

# **NORTHFIELD TOWNSHIP**

## **Parks and Recreation Commission**

### **Minutes– May 15, 2014**

#### **1. Call to order.**

The meeting was called to order at 7:05p.m.

#### **2. Roll call and determination of quorum.**

Present: Randall Rusch, Charles Steuer, Tracy Thomas, Jennifer Delisle, Sam laquinto

Absent with Notice: David Gibbons, Jeff Vega

Also present: Ann laquinto, Howard Fink, Township Manager; Tami Averill, Community Center Director

#### **3. Approval of agenda.**

Motion to approve the agenda as presented made by Sam laquinto. Second by Charles Steuer. Passed.

#### **4. First call to the public.**

Ann laquinto thanked the Board for allowing her to sit in on the meeting.

#### **5. Minutes of April 24, 2014 meeting.**

Motion was made by Sam laquinto to approve the minutes as presented. Second by Tracy Thomas.

Passed

#### **6. Correspondence.**

None

#### **7. Policy discussion.**

**A. Dog park discussion – financial report. Plan Grand Opening. .**

Howard Fink did give an update that the road sign pointing the way to the Bark Park has been installed.

Randy Rusch reported that the Certificates of Appreciation were awarded at the last Board of Trustees meeting.

Donations are being accepted for the care and upkeep of the Bark Park. Contributions can be sent to the Township Offices. There was discussion about how best to handle the donations, in order to make it easier for people to donate. The possibilities of a Google Voice account, Pay Pal account, Facebook page, webpage, etc. were discussed and will be looked into. Randy Rusch will purchase two mailboxes where plastic bags for clean-up and flyers regarding Friends of the Bark Park and donation information can be placed.

There was discussion regarding the sign for the Bark Park – adding the list of rules, donation information, etc. to it. Howard Fink will go back and redo it with everything on it and comeback with a new quote.

The park is being well-used. There has been no negative feedback to date.

There was discussion regarding what amount will need to be kept in the account to keep the maintenance of the park going. Howard will rectify the Waste Management bill to get an idea of the costs.

Grand Opening date was set for Saturday, June 21<sup>st</sup> at 11:00a.m. It will include a ribbon cutting, speeches, refreshments, and possibly some freebies. Chuck Steuer will approach Costco about some possible donations. Howard will let the media know.

**B. BMX park discussion – possible sites.**

Howard has been working with the county regarding possibly using some of the property behind Township Hall as a site and developing the site as a park. Jennings Rd. Park is another possible site. Concerns were expressed regarding the status of the park, Sam Iaquinto will check in to what can and can't happen with Jennings Rd Park.

Jennifer Delisle asked what the costs of building and maintaining the BMX Park would be. Much of the project would be done through donations. There would be costs for the fencing that is required by the liability company.

Discussion will continue at next meeting.

**C. Work on finalizing community meeting plans.**

A draft of the survey was reviewed, as well as the beginnings of an outline for the Master Plan. Howard has contacted The Links of Whitmore Lake as a possible site for the Community

Meeting. They will donate the room. There will be a charge for the food. The possible dates are July 15 or July 16.

**8. Comments of board members.**

None.

**9. Second call to the public.**

**10. Announcement of next meeting.**

The next meeting is scheduled for Thursday, May 22<sup>nd</sup> at 7:00p.m.

**11. Adjournment.**

Motion to adjourn the meeting was made by Tracy Thomas. Second by Sam laquinto. Passed.