LICENSE HOLDER?

N/A

ON THE ATTACHED MAP, DETAIL THE LOCATIONS WHERE ALOCHOL WILL BE SOLD / SERVED.

N/A

DESCRIBE IN DETAIL YOUR ALCOHOL MANAGEMENT PLAN

N/A

**** IF ALCOHOL SALES OR SERVICE IS APPROVED BY THE TOWNSHIP BOARD AS PART OF THIS EVENT, THE APPLICANT MUST ALSO RECEIVE APPROVAL FROM THE LIQUOR CONTROL COMMISSION**

**** IF ALCOHOL SALES OR SERVICE IS APPROVED, EVENT INSURANCE MUST INCLUDE AN ADDITIONAL INDEMNIFICATION FOR ALOCHOL**

ADDITIONAL CIVIC EVENT REQUIREMENTS

- Inspection by Northfield Township Fire and Police Departments is required prior to start of event.
- Any temporary electrical supply provided during a civic event shall be subject to Northfield Township inspection and approval
- A site map shall be provided for all civic events, as required by Northfield Township Public Safety Officials
- No pets are permitted downtown during civic events, unless approved as part of the event. Pet Section at Family Video permission Required
- No open flame cookers or heaters are permitted without prior approval from the Northfield Township Fire Department.
- Any additional restroom facilities deemed necessary by Northfield Township for this event are to be supplied by the event organizer
- Event organizer staff / volunteers / vendors are responsible for trash control and cleanup.
- Depending upon the type of event, organizer may be required to provide security.
- If radio communications are utilized during civic event, event organizer shall ensure Northfield public safety officials have access to radio or frequencies.
- Event organizer is responsible for arranging for EMS (Ambulance) at the event.
- If privately-owned property is to be utilized by the event organizer as part of any civic event for parking, staging, or similar uses, the event organizer shall be responsible for ensuring there exists all necessary land usage agreements with the private property owner(s), which shall be reviewed and approved by Northfield Township, to ensure adequate ingress, egress, police and fire protection, insurance, etc.

Family Video +
58 Barke

Accepted and agreed to:

EVENT ORGANIZER

By: [signature]
Its:

Dated: March 19, 2014

NORTHFIELD TOWNSHIP
APPROVALS/RECOMMENDATIONS/COMMENTS

_____

Event Title

Police Dept:_____ **Date:**_____

Comments:_____

_____

Fire Dept:_____**Date:**_____

Comments:_____

_____

Other, if necessary:_____**Date:**_____

Comments:_____

_____

Clerk:_____ **Date:**_____

Comments:_____

_____

BOARD OF TRUSTEES ACTION:_____**Date:**_____

Help Sheet And Tips To Expedite The Civic Events Process

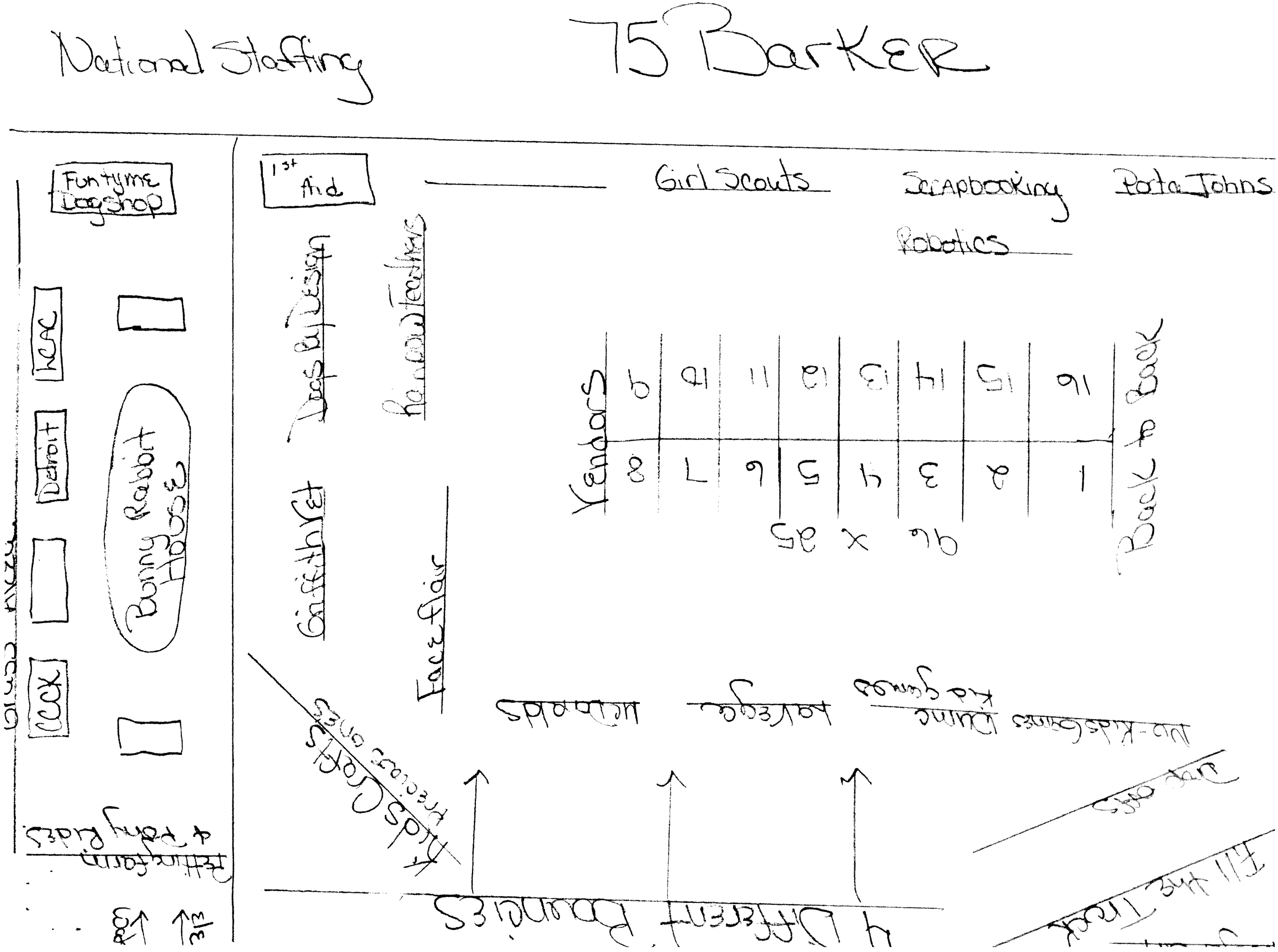
To help you be prepared for approvals of your event, please follow these steps to ensure a smooth process:

Your main points of contact after you pick up the application from the Township Office are our Public Safety officials. Our Public Safety Director, William Wagner, will assist you with items necessary for safety compliance as it relates to Fire Department items. Lieutenant Tim Greene will assist you with items necessary for safety compliance issues as it relates to Police Department operational matters.

For any street closures, parking easements for ingress and egress, traffic or crowd control items, our Public Safety officials will provide you with the guidance necessary to ensure a safe event. Road closures need Washtenaw County Road Commission approval, and contacting them is the responsibility of the event promoter.

Please follow the guidelines in the event policy, include maps, drawings, and as much detail as you can to help facilitate the process. The more complete the application, the smoother and faster the process goes. Completed applications should be turned in to our Township Manager, Howard Fink. Contact names and numbers are below for your convenience and reference. Thank you for bringing an event to our community and we are here to help you provide a safe event.

William Wagner Public Safety Director/Fire Chief Northfield Township	734-449-2385	wagnerw@twp.northfield.mi.us
Timothy Greene Lieutenant Northfield Township Police Department	734-449-9911	greenet@twp.northfield.mi.us
Howard Fink Northfield Township Manager	734-449-2880 ext. 12	finkh@twp.northfield.mi.us
Washtenaw County Road Commission Matt MacDonnell http://www.wcroads.org/Permits/Procedures/Sec7	734-761-1500 ext. 688	macdonellm@wcroads.org

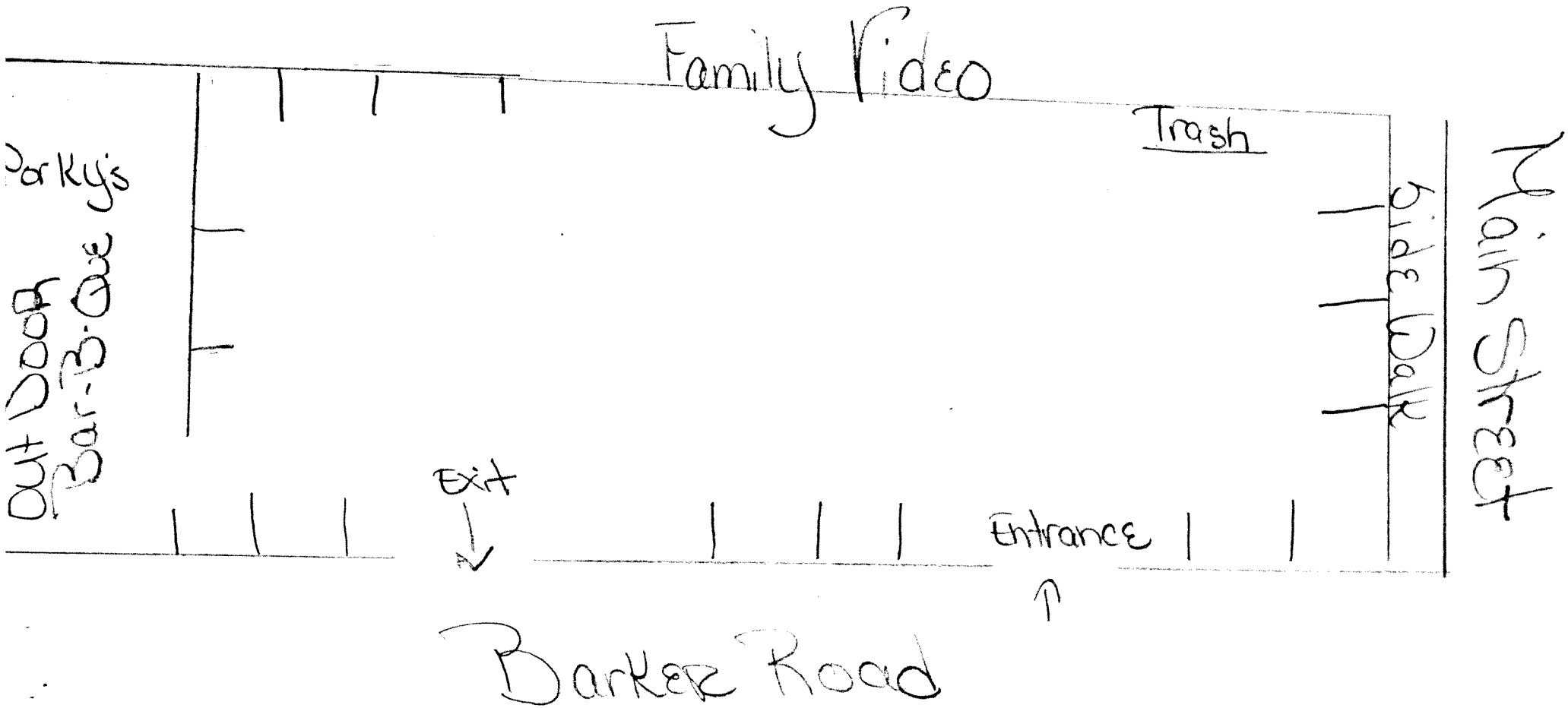

National Staffing
75 Barker
Funtyme Dogshop
1st Aid
Girl Scouts
Scrapbooking
Porta Johns
Robotics
HCAC
Detroit
CCCK
Bunny Rabbit House
Dogs By Design
Rainbow Feathers
Griffith Vet
Face flair
Vendors
Back to Back
26 x 25
Kids Crafts
Precious Ones
Petting farm
& Pony Rides
4 Different Bouncies
Fill the Truck

Family Video

Rough Draft

Weekly Bazzar

approx: Vendors 20 count



Yarn Shop   Main St Hair Shop   Pilates

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19

*1) Joyce Fugason
2) Jewel Kade
3) Hot Dog Cart
4) Rod-N-Gun Club
5) Scentsy
6) 4th of July
7) Pedberry
8) Party Light
9) Avon
10) Northfield Chamber of Commerce

*Move 1 Next to #9 by Main Street Hair Shop

12) Upright Rhombus
11) Lore Winder Pilates
13) Kiwanis
14) Arbonne
15) Diana Place Uni[illegible]
16) Lavena Hand[illegible]
17) D.L. Floris
18) Mic Sam[illegible]
19) Dee [illegible]

20) Mary Kay
21 Paradise Jammer[illegible]
22 Carlos Carma
23 Nu-Wave
24)

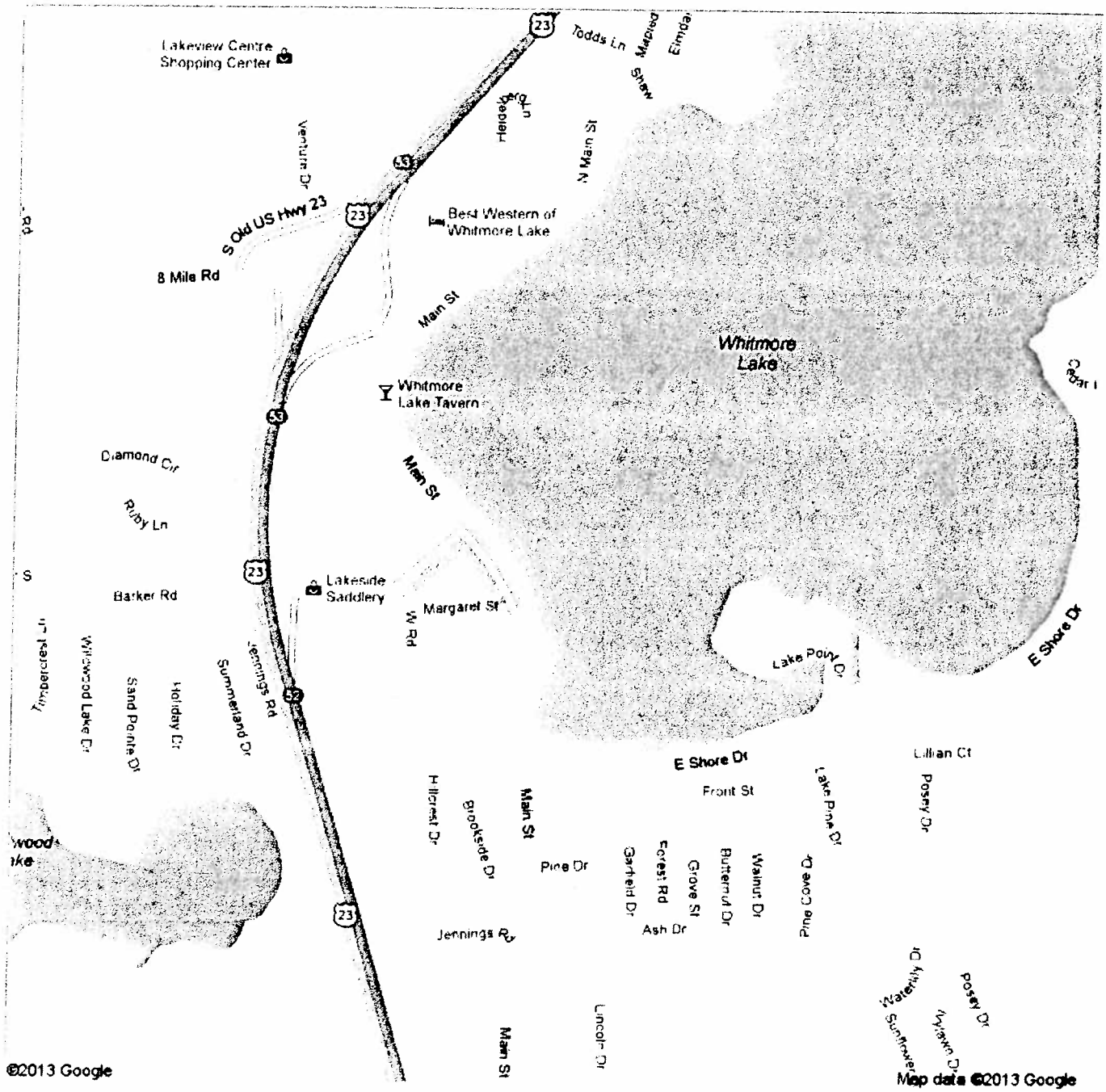
Front of Pollys

25)
26)
27)
28)

Rough Draft
Vendors may change

Google

Get Google Maps on your phone
Text the word "GMAPS" to 466453



A. **Northfield** Twp Office
8350 Main St # A, Whitmore Lake, MI
(734) 449-4293

Bill and Tim

I am requesting no parking signs in front of Polly's Market

to Whitmore Lake Yarn Shop and at 75 Barker from 9am

to 4pm . Possibly placed 2 days before the event on June ~~8~~ 7th SAV

Thanks,

Jeffery Vega

NORTHFIELD TOWNSHIP
8350 MAIN STREET, P O BO
WHITMORE LAKE, MI 48189
Phone : (734) 449-2880
WWW.TWP.NORTHFIELD.MI.US

Received From:
CIVIC EVENT - JEFF VEGA

Date: 03/19/2014
Time: 12:56:26 PM
Receipt: 49319
*** REPRINT ***
Cashier: MARY
Workstation: COUNTR
Drawer: 1

ITEM REFERENCE	AMOUNT
MISC MISCELLANOUS INCOME	$100.00
TOTAL	$100.00
CHECK 7628	$100.00
Total Tendered:	$100.00
Change:	$0.00

PAID
MAR 2 0 2014
NORTHFIELD TOWNSHIP TREASURER
CK#7629

RECEIVED
MAR 2 0 2014
NORTHFIELD TOWNSHIP

Civic Event Application
Northfield Township

8350 Main Street
Whitmore Lake, Michigan 48189
(734) 449-2880

OFFICE USE ONLY
3/20/14
Date Received
By

FEE - $100.00
3/20/14
Date Received
By

**** APPLICATIONS MUST BE FILLED OUT COMPLETELY BEFORE THEY WILL BE CONSIDERED FOR REVIEW ****

3-20-2014 — Application Date
American Dream Project — Name of Organization
Jeffery Vega SR — Name of Applicant

35 Barker — Street Address
Whitmore Lake — City
MI — State
48189 — Zip

810-772-1882 — Cell Phone
Home Phone
Work Phone
810-355-3116 — Fax

Jeff@AmericanDream-Project.com — Email Address (optional)

Freedom festival · car show & Concerts — Event Title

75 [redacted] Barker — Event Location

EVENT DAYS / TIMES (Please stipulate the following information for each date of event)

DATE	Day of Week	Beginning Time	Ending Time
7-5-2014	Saturday	10 AM	11pm
7-6-2014	SUNday	12 NOON	8pm

7-5-2014 9am — Set up Time/Day
7-6-2014 11pm — Tear down Time / Day*
NONE — Rain Date (if applicable)

* Tear down time will be strictly enforced. It is the applicant's responsibility to ensure the teardown of all materials with their on-site vendors, sponsors, etc. is complete by the teardown time given above.

ORGANIZATION / APPLICANT INFORMATION

Applications for Civic Events in Northfield Township shall NOT be approved for applicants in default to the Township. Therefore, each Application for Civic Events shall be routed to the Township Treasurer for a determination of any defaults to the Township. In the event a default to the Township exists, the Application shall be disapproved by the Treasury Department, with the nature of the default described as the reason of the disapproval.

TAX IDENTIFICATION NUMBER: 46-4654030

BRIEF DESCRIPTION OF ORGANIZATION'S PURPOSE AND/OR FUNCTION:

To promote promote whitmore Lake and bring business to community

IS THE ORGANIZATION NON-PROFIT? (YES) NO
If yes, attach a copy of the organizations Sales Tax Exempt Certificate.

DOES YOUR GROUP PRESENTLY HAVE LIABILITY INSURANCE? (YES) NO

GENERAL LIABILITY INSURANCE IS REQUIRED NAMING NORTHFIELD TOWNSHIP AS ADDITIONAL INSURED. IF FOOD IS BEING SERVED, PRODUCT LIABILITY MUST BE INCLUDED. LIMITS OF IABILITY SHOULD BE NO LESS THAN $1,000,000 COMBINED SINGLE LIMIT FOR BODILY INJURY AND PROPERTY DAMAGE.

PLEASE GIVE A DESCRIPTION OF THE PROPOSED CIVIC EVENT. (Attach additional pages if necessary)

it is a car show with concert and beer, food

ANNUAL EVENT: Is this event expected to occur next year? (YES) NO

If Yes, you can reserve a date for next year with this application). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): July 4th Weekend

Or Next year's specific date(s): July 3rd & 4th

PROCEEDS OF THIS EVENT WILL BE USED FOR:

to fund other events in Community and the Gazette

IF THE PROPOSED CIVIC EVENT IS A PARADE OR RUN/WALK EVENT, PLEASE LIST THE POINT OF ORIGIN, PATH, TERMINATION POINT, NUMBER OF ENTRIES AND TRAFFIC CONTROL PLAN AS NECESSARY. (Use attached map to clarify the route)**(FEE IS WAIVED FOR 4TH OF JULY PARADE AND HOMECOMING PARADE)**

N/A

ARE YOU PLANNING TO CHARGE AN ADMISSION FEE? (YES) NO

IF YES, WHAT KIND AND HOW MUCH?

Beer Garden $500

DO YOU PLAN ON UTILIZING VENDORS AND/OR EXHIBITORS FOR SALES OF ANY KIND?
(YES) NO

IF YES, COMPLETELY FILL OUT THE ATTACHED VENDOR CONTACT INFORMATION SHEET(S).

WHAT IS THE FEE CHARGED FOR EACH VENDOR? 25.00

DO YOU PLAN TO CONTRIBUTE REVENUES RECEIVED FROM THIS EVENT TO LOCAL ORGANIZATIONS AND/OR COMMUNITY GROUPS? YES (NO)

IF YES, TO WHOM AND HOW MUCH?

WHAT IS THE EXPECTED ATTENDANCE FOR THIS EVENT? 100+

DO YOU PLAN ON SUPPLYING ADDITIONAL RESTROOM FACILITIES? (YES) NO

NUMBER OF VOLUNTEERS / STAFF? 10

HOW WILL THIS EVENT BENEFIT THE RESIDENTS AND/OR IMPROVE THE QUALITY OF LIFE IN NORTHFIELD TOWNSHIP?

Will bring people to Comunity to Showcase our Beautiful area and businesses

ELECTRICAL SERVICES REQUIRED (Please Be as Accurate as Possible)

Yes Provide by Whitmore Lake florist & La Vega foods

OTHER UTILITIES REQUIRED (Please Be as Accurate as Possible)

TOWNSHIP FACILITIES REQUESTED (Please Be as Accurate as Possible)

Yes, Property 78 Barker

DO YOU PLAN TO UTILIZE OFF-SITE PARKING FACILITIES (YES) NO

IF SO, WHAT LOCATION IS PLANNED? 58 Barker

WHAT IS YOUR PLAN FOR TRANSPORTATION FROM THE PARKING AREA TO THE EVENT LOCATION?

Shuttle Bus from Property Walking, Biking

SIGNAGE REQUESTED (Detail sign locations on the attached map and provide sign renderings)

Number of Signs 20

Types of Signs Yard 24x24

Locations of Signs corner of Mayor intersections

Date Signs Posted 1 week before

Date Signs Removed day after event July 7th

PLEASE ATTACH LIST OF EQUIPMENT; STAGE, TENTS, VEHICLES, ETC., THAT YOU PROPOSE TO USE IN THE EVENT OR BRING ONTO TOWNSHIP PROPERTY, STREETS OR PARK AREAS - (ALL SUBJECT TO APPROVAL).

STREET CLOSURE

ARE YOU REQUESTING A STREET CLOSURE FOR YOUR EVENT? YES (NO)
If yes, detail the street(s) you would like closed, and the location of the closure(s) on the attached map.

ALCOHOL

DO YOU WANT TO SELL AND/OR SERVE ALCOHOL? (YES) NO

IF YES, PLEASE SEE THE ATTACHED SHEET TITLED "ALCOHOL" AND FILL IN THE QUESTIONS COMPLETELY AND IN DETAIL.

SECURITY

If the event requires the overnight setup or storage of goods, equipment, etc. security is the responsibility of the event applicant.

IF YOUR EVENT REQUIRES OVERNIGHT SECURITY, PLEASE PROVIDE THE FOLLOWING DETAILS OF YOUR SECURITY PLAN:

ON SITE REPRESENTATIVES NAMES AND CONTACT NUMBRS:

Name	Contact number
Jeff Vega SR	810-222-1882
David Gibbons	810-333-2704
Chad Marchent	734-476-5458

Owner(s) Affidavit*

I, ADP (company or organization owner), have authorized Jeffery Vega Sr (Civic Event Applicant) as My Representative for the purpose of obtaining a Civic Event permit(s) from Northfield Township for my organization located at 35 Barker (company or organization address).

Owners Signature

3-20-2014

Date

INDEMNIFICATION AGREEMENT

The ADP agree(s) to defend, indemnify, and hold harmless the Township of
(business/organization)

Northfield, Michigan, and its agents, officials and employees from any claim, demand, suit, loss, cost of expense, or any damage that may be asserted, claimed or recovered against or from the _____ (business/organization) and/or the Township of Northfield, by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of Northfield Township or by third parties, or by the agents, servants, employees or factors of any of them.

Signature _____ Date 3-20-2014

Witness _____ Date _____

ALCOHOL

PLEASE GIVE A BRIEF DESCRIPTION OF THE TYPE OF ALCOHOL TO BE SOLD / SERVED

Beer, Wine, Spirits

WHO WILL BE THE ALOCHOL LICENSE HOLDER?

AOP

ON THE ATTACHED MAP, DETAIL THE LOCATIONS WHERE ALOCHOL WILL BE SOLD / SERVED.

Exhibit # 5 of 7

DESCRIBE IN DETAIL YOUR ALCOHOL MANAGEMENT PLAN

Exhibit # 7

**** IF ALCOHOL SALES OR SERVICE IS APPROVED BY THE TOWNSHIP BOARD AS PART OF THIS EVENT, THE APPLICANT MUST ALSO RECEIVE APPROVAL FROM THE LIQUOR CONTROL COMMISSION**

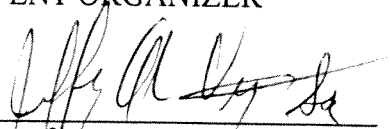
**** IF ALCOHOL SALES OR SERVICE IS APPROVED, EVENT INSURANCE MUST INCLUDE AN ADDITIONAL INDEMNIFICATION FOR ALOCHOL**

ADDITIONAL CIVIC EVENT REQUIREMENTS

- Inspection by Northfield Township Fire and Police Departments is required prior to start of event.
- Any temporary electrical supply provided during a civic event shall be subject to Northfield Township inspection and approval
- A site map shall be provided for all civic events, as required by Northfield Township Public Safety Officials
- No pets are permitted downtown during civic events, unless approved as part of the event.
- No open flame cookers or heaters are permitted without prior approval from the Northfield Township Fire Department.
- Any additional restroom facilities deemed necessary by Northfield Township for this event are to be supplied by the event organizer
- Event organizer staff / volunteers / vendors are responsible for trash control and cleanup.
- Depending upon the type of event, organizer may be required to provide security.
- If radio communications are utilized during civic event, event organizer shall ensure Northfield public safety officials have access to radio or frequencies.
- Event organizer is responsible for arranging for EMS (Ambulance) at the event.
- If privately-owned property is to be utilized by the event organizer as part of any civic event for parking, staging, or similar uses, the event organizer shall be responsible for ensuring there exists all necessary land usage agreements with the private property owner(s), which shall be reviewed and approved by Northfield Township, to ensure adequate ingress, egress, police and fire protection, insurance, etc.

Accepted and agreed to:

EVENT ORGANIZER



By:
Its: President

Dated: 3-20, 2014

NORTHFIELD TOWNSHIP
APPROVALS/RECOMMENDATIONS/COMMENTS

_____

Event Title

Police Dept:_____ **Date:**_____

Comments:_____

_____

Fire Dept:_____**Date:**_____

Comments:_____

_____

Other, if necessary:_____**Date:**_____

Comments:_____

_____

Clerk:_____ **Date:**_____

Comments:_____

_____

BOARD OF TRUSTEES ACTION:_____**Date:**_____

VENDOR CONTACT INFORMATION

Company Name	Representative	Phone #	Items Being Sold / Exhibited	On Site Contact Name	On Site Contact Phone #
LA Vega foods	Jeff Vega sr	810-772-1882	Food	Jeff Vega sr	810-772-1882

VENDOR CONTACT INFORMATION

Company Name	Representative	Phone #	Items Being Sold / Exhibited	On Site Contact Name	On Site Contact Phone #

Help Sheet And Tips To Expedite The Civic Events Process

To help you be prepared for approvals of your event, please follow these steps to ensure a smooth process:

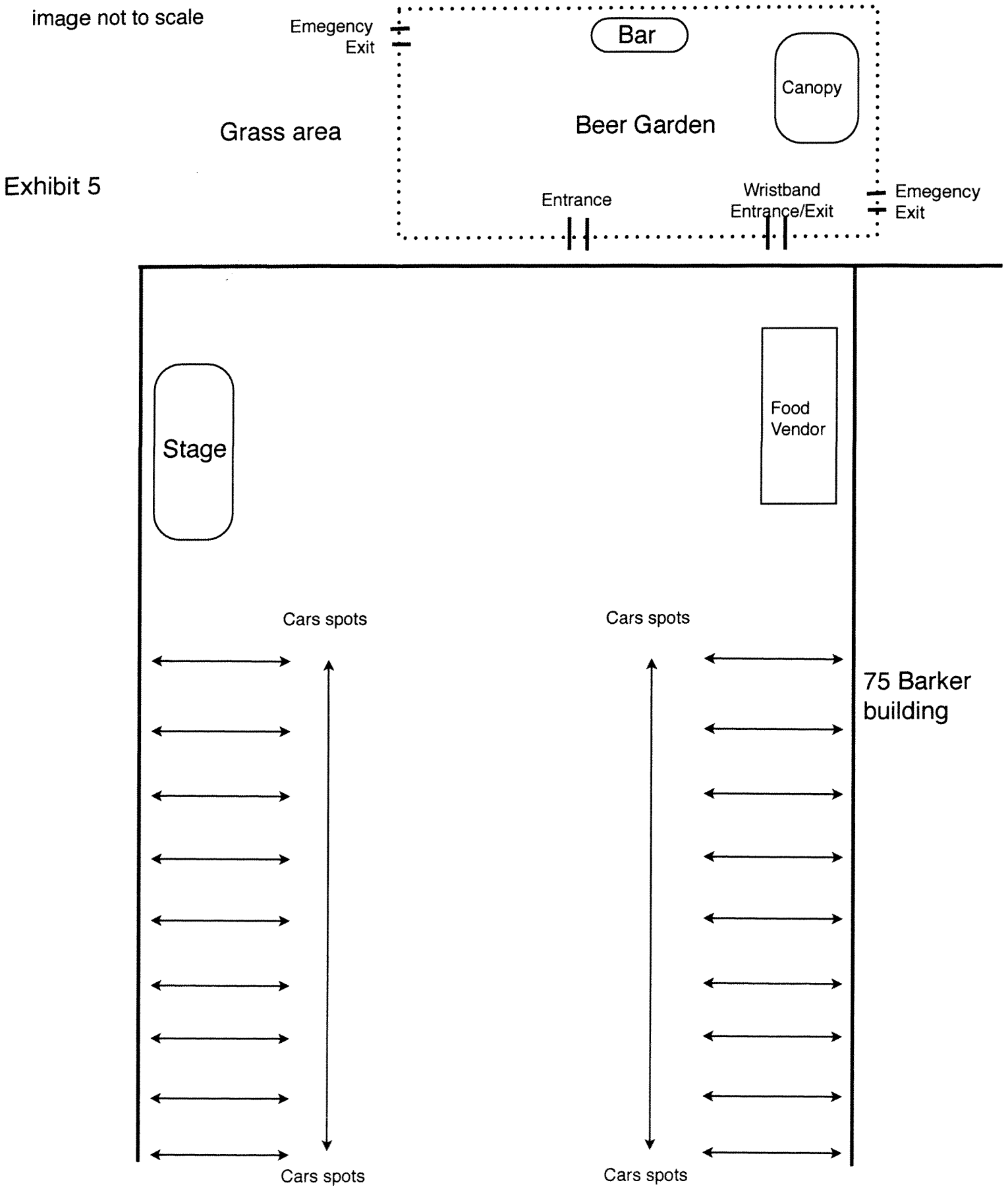
Your main points of contact after you pick up the application from the Township Office are our Public Safety officials. Our Public Safety Director, William Wagner, will assist you with items necessary for safety compliance as it relates to Fire Department items. Lieutenant Tim Greene will assist you with items necessary for safety compliance issues as it relates to Police Department operational matters.

For any street closures, parking easements for ingress and egress, traffic or crowd control items, our Public Safety officials will provide you with the guidance necessary to ensure a safe event. Road closures need Washtenaw County Road Commission approval, and contacting them is the responsibility of the event promoter.

Please follow the guidelines in the event policy, include maps, drawings, and as much detail as you can to help facilitate the process. The more complete the application, the smoother and faster the process goes. Completed applications should be turned in to our Township Manager, Howard Fink. Contact names and numbers are below for your convenience and reference. Thank you for bringing an event to our community and we are here to help you provide a safe event.

William Wagner Public Safety Director/Fire Chief Northfield Township	734-449-2385	wagnerw@twp.northfield.mi.us
Timothy Greene Lieutenant Northfield Township Police Department	734-449-9911	greenet@twp.northfield.mi.us
Howard Fink Northfield Township Manager	734-449-2880 ext. 12	finkh@twp.northfield.mi.us
Washtenaw County Road Commission Matt MacDonnell http://www.wcroads.org/Permits/Procedures/Sec7	734-761-1500 ext. 688	macdonellm@wcroads.org

Exhibit 5



July 5, Line up

image not to scale

Exhibit 6

Grass area

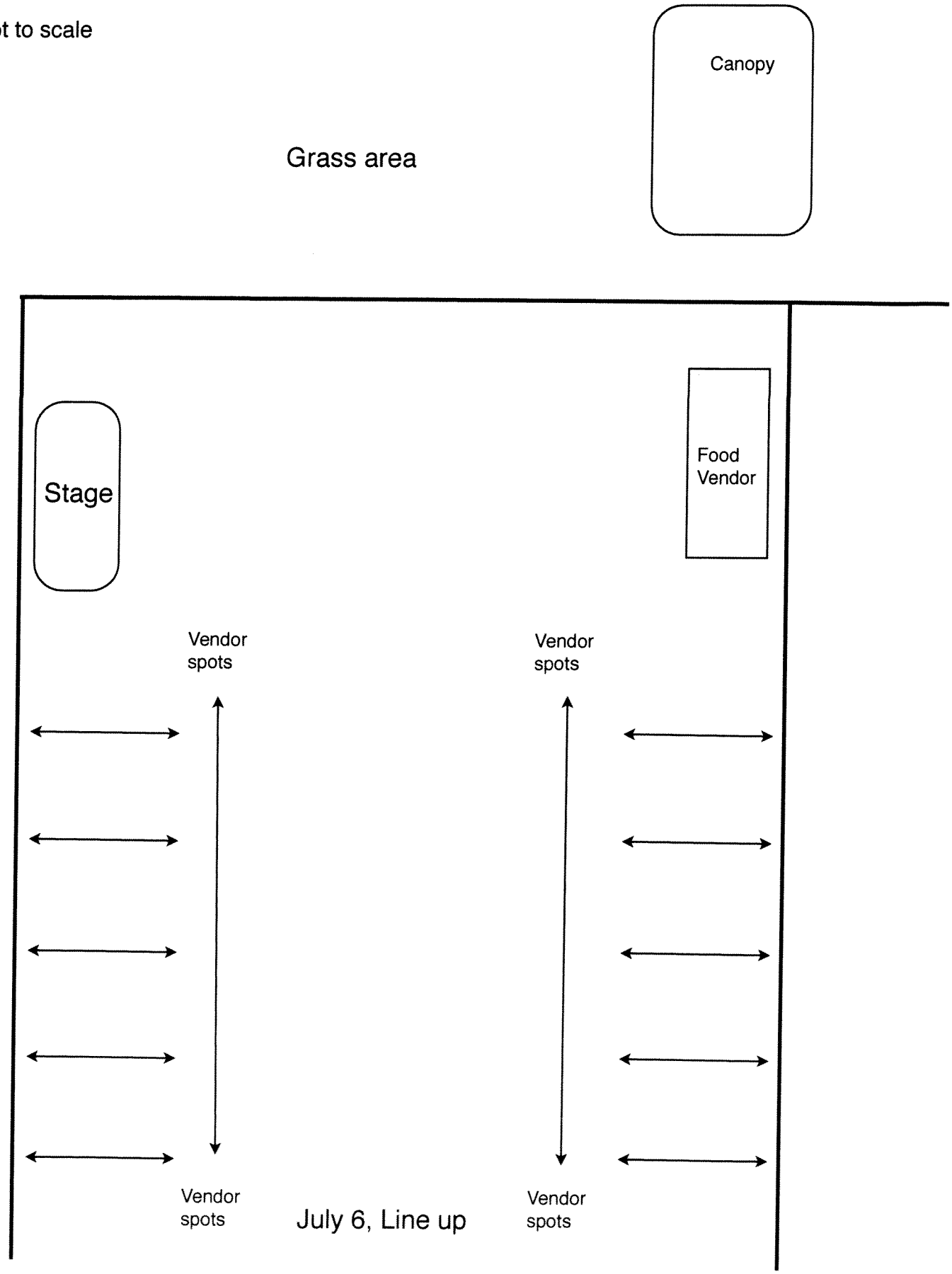
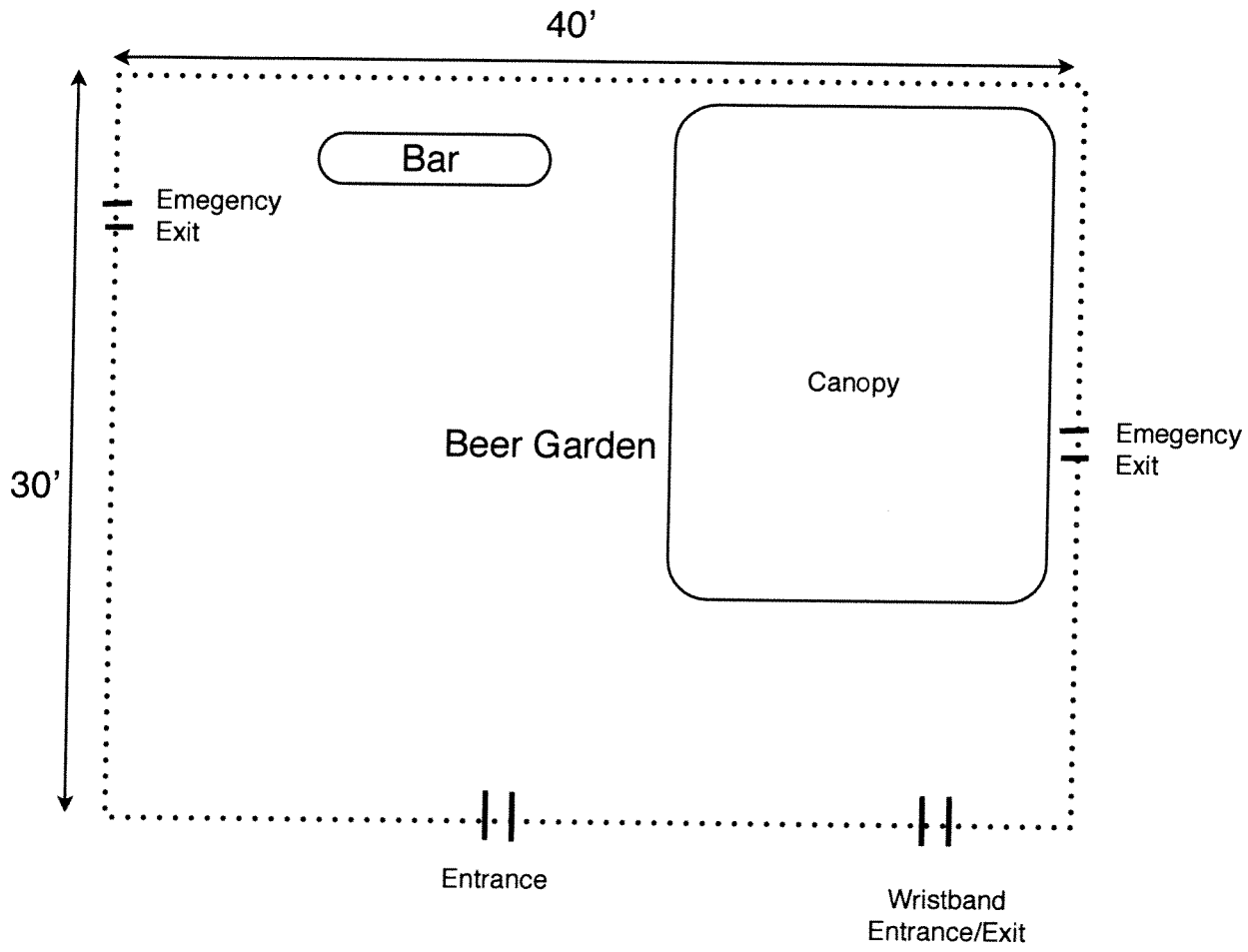


Exhibit 7

American Dream Project
Beer Garden Layout



- Canopy
- All sales + consumption of beer / spirit will be in Beer Garden.
- Beer Garden is on the grass area of 75 Barker
- Volunteer security will be at each entrance/exit
- Garden is fenced in

NORTHFIELD TOWNSHIP
8350 MAIN STREET, P O BO
WHITMORE LAKE, MI 48189
Phone : (734) 449-2880
WWW.TWP.NORTHFIELD.MI.US

Received From:
CIVIC EVENT - JEFF VEGA

Date: 03/20/2014
Time: 3:13:45 PM
Receipt: 49343
*** REPRINT ***
Cashier: COUNTER
Workstation: COUNTR
Drawer: 1

ITEM REFERENCE	AMOUNT
MISC MISCELLANOUS INCOME	$100.00
TOTAL	$100.00

CHECK 7629 $100.00
Total Tendered: $100.00

Change: $0.00

TETRA TECH, INC.

INTEROFFICE MEMORANDUM

TO: Tim Hardesty, Howard Fink

FROM: Joe Siwek, Brian Rubel

DATE: March 31, 2014

SUBJECT: Whitmore Lake SAD Easement Title Work

Tim/Howard;

Prior to completing easement documents, our recommended procedure includes obtaining an informational commitment from a title company to ensure that the current and correct property owner is approached. Tax assessor databases aren't typical maintained with up to date information, so this information is typically independently verified. Two properties will require a full commitment search to verify all existing recorded easements in the proposed work areas.

We have contacted two companies that we have conducted this type of business with in the past to obtain quotes for performing these title searches. Residential title searches are typically straightforward, while commercial title searches can become more complicated under certain circumstances require the company perform a more exhaustive search which can result in a slightly higher fee. Below is the name of each company and their quotations:

1. Heritage Title Company - $175 per parcel for residential or commercial properties. Commercial properties requiring additional work will cost $250. Commercial properties requiring a full commitment search will cost $300.
2. Attorney's Title (formerly Greco Title) - $250 per parcel for residential or commercial properties. Commercial properties requiring additional work would incur additional costs based on the specifics of the property and they would provide notification of this cost prior to completing the work. Commercial properties requiring a full commitment search will cost $300.

Each company said they would be able to complete the work for the 13 parcels identified on this project within 3 to 7 business days.

Therefore, we suggest the Township retain Heritage Title Company to provide the information for 8 commercial and 5 residential properties for a total fee not to exceed $2,975. Please see the attached table for the property list.

Memo

To: Northfield Township Board

From: Howard Fink

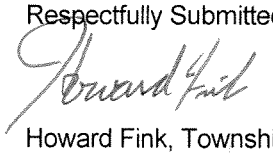
Date: 4/3/2014

Re: Life, Short-term Disability, Long Term Disability

Dear Township Board,

As you are aware, it has been my perspective that there were too many brokers in Northfield Township. I asked Burnham and Flowers to quote our Life, Short-term Disability, and Long Term Disability. I am recommending moving the policies to *The Standard* for a savings of over 2,000 annually. I have also indicated and will reiterate that it is good practice to regularly have brokers quote the market on all of our insurance offerings. We are currently in the process of quoting the entire liability market through multiple brokers (private market included). I reiterate this, as even in a competitive market place, insurance companies do not "sharpen their pencils" unless there is competition. It is my job to ensure that competition is in place, within reason. For Liability insurance, I recommend once every 2-3 years (depending on market conditions / factors).

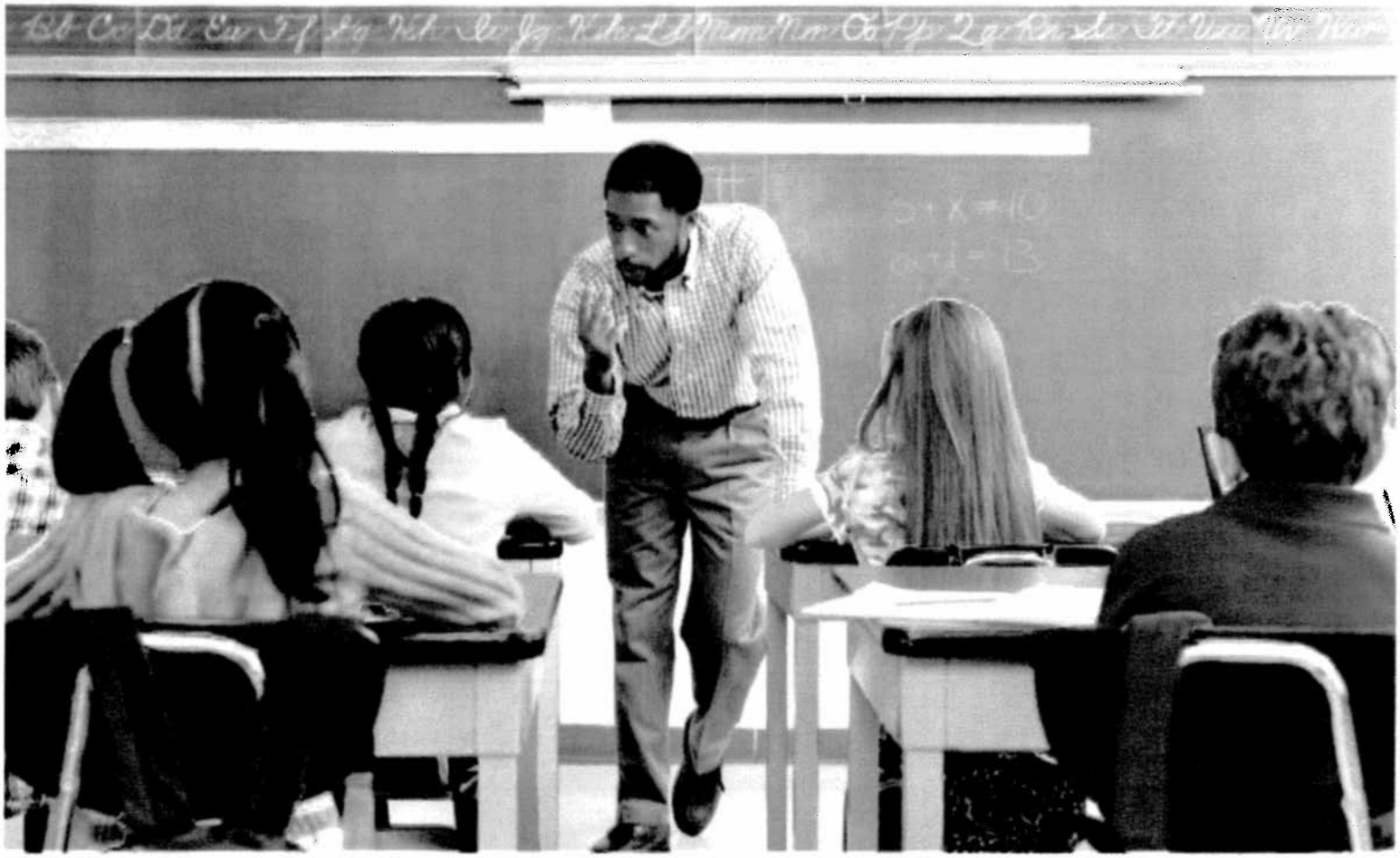
Respectfully Submitted,



Howard Fink, Township Manager

Employee Benefit Plans for Public Employers

Meeting the needs of public groups



TheStandard®

Standard Insurance Company

Providing Insurance to Public Groups Across the Country

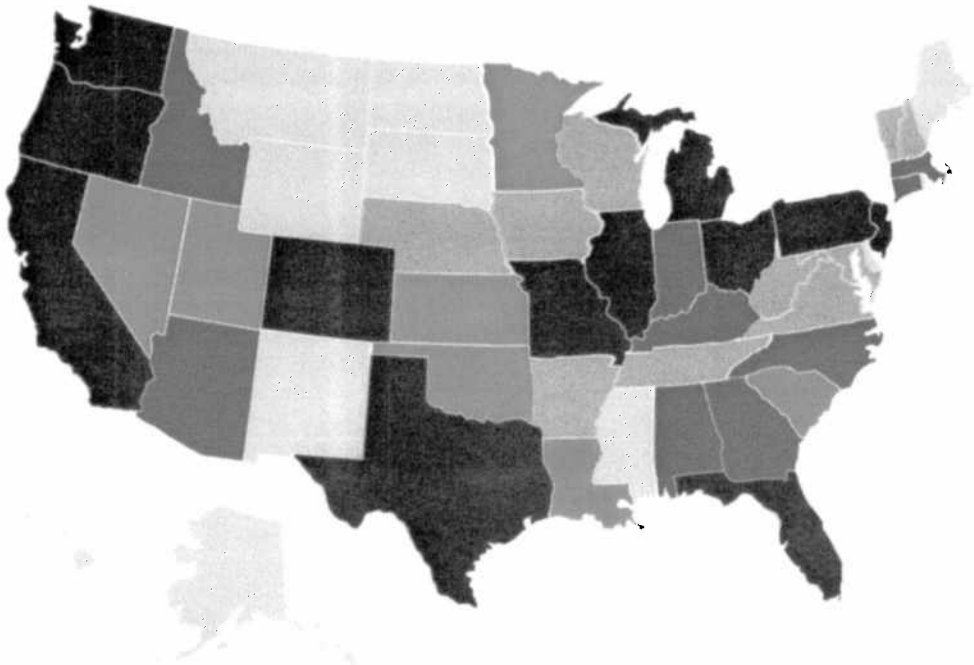
Standard Insurance Company has over 55 years of experience meeting the needs of public employer groups. Our first group policy, written in 1951 and still in force today, stands as a testament to our commitment to building long-term relationships. Since then, we've been leading the way in public group insurance protection.

Asking the Right Questions

At The Standard, we recognize that public employers have unique requirements for their employee benefits plans. To develop appropriate solutions, we ask the right questions about all the factors involved in understanding these needs:

- contractual provisions
- administrative requirements
- reporting needs
- integration with other benefits and programs
- union representation
- employee classification
- funding requirements
- budget concerns

We ask these and many more questions to assure that the coverage we provide meets or exceeds the expectations of each policyholder.



Total group policies with public employers as of December 31, 2009

Total policies in force
101 and up
51-100
31-50
16-30
1-15

Type of policies	
City	1,336
County	291
School	1,555
College	114
Safety	592
State	22
Tribal	13
Utility	93
Miscellaneous	453
Total	**4,469**

Note: Policyholders may have one or more coverages with The Standard.

For a state-by-state breakdown of public policies in force with The Standard, refer to Public Employers Map flyer (SI 8029).

Standard Insurance Company is not authorized to sell products in the state of New York. In New York, group insurance products are available from our sister company, The Standard Life Insurance Company of New York.

Offering the Right Products

Group Life Insurance

Group Life insurance from The Standard offers public employers the opportunity to help protect employees and their families from financial hardship in the event of death. Group Life may be combined with Accidental Death and Dismemberment (AD&D) and/or Dependents Life Insurance to help provide additional financial security for employees.

Group Long Term Disability Insurance

Long Term Disability (LTD) coverage helps to protect employees from the loss of income and lifestyle associated with an extended disabling illness or injury. Our dedicated teams of claims management professionals assure superior service to policyholders and eligible employees.

Group Short Term Disability Insurance

Short Term Disability (STD) insurance is designed to replace a portion of an employee's weekly income in a time of need. Our STD coverage offers an attractive option for public employers who want to supplement a sick leave or statutory disability benefits program.

Group Dental Insurance

The Standard offers public employers a variety of dental plan design choices. These include flexible indemnity, incentive, Participating Provider Organization (PPO) and Voluntary plans.

Group Vision Insurance

The Standard offers three vision plans to help employers find the right mix of costs versus benefits. All three plans provide benefits for groups with as few as 10 enrolled employees.

Group Statutory Disability Benefits Insurance

In California* and New Jersey, public employers that want to consolidate disability coverage with one carrier may choose a Statutory Disability Benefits plan to round out their STD and LTD coverages. Designed to comply with each state's specific laws, Statutory Disability Benefits plans help provide financial support to public employees with non-occupational sicknesses and accidental injuries.

*Provided in partnership with a third-party vendor.

Additional Services and Options

- Alternate funding arrangements including refunding, retrospective premium, minimum premium, termination premium agreement and self-funded benefit plan administrative services agreement
- Contributory and non-contributory plan options to meet the needs of employers and employees
- Coordinated disability claims management for groups with multiple coverages with The Standard
- Dedicated National Accounts team assigned to groups with 2,500 or more employees
- Online plan administration tools for round-the-clock access to resources
- Financial performance guarantee program for groups with 1,000 or more employees

Public employers can count on The Standard to put over a half-century of public group experience to work for them.

Founded in Portland, Oregon in 1906, The Standard is a nationally recognized insurance provider offering group Disability, Life, Dental and Vision insurance and Individual Disability insurance. We provide insurance to nearly 26,000 groups covering more than 8.5 million employees nationwide.*

We always strive to do what's right – for our policyholders and their employees. This dedication has resulted in a national reputation for quality products, superior service and industry expertise.

To learn more about The Standard, contact your insurance advisor, call the Employee Benefits Sales and Service Office for your area at 800.633.8575 or visit us at www.standard.com.

* As of January 31, 2010, based on internal data developed by Standard Insurance Company.

Standard Insurance Company
1100 SW Sixth Avenue
Portland OR 97204

www.standard.com

Employee Benefit Plans for Public Employers
SI **8135** (4/10) PR/ER

Our Financial Strength

For an insurance and asset management company, there is nothing more important than financial strength. Our customers and shareholders alike must be confident that we will be there regardless of the current economic environment. We take this responsibility very seriously and back it up with our disciplined business practices, sound investment strategies and unique industry expertise.

While various other financial institutions have struggled with their business mix and capital levels, The Standard, we have maintained our focus on providing excellent customer service while still seeking attractive business opportunities. By approaching our commitments with a long-term perspective, we are able to invest for our customers and build value for our shareholders.

Our balance sheet is the cornerstone of our financial strength and has provided us with a foundation for profitability through a wide range of economic cycles.

Bond Portfolio

Our bond portfolio is strong. Our strategy is to maintain a diversified portfolio of high-quality, fixed-maturity securities to keep us well-protected should any industries experience difficulties.

- Average portfolio rating of "A-" as measured by Standard & Poor's
- No direct exposure to sub-prime or alt-A mortgages

Commercial Mortgage Loan Portfolio

Our commercial mortgage loans have consistently provided a superior balance of risk and return. We offer small commercial mortgage loans to borrowers who want a fixed rate over time, and we rigorously underwrite every commercial mortgage loan we make. The quality of our commercial mortgage loans is excellent, and our delinquency rates are very low.

- $5.32 billion portfolio (on approximately 6,400 loans)
- Average loan size: approximately $0.8 million

The Standard Stands The Test Of Time

In the August 2012 issue of *Best's Review,* Standard Insurance Company was recognized for maintaining an "A" rating or higher from A.M. Best Company since 1928. The Standard was honored to be among one of only 11 life/health insurers to consistently achieve an "A" rating or higher for more than 75 years. Given the rapidly evolving markets, changing customer needs and challenging economic times, this is a significant accomplishment. We are proud of this longstanding track record of financial strength.

continued on reverse

Greg Ness
Chairman, President and CEO

Standard Insurance Company Financial Strength Ratings

A+ (Strong) by Standard & Poor's
5th of 20 rankings

A2 (Good) by Moody's
6th of 21 rankings

A (Excellent) by A.M. Best*
3rd of 13 rankings

As of April 2013

* Rating includes The Standard Life Insurance Company of New York

StanCorp Financial Group Long Term Senior Debt Ratings

Standard & Poor's: BBB+

Moody's: Baa2

A.M. Best: bbb

As of April 2013

www.standard.com

Corporate Profile

StanCorp Financial Group, Inc., through its subsidiaries marketed as The Standard — Standard Insurance Company, The Standard Life Insurance Company of New York, Standard Retirement Services, StanCorp Mortgage Investors, StanCorp Investment Advisers, StanCorp Real Estate and StanCorp Equities — is a leading provider of financial products and services. StanCorp's subsidiaries offer group and individual disability insurance, group life and accidental death and dismemberment insurance, group dental and group vision insurance, absence management services, retirement plans products and services, individual annuities, origination and servicing of fixed-rate commercial mortgage loans and investment advice. For more information about StanCorp Financial Group, Inc., visit its investor website at **www.stancorpfinancial.com**.

Balance Sheet As Of March 31, 2013

Assets	$20.37	billion
Fixed Maturity Securities	56.3%	of invested assets
A- or Higher	65.7%	
BBB- to BBB+	28.7%	
BB- to BB+	4.0%	
B- or Lower	1.6%	
Commercial Mortgage Loans	41.3%	of invested assets
60-Day Delinquencies	0.35%	
Real Estate And Other Invested Assets	2.4%	of invested assets
Portfolio Yields		
Fixed Maturity Securities	4.58%	
Commercial Mortgage Loans	6.03%	

2012 Segment Data (In Millions)

Revenues	
Insurance Services	$ 2,510.8
Asset Management	404.1
Other	(16.5)
Total	$ 2,898.4
Income Before Income Taxes	
Insurance Services	$ 179.8
Asset Management	64.0
Other	(60.4)
Total	$ 183.4

The Standard is a marketing name for StanCorp Financial Group, Inc., and subsidiaries. Insurance products are offered by Standard Insurance Company of Portland, Oregon, in all states except New York, where insurance products are offered by The Standard Life Insurance Company of New York of White Plains, New York. Product features and availability vary by state and company, and are solely the responsibility of each subsidiary. Except where indicated, data represents consolidated results for StanCorp Financial Group, Inc., a separate entity which is not responsible for the financial condition or obligations of the insurance subsidiaries.

Northfield Township
Life/AD&D/STD/LTD
Effective 5-1-14

Plan Summary	Renewal Lincoln	Alternative #1 Unum	Alternative #2 MetLife	Alternative #3 *Principal	Alternative #4 Consumers Life	Alternative #5 The Standard
Life	$3,648.00	$3,240.00	$3,708.00	$3,144.00	$3,384.00	$3,108.00
Short-Term Disability	$6,000.00	$5,484.00	$6,222.00		$6,096.00	$5,652.00
Long-Term Disability	$7,932.00	$8,496.00	$7,200.00		$8,616.00	$6,576.00
Annual Totals	**$17,580.00**	**$17,220.00**	**$17,130.00**	**$3,144.00**	**$18,096.00**	**$15,336.00**

* Principal could not quote STD & LTD for groups with less than 25 lives.

Northfield Township
Life & AD&D
Effective 5-1-14

Plan Summary	Renewal Lincoln	Alternative #1 Unum	Alternative #2 MetLife	Alternative #3 **Principal	Alternative #4 Consumers Life	Alternative #5 The Standard
Life/AD&D Benefit Amount						
All Employees	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000
Age Reduction Schedule	35% at age 65; and 15% at age 70; and 15% at age 75; and terminates at retirement	Reduces to 65% at age 65; to 40% at age 70; to 25% at age 75 terminates at retirement	35% at age 65, and 50% at age 70, and 65% at age 75 terminates at retirement	35% at age 65, and 15% at age 70 terminates at retirement	35% at age 65, and 50% at age 70, and 35% at age 75 terminates at retirement	Reduces to 65% at age 65, to 50% at age 70, to 35% at age 75 terminates at retirement
Rate Guarantee	24 months	24 months	24 months	24 months	24 months	36 months
Eligible Classes	Class I: All full-time dept. heads Class II: All other full-time employees including library employees	All full time, actively-at-work employees working at least 30 hours per week	All full time, actively-at-work employees working at least 30 hours per week	All full time, actively-at-work employees working at least 30 hours per week	All full time, actively-at-work employees working at least 20 hours per week *	All full time, actively-at-work employees working at least 32 hours per week *
Rate per $1,000						
Life	.230/$1,000	.230/$1,000	.246/$1,000	.196/$1,000		.190/$1,000
AD&D	.040/$1,000	.010/$1,000	.028/$1,000	.036/$1,000	.020/$1,000	.040/$1,000
# of lives	23	23	23	23	23	23
Total Benefit Volume	$1,125,000	$1,125,000	$1,125,000	$1,125,000	$1,125,000	$1,125,000
Life	$259.00	$259.00	$277.00	$221.00	$259.00	$214.00
AD&D	$45.00	$11.00	$32.00	$41.00	$23.00	$45.00
Est. Monthly Premium	$304.00	$270.00	$309.00	$262.00	$282.00	$259.00
Est. Annual Premium	**$3,648.00**	**$3,240.00**	**$3,708.00**	**$3,144.00**	**$3,384.00**	**$3,108.00**

*Voluntary Life is available through Principal if 5 employees participate.

*Includes line of duty benefit for safety members.

*Includes line of duty benefit for safety members.

Northfield Township
Short-Term Disability
Effective 5-1-14

Plan Summary	Current Plan Lincoln	Alternative #1 Unum	Alternative #2 MetLife	Alternative #3 Consumers Life	Alternative #4 Standard
Weekly Benefit	66-2/3% to $1,000	66-2/3% to $1,000	66-2/3% to $1,000	66-2/3% to $1,000	66-2/3% to $1,000
Elimination Period	Injury: 8 days Sickness: 8 days	Injury: 0 days Sickness: 7 days	Injury: 0 days Sickness: 7 days	Injury: 1 Day Sickness: 8 days	Injury: 8 day Sickness: 8 days
Benefit Duration	13 Weeks	13 Weeks	13 Weeks	13 Weeks	90 Days
Participation Requirements	All eligible members working 32 hours per week	All active full-time employees working 30 hours per week	All active full-time employees working 30 hours per week	All active full-time employees working 20 hours per week	All eligible members working 32 hours per week
Number of Eligibile Employees	23	23	23	23	23
Rate Guarantee	1 year	2 Years	24 Months	24 Months	36 Months
Volume	$14,284.00	$14,284.00	$14,284.00	$14,284.00	$14,284.00
STD Rate	.35/$10	.32/$10	.363/$10	.35/$10	.33/$10
Est. Monthly Premium	$500.00	$457.00	$518.00	$508.00	$471.00
Est. Annual Premium	**$6,000.00**	**$5,484.00**	**$6,216.00**	**$6,096.00**	**$5,652.00**

Northfield Township
Long-Term Disability
Effective 5-1-14

Plan Summary	Current Plan *Lincoln	Alternative #1 Unum	Alternative #2 **MetLife	Alternative #3 Consumers Life	Alternative #4 Standard
Monthly Benefit	66-2/3% to $7,500	60% to $5000	66-2/3% to $7,500	66-2/3% to $7,500	66-2/3% to $7,500
Elimination Period	90 Days	90 Days	90 Days	90 Days	90 Days
Definition of Disability	24 months own occupation	24 months own occupation	Safety Members: any occupation All Others: 24 months own occupation	2 year regular occupation REO	24 months own occupation
Benefit Duration	Class I: 5 years or age 70 Class II: to age 65	To age 65/Reducing Benefit Duration (ADEA I)	To age 65/Reducing Benefit Duration	SSNRA	SSNRA
Pre-Existing Condition	Unknown	3/12	3/12	3/12	3/12
Mental Illness/Substance Abuse	Unknown	24 Months	24 Months	24 Months	24 Months
Participation Requirements	100%	100%	100%	100%	100%
Number of Eligible Employees	23	23	23	23	23
Rate Guarantee	Unknown	2 Years	24 Months	2 Years	36 Months
Covered Payroll	.70%/$100	.75%/$100	.636/$100	.76/$100	.58%/$100
LTD Rate	$94,411.00	$94,411.00	$94,411.00	$94,411.43	$94,411.00
Est. Monthly Premium	$661.00	$708.00	$600.00	$718.00	$548.00
Est. Annual Premium	**$7,932.00**	**$8,496.00**	**$7,200.00**	**$8,616.00**	**$6,576.00**

*Assumes current LTD rate will remain the same.
**Requires Life and LTD coverage to be sold together.

Memo

To: Northfield Township Board

From: Howard Fink

Date: 4/3/2014

Re: Horseshoe Lake

Dear Township Board,

As the board is aware, I have been working on the fund balance issue in the Horseshoe Lake Sewer Assessment District for quite some time. Steve Mann from Miller Canfield has provided a great deal of assistance to the Township in understanding both the accounting and legal ramifications behind these dollars. I believe it is now time to engage Miller Canfield in the official legal analysis. I feel the timing is correct as we now have an understanding of the repairs necessary in the district and the cost of such repairs. There is much more work to be completed, but I recommend the board take this first step in the process. Please let me know if you have any questions or concerns. I have attached the fund balance report for the Horseshoe Lake District. Please note that while small, there are some capitalized assets included in the fund, which will be depreciated over time.

Respectfully Submitted,

Howard Fink

Howard Fink, Township Manager

Founded in 1852
by Sidney Davy Miller

MILLER CANFIELD

MICHIGAN: Ann Arbor
Detroit • Grand Rapids
Kalamazoo • Lansing • Troy
FLORIDA: Tampa
ILLINOIS: Chicago
NEW YORK: New York
OHIO: Cincinnati
CANADA: Toronto • Windsor
CHINA: Shanghai
MEXICO: Monterrey
POLAND: Gdynia
Warsaw • Wrocław

STEVEN D. MANN
TEL (313) 496-7509
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E-MAIL mann@millercanfield.com

Miller, Canfield, Paddock and Stone, P.L.C.
150 West Jefferson, Suite 2500
Detroit, Michigan 48226
TEL (313) 963-6420
FAX (313) 496-7500
www.millercanfield.com

April 2, 2014

Mr. Howard Fink
Township Manager
Township of Northfield
8350 Main St.
P.O. Box 576
Whitmore Lake, MI 48189-0576

Re: Review of Horseshoe Lake Special Assessment District

Dear Howard:

We provided the Township of Northfield, County of Washtenaw, Michigan (the "Township"), with a proposed engagement letter on July 17, 2013, in connection with the initial review of certain proceedings related to the Horseshoe Lake special assessment district, and to provide advice regarding permitted uses of funds attributable to the Horseshoe Lake special assessment district. In that letter we established a proposed initial fee for our special counsel services of *not to exceed* $2,500, and agreed to consult with you if the work required an increase to the original fee.

As you know, we have been working on the initial review of certain proceedings, and we have provided preliminary advice and recommendations with respect to the permitted uses of funds attributable to the Horseshoe Lake special assessment district. We understand that the Township desires our continued service in this matter. Specifically, the Township desires legal final advice regarding the disposition of funds attributable to the Horseshoe Lake special assessment district, including procedural steps, and the preparation of necessary resolutions, notices and other documents to authorize and effect the disposition of funds.

In light of the continued engagement as special counsel and revised scope of services, we would propose revising our original fee estimate from $2,500 to an amount *not to exceed* $4,500. The remaining terms and conditions set forth in our letter of July 17, 2013 will continue to govern our engagement in this matter.

We appreciate your consideration of this revised fee proposal. If you have any questions, please feel free to contact me.

Thank you again for the opportunity to serve the Township.

Very truly yours,

Miller, Canfield, Paddock and Stone, P.L.C.

By: _____
Steven D. Mann

cc: Amanda Van Dusen, Esq.

DISCLOSURE UNDER TREASURY CIRCULAR 230: The United States Federal tax advice contained in this document and its attachments, if any, may not be used or referred to in the promoting, marketing or recommending of any entity, investment plan or arrangement, nor is such advice intended or written to be used, and may not be used, by a taxpayer for the purpose of avoiding Federal tax penalties. Advice that complies with Treasury Circular 230's "covered opinion" requirements (and thus, may be relied on to avoid tax penalties) may be obtained by contacting the author of this document.

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REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
PERIOD ENDING 03/31/2014
% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2013	2013-14 AMENDED BUDGET	YTD BALANCE 03/31/2014	ACTIVITY FOR MONTH 03/31/2014	AVAILABLE BALANCE	% BDGT USED
Fund 883 - DISTRICT #3 HORSESHOE LAKE							
Revenues							
Dept 000							
883-000-665	INTEREST INCOME	11,632.55	8,000.00	1,073.72	0.00	6,926.28	13.42
883-000-690	UNREALIZED GAIN/LOSS	(35,238.06)	0.00	(45,111.60)	0.00	45,111.60	100.00
Total Dept 000		(23,605.51)	8,000.00	(44,037.88)	0.00	52,037.88	(550.47)
TOTAL Revenues		(23,605.51)	8,000.00	(44,037.88)	0.00	52,037.88	(550.47)
Expenditures							
Dept 301-OPERATING COSTS							
883-301-920	UTILITIES	969.45	1,200.00	537.82	81.01	662.18	44.82
883-301-930	REPAIRS & MAINTENANCE	1,520.68	15,000.00	816.49	66.49	14,183.51	5.44
883-301-956	MISCELLANEOUS	0.00	100.00	0.00	0.00	100.00	0.00
883-301-968	DEPRECIATION EXPENSE	6,246.00	4,464.00	0.00	0.00	4,464.00	0.00
Total Dept 301-OPERATING COSTS		8,736.13	20,764.00	1,354.31	147.50	19,409.69	6.52
TOTAL Expenditures		8,736.13	20,764.00	1,354.31	147.50	19,409.69	6.52
Fund 883 - DISTRICT #3 HORSESHOE LAKE:							
TOTAL REVENUES		(23,605.51)	8,000.00	(44,037.88)	0.00	52,037.88	550.47
TOTAL EXPENDITURES		8,736.13	20,764.00	1,354.31	147.50	19,409.69	6.52
NET OF REVENUES & EXPENDITURES		(32,341.64)	(12,764.00)	(45,392.19)	(147.50)	32,628.19	355.63
BEG. FUND BALANCE		777,337.69	744,996.05	744,996.05			355.63
END FUND BALANCE		744,996.05	732,232.05	699,603.86			355.63

Founded in 1852
by Sidney Davy Miller

MILLER CANFIELD

MICHIGAN: Ann Arbor
Detroit • Grand Rapids
Kalamazoo • Lansing • Troy
FLORIDA: Tampa
ILLINOIS: Chicago
NEW YORK: New York
OHIO: Cincinnati
CANADA: Toronto • Windsor
CHINA: Shanghai
MEXICO: Monterrey
POLAND: Gdynia
Warsaw • Wrocław

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www.millercanfield.com

July 17, 2013

Mr. Howard Fink
Township Manager
Township of Northfield
8350 Main St.
P.O. Box 576
Whitmore Lake, MI 48189-0576

Re: Review of Horseshoe Lake Special Assessment District

Dear Howard:

We are delighted to assist the Township of Northfield, County of Washtenaw, Michigan (the "Township"), as its special counsel in connection with the Horseshoe Lake special assessment district. Consistent with our normal practice when beginning work on a new matter, this letter and the enclosed Standard Terms of Engagement (which are incorporated by reference) set forth the terms of our undertaking.

Client. Our client in this matter will be the Township. This engagement does not give rise to a lawyer-client relationship between the firm and any affiliate of the Township or other person or entity.

Scope of Engagement. We have been engaged to represent the Township in connection with the review of certain proceedings related to the Horseshoe Lake special assessment district, and to provide advice regarding permitted uses of funds attributable to the Horseshoe Lake special assessment district. Because we are not the Township's general counsel, our acceptance of this engagement is not an undertaking to represent the Township or its interests in any other matter or proceedings.

Staffing. I will be principally responsible for managing this engagement with the assistance of Laura Bassett. Our compensation for these services will be based solely on the number of hours worked by the person performing the work. Our time on this engagement will be charged at our preferred municipal client rates, but not to exceed $2,500. If at any time we believe that circumstances require an adjustment of our original fee estimate, we will consult with you. The staffing on this matter is subject to change, based on cost considerations, the workloads of our professional staff members, and the specific tasks to be performed.

Billing and Payment. We customarily send invoices for fees and expenses periodically as work progresses. We expect payment of our invoices within 30 days. Please contact me if these payment arrangements are not acceptable to you.

Completion of Engagement. This engagement will terminate when we perform our last services for you in this matter, whether or not the charges for those services have been invoiced or paid. Unless we are then representing the Township in another matter, the lawyer-client relationship between us will terminate at the same time.

Standard Terms and Conditions. Attached to this letter is a copy of a document that contains the Standard Terms and Conditions that apply to engagements undertaken by the firm. I encourage you to read this document carefully, as it is an integral part of our agreement with you regarding this engagement and contains important provisions governing our relationship.

We welcome this opportunity to be of service to the Township and look forward to working with you. If you have any questions about this letter or any aspect of our work or charges, please give me a call.

Very truly yours,

Miller, Canfield, Paddock and Stone, P.L.C.

By: Steven D. Mann

Steven D. Mann

cc: Laura M. Bassett, Esq.
Amanda Van Dusen, Esq.

DISCLOSURE UNDER TREASURY CIRCULAR 230: The United States Federal tax advice contained in this document and its attachments, if any, may not be used or referred to in the promoting, marketing or recommending of any entity, investment plan or arrangement, nor is such advice intended or written to be used, and may not be used, by a taxpayer for the purpose of avoiding Federal tax penalties. Advice that complies with Treasury Circular 230's "covered opinion" requirements (and thus, may be relied on to avoid tax penalties) may be obtained by contacting the author of this document.

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

STANDARD TERMS OF ENGAGEMENT

Includes information provided in accordance with the Michigan Rules of Professional Conduct

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This statement sets forth certain standard terms of our engagement as your lawyers in this matter. It supplements our engagement letter with you and is an integral part of our agreement. Therefore, you should review this statement carefully and contact us promptly if you have any questions. Unless modified in writing by mutual agreement, these terms and those in the engagement letter will control our relationship. We suggest that you retain this statement and our engagement letter in your file. Our engagement is also subject to and governed by the applicable rules of professional conduct.

How We Approach Our Work for You

We will perform our legal services for you in accordance with our professional judgment. Any expressions by us concerning the outcome of your legal matters are expressions of that judgment but are not guarantees. Such opinions are necessarily limited by the facts that you and others disclose to us and the state of the law at the time our opinions are expressed.

The person or entity we represent is the person or entity identified in our engagement letter, and the word "you" in this statement means that person or entity only. Unless we agree with you in writing, our engagement does not include representation of any affiliates of such person or entity. For example, if you are a corporation, a partnership, or a limited liability company, our representation of you does not include representation of any parents, subsidiaries, employees, officers, directors, shareholders, members or partners. If you are a trade association or other voluntary organization, our engagement does not include representing any of your members. If you are an individual, our representation does not include your spouse or other family members. If you believe this engagement includes additional entities or persons as our clients, you should inform us immediately and ask us to include those persons in our engagement letter.

Who Will Provide the Legal Services

Customarily, each client of the firm is served by a principal attorney contact. The principal attorney should be someone in whom you have confidence and with whom you enjoy working. You are free to request a change of principal attorney at any time. Subject to the supervisory role of the principal attorney, your work or parts of it may be performed by other lawyers and legal assistants in the firm. Such delegation may be for the purpose of involving lawyers or legal assistants with special expertise in a given area or for the purpose of providing services on the most efficient and timely basis.

How Our Fees Will Be Set

Generally, our fees are based on the time spent by the lawyers and paralegal personnel who work on your matter. We will charge for all time spent performing professional services for you including, by way of illustration, telephone and office conferences with you, your representatives, consultants, opposing counsel, and others; conferences among our legal and paralegal personnel; factual investigation; legal research; drafting letters, agreements, pleadings, briefs, and other documents; responding to requests by your auditors; and travel. We will keep accurate records of the time we devote to your work. If you have insurance relating to the matter on which you have engaged us, and your insurance carrier pays less than the rates on which we have agreed or declines to pay for any matter on which you have engaged us, you agree to pay the difference.

The hourly rates of our lawyers and legal assistants are reviewed and adjusted periodically on a firm-wide basis to reflect current levels of legal experience, changes in overhead costs, and other factors. Because these changes are made on a firm-wide basis, we customarily do not inform each client of the specific changes in the hourly rates of the personnel working on their matters. However, the rates charged by our personnel will be reflected on the invoices we send you, and we encourage you to raise promptly any questions you may have regarding our rates and any changes to them.

From time to time you may request and we may furnish estimates of legal fees and other charges that we anticipate will be incurred in representing you. Due to a wide range of variables, many of which are unforeseeable, these estimates are by their nature inexact and cannot be considered as limitations on the fees we will charge. The actual fees and charges ultimately billed may vary from such estimates.

With your advance written agreement, the fees ultimately charged may be based upon a number of factors, including: the time and effort required, the novelty and complexity of the issues presented, the value of the services to you, the amount of money or value of property involved, the results obtained, and the time constraints imposed by you and other circumstances, such as an emergency closing or the need for injunctive relief from a court.

For certain well-defined services and special circumstances, we will, if requested, quote a flat fee. In all such situations, both the amount of the fee and the scope of the services to be provided must be expressed in the engagement letter. In appropriate circumstances, we may agree to provide legal services on a contingent fee basis. The terms of any contingent fee representation must be set forth in the engagement letter.

Additional Charges

In addition to our fees, our invoices will include charges for expenses incurred in the performance of our legal services. Generally, charges which reflect the use of resources provided by outside vendors (courier services, court reporters, etc.) are charged at the vendor's charge to us without markup. Certain other charges reflect the utilization of firm resources or involve an integral combination of firm's resources and outside vendors (photocopying, computer research, etc.). These services are charged at standard rates which encompass both the direct vendor charge and an amount equal to the firm's estimate of an appropriate charge for the firm resources allocated to the service. While these charges may not match the firm's exact cost of providing these services in each instance, we believe that these charges are fair and generally comparable to the charges made by other firms for similar services. The current basis for these charges is set forth below. The firm will review this schedule of charges on an annual basis and adjust them to take into account changes in the firm's costs and other factors.

Photocopying: The firm charges $.10 per page.

Computer Research: The firm uses computer assisted research services such as Westlaw. We charge for computer research at 80% of the retail rates published by the computer assisted research services. We believe that this charge compensates the firm for providing support and ancillary services, yet provides these services to our clients at a discount from retail prices.

Mail: Clients are charged the actual cost of postage for the U.S. Postal Service and foreign postal carriers, as well as the actual cost of air express couriers.

Overtime: Staff overtime is charged only when required by the time constraints of the specific project.

Facsimile: The firm reserves the right to charge up to $1.00 per page for outgoing faxes, which includes all telephone costs. There is no charge for incoming faxes.

Telephone Calls: The firm does not charge for local or long-distance calls made or received at our office locations via land line. In cases in which a substantial number of cellular telephone calls are required in an engagement, the firm may pass on the cost of such calls charged to the subscriber.

Travel-Related Expenses: Airfare, meals, and related travel expenses are charged to you at the firm's actual, out-of-pocket cost. Automobile mileage is charged at the IRS approved rate. Credits earned under the Frequent Flyer Programs accrue to the individual traveler and not to the firm or you.

Firm Messengers: Walking messenger trips are charged at a flat rate per delivery. Driving messenger trips are charged at the firm's standard automobile mileage charge plus parking and toll charges if imposed.

Other Costs: The firm charges actual disbursements for third-party services like court reporters, expert witnesses, database services, and the like.

Unless special arrangements are otherwise made, payment of the fees and expenses charged by others (such as experts, investigators, consultants and court reporters) will be your responsibility and billed directly to you. All invoices in excess of $1000 will be forwarded to you for direct payment unless other payment arrangements are made with us in advance.

Payment

Our billing rates are based on the assumption of prompt payment. Consequently, unless other arrangements are made, fees for services and other charges will be billed monthly and are payable within thirty days of receipt. We reserve the right to charge interest at the maximum legally permissible rate up to 1% per month or 12% per annum on amounts past due.

Representation in Other Matters

We are a relatively large law firm and we represent many other companies and individuals. It is possible that, during the time that we are representing you or afterward, the interests of another client of the firm may require the assertion in litigation, business transactions, or other legal matters of positions which conflict with yours. Additionally, subject to the requirements of the rules of professional conduct which govern us, you agree that our representation of you in this matter will not disqualify the firm from opposing you in other matters, including litigation or other dispute resolution proceedings, that are unrelated to the subject matter of this representation. You waive any conflict of interest with respect to the assertion of positions and the undertaking of unrelated, but adverse, representations described in the previous sentences. You also agree that we may disclose to prospective clients the general nature of this engagement with you and the fact that you have acknowledged our ability to undertake engagements of the type described above. We will

not, of course, use to your disadvantage any proprietary or confidential information we acquire from you as a result of our representation of you in this or other matters.

Attorney-Client Privilege

Sometimes in the course of our representation of clients, we confront ethical or other legal issues that require that we seek the advice of an attorney, either one or our own attorneys or an attorney from another firm. As part of our agreement regarding your representation by the firm, you agree that such discussions, whether they occur during or after our engagement, are protected by the attorney-client privilege.

Termination of Engagement

Our engagement as your attorneys terminates upon our completion of the services you have retained us to perform, whether or not our final invoice has been rendered or paid. If you later retain us to perform further or additional services, our attorney-client relationship will begin again with the signing of a new engagement letter.

You may terminate our engagement with or without cause at any time on by notifying us of your decision to do so. Termination of our services will not affect your responsibility to pay for services rendered and expenses and other charges incurred up to the date when we receive notice of termination, and for any further work required of us in order to facilitate an orderly turnover of matters in process at the time of termination.

We may terminate our engagement for any of the reasons permitted under the rules of professional conduct which govern us, including: your failure to pay our invoices promptly, misrepresentation of (or failure to disclose) any material facts, action taken contrary to our advice, or any other conduct or situation that in our judgment impairs an effective attorney-client relationship between us or presents conflicts with our professional responsibilities. Subject to the rules of professional conduct which govern us, we may also terminate our engagement by reason of your failure to abide by your consent to our representation of a client in accordance with the terms of the section entitled "Representation in Other Matters" above. If required, we will request a stipulation executed by you allowing us to withdraw as attorney of record in any judicial, arbitration, or similar proceedings. We may also apply for a court order approving our withdrawal from representing you, and you agree in advance to our withdrawal.

Subsequent Engagements

If, during this engagement or thereafter, you retain us for an additional engagement, it will be presumed, absent a written agreement between us to the contrary, that the terms and conditions contained in this document will apply to such subsequent engagements.

Alternative Dispute Resolution: Mandatory Arbitration

Should any dispute arise concerning the services provided to you by us or the charges we make for those services and related expenses, you and we shall first try in good faith to settle the dispute directly. If the dispute is not resolved, it shall be submitted to third party neutral facilitation in accordance with the mediation rules of the American Arbitration Association. If the dispute is not resolved through mediation, the dispute shall be settled by binding arbitration in accordance with the laws of the State of Michigan. The arbitration shall be conducted in accordance with the Commercial Arbitration Rules of the American Arbitration Association except as modified here. Judgment upon the award rendered by the arbitrators may be entered in any court of record having jurisdiction thereof. The mediation and arbitration proceedings, including any hearings, shall be held in the Detroit metropolitan area. Both you and we agree that neither of us is entitled to or shall request or claim punitive or exemplary damages and that the arbitrators shall not have the authority to award punitive or exemplary damages or any other damages in excess of actual pecuniary damages.

Client Documents

We will maintain any documents you furnish to us in our client file (or files) for this matter. At the conclusion of the matter (or earlier, if appropriate), it is your obligation to advise us as to which, if any, of the documents in our files you wish us to turn over to you. These documents will be delivered to you within a reasonable time after receipt of payment for outstanding fees and costs. We will retain any remaining documents in our files for a certain period of time and ultimately destroy them in accordance with our record retention program schedule then in effect.

We are not advising you with respect to this statement of the terms of our engagement. If you wish advice, you should consult independent counsel of your choice.

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