**NORTHFIELD TOWNSHIP**

**PARKS AND RECREATION BOARD**

**Minutes – Meeting of January 16, 2014**

1. **Call to Order**

The meeting was called to order at 7:06 p.m.

1. **Roll Call and Determination of Quorum**

Rusch, Gibbons, Steuer, - present

Vega – running late with notice

Delisle – running late with notice

Thomas – absent without notice

Also present – Township Manager Howard Fink, Community Center Director Tami Averill.

1. **Approval of Agenda**

Motion to approve the agenda as presented made by Steuer and supported by Gibbons, passed (3-0).

1. **First Call to the Public**

None present.

1. Minutes

Minutes for the 12/19/13 meeting were approved via motion by Steuer and supported by Gibbons (4-0).

1. **Correspondence**

None.

1. **Policy Discussion**
2. **Dog Park**

 A price quote from Sign-A-Rama for three signs (2 by the road and one for the park entrance) was presented by David Gibbons. Howard Fink will follow-up with the county regarding signs. This item was tabled until the February meeting.

1. **SWOT procedure for Parks and Recreation Master Plan**

 Howard Fink led the Board in a SWOT analysis discussion of completing the Parks and Recreation 5-year Plan. The results of last month’s discussion were reviewed and enhanced. Further discussion of goals and action plans continued and good progress was made. This process will be continued at the next meeting.

1. **Grant discussion –**
2. **Comments of Board Members**

None.

1. **Second Call to the Public.**

None present.

1. **Announcement of Next Meeting**

The next meeting was scheduled for Feb. 20 at 7:00p.m.

1. **Adjournment**

Motion to adjourn by Gibbons, supported by Rusch, passed (4-0). Meeting adjourned at 9:10p.m.