NORTHFIELD TOWNSHIP

8350 Main St.
734-449-2880

To: Township Board

Date: June 25, 2019

From: Yvette Patrick

RE: Amendment #3

Attached you will find a schedule showing amendments to the budget for the Fiscal Year ending 2019. The amendments have brief explanations as to why they are being done. The proposed amendments affect the General Fund, Law Enforcement Fund, Medical Rescue Fund, Building Department Fund, PSB Debt Fund and District #5 Seven Mile Sewer Fund.

Thank You,

Yvette Patrick
Controller – Northfield Township

RESOLUTION 19-607

TOWNSHIP OF NORTHFIELD, MICHIGAN
A RESOLUTION OF THE TOWNSHIP OF NORTHFIELD, WASHTENAW COUNTY, MICHIGAN, AMENDING THE 2019 BUDGET

WHEREAS, in the appropriation of funds for the year 2019 there is a need to amend the General Fund.

WHEREAS, in the appropriation of funds for the year 2019 there is a need to amend the Law Enforcement Fund.

WHEREAS, in the appropriation of funds for the year 2019 there is a need to amend the Medical Rescue Fund.

WHEREAS, in the appropriation of funds for the year 2019 there is a need to amend the Building Department Fund.

WHEREAS, in the appropriation of funds for the year 2019 there is a need to amend the PSB Debt Fund.

WHEREAS, in the appropriation of funds for the year 2019 there is a need to amend the District #5 Seven Mile Sewer Fund.

BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE TOWNSHIP OF NORTHFIELD, WASHTENAW COUNTY, MICHIGAN, that the following amendment be approved:

See Attached Amendment Schedule

DULY RESOLVED BY THE TOWNSHIP BOARD OF THE TOWNSHIP OF NORTHFIELD, WASHTENAW COUNTY, MICHIGAN, THIS 25TH DAY OF JUNE 2019.

_____
Marlene Chockley, Supervisor

CERTIFICATION:
I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by Northfield Township, Washtenaw County, Michigan on June 25, 2019 in compliance with Act No. 267 of the Michigan Public Acts of 1976, the Open Meetings Act.

_____

Kathleen Manley
Northfield Township Clerk

NORTHFIELD TOWNSHIP
Amendment #3
FYE 2019

	AMENDMENT #3	
	Increases	Decreases
GENERAL FUND - #101		
REGULAR AMENDMENT		
REVENUE		
Total Revenue Amendments	0	0
EXPENDITURES		
101-101-836: Add $10,000 to Welfare Costs for People's Express	10,000	
101-172-722: Amend for Controller Hours above budgeted estimates	7,200	
101-215-716: Increase Clerk Hospitalization Due to Changes in Employee Healthcare Plans	4,000	
101-257-727: Increase Assessing Supplies for the Purchase of New Computers	575	
101-265-710: Amend for Janitorial Wages above budgeted estimates	1,000	
101-412-801: Amend for higher Planner Fees due to additional work on Master Plan, North Village and Ordinances	42,500	
101-412-823: Increase Zoning Administration to account for Zoning Administrator Office Hours	15,500	
101-412-851: Increase Zoning Postage due to additional mailings for Board of Review	300	
101-412-860: Increase Fuel and Mileage to account for Code Enforcement Travel above budgeted estimates	350	
101-412-900: Increase Zoning Printing and Publications due to additional Board of Review ads	1,000	
101-448-920: Amend Utilities to include June 2019 Street Lights Payment	3,000	
101-523-880: Add $2,000 for Spring Clean-up	2,000	
101-900-975: Add $14,000 for new Roof at the Community Center	14,000	
101-905-985: Amend to Reflect Updated Share of PSB Bond Payment	3,750	
Total Expenditure Amendments	105,175	0
Total **Recommended** Amendments	(105,175)	
FYE 2019 Beginning Contribution to Fund Balance	(60,437)	
FYE 2019 Ending Contribution to Fund Balance	(165,612)	
Beginning Fund Balance	1,145,888	
Ending Fund Balance	980,276	

NORTHFIELD TOWNSHIP
Amendment #3
FYE 2019

	AMENDMENT #3	
	Increases	Decreases
LAW ENFORCEMENT FUND - #207		
REGULAR AMENDMENT		
REVENUE		
- None		
Total Revenue Amendments	**0**	**0**
EXPENDITURES		
207-265-821: Amend for PSB Maintenance and Operating Costs above budgeted estimates	**3,567**	
207-333-860: Amend for fuel and mileage on police vehicles above budgeted estimates	**6,600**	
207-333-930: Amend for repairs and maintenance on police vehicles above budgeted estimates	**3,000**	
Total Expenditure Increases	**13,167**	**0**
Total **Recommended** Amendments	**(13,167)**	
FYE 2019 Beginning Contribution to Fund Balance	**(324)**	
FYE 2019 Ending Contribution to Fund Balance	**(13,491)**	
Beginning Fund Balance	**454,479**	
Ending Fund Balance	**440,988**	

NORTHFIELD TOWNSHIP
Amendment #3
FYE 2019

	AMENDMENT #3	
	Increases	Decreases
MEDICAL RESCUE FUND - #216		
REGULAR AMENDMENT		
REVENUE		
- None		
Total Revenue Amendments	**0**	**0**
EXPENDITURES		
216-265-821: Amend for PSB Maintenance and Operating Costs above budgeted estimates	**3,567**	
216-900-974: Amend to reflect actual cost of Fire Truck	**6,505**	
Total Expenditure Increases	**10,072**	**0**
Total **Recommended** Amendments	**(10,072)**	
FYE 2019 Beginning Contribution to Fund Balance	**(379,588)**	
FYE 2019 Ending Contribution to Fund Balance	**(389,660)**	
Beginning Fund Balance	**1,016,369**	
Ending Fund Balance	**626,709**	

NORTHFIELD TOWNSHIP
Amendment #3
FYE 2019

	AMENDMENT #3	
	Increases	Decreases
BUILDING DEPARTMENT FUND - #287		
REGULAR AMENDMENT		
REVENUE		
- None		
Total Revenue Amendments	**0**	**0**
EXPENDITURES		
287-261-737: Amend for higher plan review costs due to an increase in inspections	**2,500**	
287-301-725: Amend for higher Electric/Plumbing/Mechanical Inspection Costs due to an increase in the number of imsp	**5,500**	
Total Expenditure Increases	**8,000**	**0**
Total **Recommended** Amendments	**(8,000)**	
FYE 2019 Beginning Contribution to Fund Balance	**(48,289)**	
FYE 2019 Ending Contribution to Fund Balance	**(56,289)**	
Beginning Fund Balance	**143,628**	
Ending Fund Balance	**87,339**	

NORTHFIELD TOWNSHIP
Amendment #3
FYE 2019

	AMENDMENT #3	
	Increases	Decreases
PSB DEBT FUND - #370		
REGULAR AMENDMENT		
REVENUE		
- None		
Total Revenue Amendments	**0**	**0**
EXPENDITURES		
370-301-920: Amend for higher Utilities costs than budgeted, specifically increases in DTE Energy	**15,500**	
Total Expenditure Increases	**15,500**	**0**
Total **Recommended** Amendments	**(15,500)**	
FYE 2019 Beginning Contribution to Fund Balance	**10,700**	
FYE 2019 Ending Contribution to Fund Balance	**(4,800)**	
Beginning Fund Balance	**14,097**	
Ending Fund Balance	**9,297**	

NORTHFIELD TOWNSHIP
Amendment #3
FYE 2019

	AMENDMENT #3	
	Increases	Decreases
DISTRICT #5 SEVEN MILE SEWER - #815		
REGULAR AMENDMENT		
REVENUE		
- None		
Total Revenue Amendments	0	0
EXPENDITURES		
815-905-995: Amend for Debt Service Interest not previously budgeted	2,233	
Total Expenditure Increases	2,233	0
Total **Recommended** Amendments	(2,233)	
FYE 2019 Beginning Contribution to Fund Balance	(11,419)	
FYE 2019 Ending Contribution to Fund Balance	(13,652)	
Beginning Fund Balance	547,348	
Ending Fund Balance	533,696	