

# NORTHFIELD TOWNSHIP

## Township Board

### Minutes

### October 8, 2013

#### CALL TO ORDER

The meeting was called to order at 7:00 P.M. by Supervisor Engstrom at 8350 Main Street.

#### PLEDGE

Supervisor Engstrom led those present in the Pledge of Allegiance.

#### ROLL CALL

Marilyn Engstrom, Supervisor	Present
Shelle Manning, Clerk	Present
Kathy Braun, Treasurer	Present
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present
Tracy Thomas, Trustee	Present

Also present:

Township Manager Howard Fink  
Wastewater Treatment Plant Superintendent Tim Hardesty  
Public Safety Director William Wagner  
Police Sgt. Jeff Davidson  
Township Attorney Paul Burns  
Recording Secretary Lisa Lemble  
Members of the community

#### CONSENT AGENDA:

- **Minutes: July 23<sup>rd</sup> and September 10<sup>th</sup>**
- **Bills**

Dockett asked that bills be pulled for discussion.

- **Motion:** Manning moved, Thomas supported, that the consent agenda be approved as amended.  
**Motion carried 7—0 on a voice vote.**

#### ADOPT BALANCE OF AGENDA

Fink asked that approval of hiring of a police officer be added to the agenda.

- **Motion:** Manning moved, Otto supported, that balance of the agenda be approved with the addition of Discussion of Bills and Hiring of a Police Officer.  
**Motion carried 7—0 on a voice vote.**

#### FIRST CALL TO THE PUBLIC

Mary Devlin, 9211 Brookside, made comments about how to encourage new businesses in the community, questioned the changing of salaries of elected officials, and about draft minutes.

#### REPORTS

##### Department Heads

*Wastewater Treatment Plant.* Superintendent Hardesty reported that the driveway culvert project at the plant is complete and provided updated information about the proposed contract with PM Technologies.

- **Motion:** Manning moved, Chick supported, that the PM Technologies contract be approved with the deletion of the wording "& Contract."  
**Motion carried 7—0 on a voice vote.**

*Fire.* Chief Wagner reviewed his written report.

- **Motion:** Manning moved, Engstrom supported, that the resignation of William Buchinger from the Fire Department be accepted with regret.  
**Motion carried 7—0 on a voice vote.**

- **Motion:** Manning moved, Engstrom supported, that the resignation of Bryon Cooley from the Fire Department be accepted with regret.  
**Motion carried 7—0 on a voice vote.**

- **Motion:** Manning moved, Thomas supported, that Charles Smith, Brooke Thompson, Michael Michino, Jeremy Soerries, and Kevin Pollins be hired as Firefighter trainees pending background checks and physicals.  
**Motion carried 7—0 on a voice vote.**

*Police.* Sgt. Davidson reviewed Lt. Greene's written report.

##### Other

*Township Manager.* Fink referred to his written report and provided additional information about the Senior Center and the Barker Road pathway project. He also answered questions from Dockett about research concerning a municipal water system, and a change to Police Health Savings Accounts (HSAs).

*Financial.* Braun referred to the Revenue and Expenditure report and graphs and described how funds will be invested in staggered term certificates of deposit (CDs). In response to a comment from Otto, Fink said he will change the email address on financial documents from his to Braun's.

*Parks and Recreation.* Thomas reported work will begin—and hopefully be completed—on the Dog Park this weekend, and the next effort will be finishing the Parks & Recreation Master Plan.

*Zoning Board of Appeals.* No meeting held this month.

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Public Safety Building; 8350 Main Street  
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**7.  
Procedures on Taping and Televising Workshops**

Thomas said members of the public have expressed interest in being able to watch the workshop sessions on cable TV.

- **Motion:** Thomas moved, Chick supported, that Township Board workshop sessions be televised..

The Board, Fink, and Burns had a lengthy discussion about the merits of separate workshop sessions vs. holding a second Board meeting each month.

**Motion carried 7—0 on a voice vote**

**8.  
Zoning Ordinance Amendment:  
Section 10.01.D, Accessory Uses and Buildings**

- **Motion:** Chick moved, Otto supported, that the amendment to Section 10.01.D, Accessory Uses and Buildings be approved as provided in the October 8, 2013, Board of Trustees packet.  
**Motion carried 7—0 on a voice vote.**

**9.  
Zoning Ordinance Amendments:  
Section 2.03, Definitions; and  
Section 3.19, Water and Sewage Facilities**

- **Motion:** Chick moved, Otto supported, that the amendment to Section 2.03, Definitions; and Section 3.19, Water and Sewage Facilities be approved as provided in the October 8, 2013, Board of Trustees packet. **Motion carried 7—0 on a voice vote.**

**10.  
Bills**

Fink and Manning answered several questions from Dockett about payments for expenses, bond payments, and a tax tribunal case.

- **Motion:** Thomas moved, Otto supported, that the bills be approved. **Motion carried 7—0 on a voice vote.**

**11.  
Hiring of Police Officer**

- **Motion:** Manning moved, Otto supported, that Michael Larkin be hired as Part-Time Officer for the Northfield Township Police Department effective October 9, 2013, pending results of a physical, at the union contract rate. **Motion carried 7—0 on a voice vote.**

**SECOND CALL TO THE PUBLIC**

In response to a request from Chuck Steuer, 760 Six Mile, Wagner said he will replace light bulbs in the Township Board meeting room.

**BOARD MEMBER COMMENTS**

Board members:

- Congratulated Wagner for being invited by Rep. Gretchen Driskoll to attend a 911 remembrance in Lansing.
- Commended three members of the Northfield Township Police Department who were given victim assistance awards from the United States Department of Justice.
- Asked about repayment due to a taxpayer.
- Provided information about the property assessment schedule and hiring of an assistant assessor.
- Discussed the merits of holding workshop sessions.
- Reported that the Clerk will no longer be keeping regular office hours, but voicemail messages may be left for her.
- Explained that voting for precincts 1 and 2 will for Ann Arbor and South Lyon school elections will be held in the Public Safety Building on November 5<sup>th</sup>.

**ADJOURNMENT**

- **Motion:** Manning moved, Chick supported, that the meeting be adjourned.  
**Motion carried 7—0 on a voice vote.**

The meeting adjourned at 9:29 P.M.

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Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:

Wording removed is ~~stricken through~~;

Wording added is underlined.

Approved by the Township Board on \_\_\_\_\_.

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Michele K. Manning, Clerk

Official minutes of all meetings, as well as expanded notes, are available on the Township's website at [http://twp.northfield.mi.us/boards/twp\\_board](http://twp.northfield.mi.us/boards/twp_board)