

01/08/2018 12:11 PM
User: JEN
DB: Northfield

INVOICE GL DISTRIBUTION REPORT FOR NORTHFIELD TOWNSHIP
EXP CHECK RUN DATES 01/11/2018 - 01/11/2018
BOTH JOURNALIZED AND UNJOURNALIZED OPEN
BANK CODE: MIF

OPEN
Cont'd

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 TOWNSHIP BOARD					
101-101-956.000	MISCELLANEOUS	MCKENNA ASSOCIATES	PLANNING SERVICES 11/1/17-11/30/17	770.00	
		Total For Dept 101 TOWNSHIP BOARD		770.00	
Dept 172 TOWNSHIP MANAGER					
101-172-957.000	TRAINING & DEVELOPMENT	MICHIGAN MUNICIPAL EXECU	AYNES REGISTRATION TO MME WINTER INST	305.00	
		Total For Dept 172 TOWNSHIP MANAGER		305.00	
Dept 228 INFORMATION TECHNOLOGY					
101-228-936.000	SOFTWARE	MICRO TECH SERVICES INC	OFFICE MTS ANTIVIRUS MGMT & MANAGED S	177.51	
		Total For Dept 228 INFORMATION TECHNOLOGY		177.51	
Dept 253 TREASURER					
101-253-803.000	LEGAL	PAUL E BURNS	LEGAL FEES FOR DEC. 2017	500.00	
101-253-860.000	FUEL & MILEAGE	DAWN SAMFILIPPO	DEP TRES, MILEAGE 11/8/17-12/21/17: B	55.86	
		Total For Dept 253 TREASURER		555.86	
Dept 270 LEGAL/PROFESSIONAL					
101-270-803.000	LEGAL	PAUL E BURNS	LEGAL FEES FOR DEC. 2017	5,825.00	
101-270-927.000	ALLOCATE TO DEPARTMENTS	PAUL E BURNS	LEGAL FEES FOR DEC. 2017	(3,800.00)	
		Total For Dept 270 LEGAL/PROFESSIONAL		2,025.00	
Dept 412 PLANNING/ZONING DEPT					
101-412-801.000	PLANNER FEES	MCKENNA ASSOCIATES	PLANNING SERVICES 11/1/17-11/30/17	1,742.50	
101-412-823.000	ZONING ADMINISTRATION	MCKENNA ASSOCIATES	PLANNING SERVICES 11/1/17-11/30/17	542.25	
101-412-860.000	FUEL & MILEAGE	GENAL PRATT	CODE ENF. MILEAGE DECEMBER 2017	36.92	
		Total For Dept 412 PLANNING/ZONING DEPT		2,321.67	
Dept 666 COMMUNITY CENTER					
101-666-936.000	SOFTWARE	MICRO TECH SERVICES INC	COM CTR MANAGED ANTIVIRUS 1/1/18-1/31	16.20	
		Total For Dept 666 COMMUNITY CENTER		16.20	
Dept 753 RECREATION BOARD					
101-753-931.000	PARK MAINTENANCE	WASTE MANAGEMENT OF MI	DOG PARK WASTE REMOVAL 1/1/18-1/31/18	16.29	
		Total For Dept 753 RECREATION BOARD		16.29	
		Total For Fund 101 GENERAL FUND		6,187.53	
Fund 207 LAW ENFORCEMENT FUND					
Dept 270 LEGAL/PROFESSIONAL					
207-270-803.000	LEGAL	PAUL E BURNS	LEGAL FEES FOR DEC. 2017	3,300.00	
		Total For Dept 270 LEGAL/PROFESSIONAL		3,300.00	
Dept 301 OPERATING COSTS					
207-301-727.000	SUPPLIES	BATTERIES PLUS BULBS #38	12 V ALKALINE PACK	18.13	
207-301-972.000	COMPUTER	MICRO TECH SERVICES INC	PD MTS MANAGED SVS 1/1/18-1/31/18	55.80	
		Total For Dept 301 OPERATING COSTS		73.93	
Dept 333 TRANSPORTATION					
207-333-930.000	REPAIRS & MAINTENANCE	CREATIVE CARS INC	2014 FORD EXPLORER BATTERY INSTALL	39.60	
		Total For Dept 333 TRANSPORTATION		39.60	
		Total For Fund 207 LAW ENFORCEMENT FUND		3,413.53	
Fund 216 MEDICAL RESCUE FUND					

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Fund 216 MEDICAL RESCUE FUND					
Dept 301 OPERATING COSTS					
216-301-972.000	COMPUTER	MICRO TECH SERVICES INC	FD - MTS MANAGED SVS 1/1/18-1/31/18	21.60	
Total For Dept 301 OPERATING COSTS				21.60	
Total For Fund 216 MEDICAL RESCUE FUND				21.60	
Fund 287 BUILDING DEPARTMENT FUND					
Dept 261 GOVERNMENT SHARED SERVICES					
287-261-725.000	BUILDING INSPECTIONS	PITTSFIELD TOWNSHIP	BLDG INSPECTIONS OCT 2017	1,060.00	
287-261-737.000	PLAN REVIEW	PITTSFIELD TOWNSHIP	BLDG INSPECTIONS OCT 2017	763.00	
Total For Dept 261 GOVERNMENT SHARED SERVICES				1,823.00	
Dept 301 OPERATING COSTS					
287-301-727.000	SUPPLIES	PITTSFIELD TOWNSHIP	BLDG INSPECTIONS OCT 2017	280.00	
Total For Dept 301 OPERATING COSTS				280.00	
Total For Fund 287 BUILDING DEPARTMENT FUND				2,103.00	
Fund 370 PUBLIC SAFETY BLDG DEBT FD					
Dept 301 OPERATING COSTS					
370-301-850.000	COMMUNICATION	AT&T	ELEVATOR PHONE SERVICE 11/26/17-12/25	79.02	
370-301-930.000	REPAIRS & MAINTENANCE	TERMINIX	PSB PEST CONTROL 12/28/17	52.00	
Total For Dept 301 OPERATING COSTS				131.02	
Total For Fund 370 PUBLIC SAFETY BLDG DEBT FD				131.02	

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Fund Totals:

Fund 101 GENERAL FUND	6,187.53
Fund 207 LAW ENFORCEME	3,413.53
Fund 216 MEDICAL RESCU	21.60
Fund 287 BUILDING DEPA	2,103.00
Fund 370 PUBLIC SAFETY	131.02

Total For All Funds:	<u>11,856.68</u>
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**Northfield Township Community Center
Monthly Report
December 2017
Tami Averill, Director**

I. December Overview

The Senior Nutrition program continues to run smoothly. We had 10 to 20 seniors attending on a daily basis in December. Lunches are served on Mondays, Wednesdays and Fridays at 12:15p.m.

THANK YOU to our Senior Lunch Volunteers – Ann Brindle, Louisa DeFilippi, Linda Hartley, Ernestine Hogston, Alyssa Jones, Betty Jones, Kristina Kelley, Debbie Leibert, Christine Miles, Karen Neigebauer, Donn Sleek, Chuck Steuer, Ann Thompson, Curtis Ward and Nancy Warner. They do a great job!

I continue to work with the Washtenaw County Office of Community and Economic Development on getting the Meals on Wheels portion of the program started. Progress continues.

A huge THANK YOU to our volunteers – Angela Brown, George Brown, Denise Creque, Mary Devlin, Peggy Friscia, Ruth Hague, Linda Hartley, Cindy Hogston, Ernestine Hogston, Betty Jones, Alyssa Jones, Kristina Kelley, Phyllis Lindblade, Laura Misko, Margaret Riddell, Donn Sleek, Ann Thompson, Curtis Ward, Nancy Warner, Linda Webb, Terry Webb and Bill Witte - for the work they contributed in December. Their hard work is truly appreciated.

Program planning continues. New program and event offerings are always in the works.

I continue to attend and keep minutes for the Parks & Recreation Board meetings.

I continue to serve on Whitmore Lake Health Equity Team. Meetings take place at the Community Center. The next meeting will be held at the Community Center on January 10.

I continue to stay busy each day assisting patrons with a variety of issues, questions and concerns.

II. Program Evaluation

a. On-Going Services

Lisa Abrams continues to offer reflexology sessions and therapeutic foot baths.

Dr. Anthony Mastrogiacomo from South Lyon Foot & Ankle Specialists continues to offer senior foot care every other month. He will visit again in January.

The Medical Loan Closet continues to be available to the community. Five items were loaned in December. We received donations of a shower seat, a bedside commode, foot bath, heated massage pad, 4-wheel walker w/ seat and several miscellaneous items.

Acupuncture therapy continues to be popular, with 10 to 16 people participating each week in December. Licensed Acupuncturist, Ron Hough, is at the Center from 4:00p.m. to 6:00p.m. for walk-in visits on Thursday afternoons.

b. Classes

Chair Yoga (6-10 participants/week) continued on Tuesdays.

Gentle Yoga on Wednesday evenings has 4 to 8 participants each week in December.

Exercise with Becky took the month of December off. Class will resume in January.

Tai Chi will begin a new session in January.

MAH Fitness will begin a new session on January 18.

The Primitive Rug Hooking class is on a break until after the Holidays.

Meditation class has four people participating each week.

Line Dancing class continues. We have had 6 to 12 participants each week in December. Participants continue to learn a variety of dances, with 1 to 2 new dances added at each session.

c. On-Going Activities

Pinochle continues every Tuesday and Thursday afternoon. Attendance is consistent at 6 to 12 players per day each week.

Mah Jongg Mondays continue with 4 to 6 people participating each week.

The Knit, Crochet, Craft group meets every Friday from 11:30a.m. to 1:30p.m. 3 to 5 people attended each week in December.

The Whitmore Lake Portrait Group is in every Monday afternoon. Ten to twelve artists attend each week. The art gallery that showcases their art continues to be popular with our guests.

Kiwanis continues to hold their regular meetings and Board meetings at the Community Center.

The Whitmore Lake Elementary School Kindergarten Daisy Troop is now meeting here at the Center two Mondays each month. 11 Scouts and 8 to 10 adults attend each meeting.

d. Special Events

Our ongoing project to crochet sleeping mats out of plastic grocery bags continues. Three to five ladies have participated in December. We currently have 3 completed mats. These mats will be donated to local shelters for distribution to the homeless in Washtenaw County. Participants do not need to know how to crochet. Help is needed to sort and flatten out the bags, cut them into strips, tie the strips together and roll them into balls

Michigan's State Troubadour, Neil Woodward performed our fifth and final free concert of the season on December 3. He entertained 15 people with a selection of Holiday music. These free concerts are being provided courtesy of the American Federation of Musicians and Ann Arbor Local 625.

Twelve to fourteen people enjoyed Karaoke on each of the two nights it was offered in December! Everyone enjoyed a Holiday Sing-a-long on Dec. 16. We have some great singers at the Community Center!

V Dermatology provided free skin cancer screenings on Dec. 6. They received an overwhelming response. 20+ people attended.

The Annual Senior Holiday Gala was held at the Fox Hills Golf and Conference Center on December 7. Thirty-six people enjoyed an afternoon that included a delicious meal, door prizes, a special drawing and great entertainment. "The Catbird Seat," comprised of musicians/singers, Wanda Degen and Kay Rinker-O'Neil, provided a beautiful program of holiday music played on a variety of instruments, including the hammer dulcimer, flute and guitar.

Ten people attended Pizza and a Movie on Dec. 8. We enjoyed watching The Santa Clause.

Our 4th annual Dinner With Santa event was a rousing success! Approximately 150 people attended to dine on hot dogs and chili dogs with Santa and Mrs. Claus. Children enjoyed talking with Santa, playing games and creating special Christmas ornaments throughout the evening. Everyone also enjoyed having pictures taken with one of Santa's reindeer! A huge THANK YOU to:

- All of the volunteers who worked hard to make sure that the event went smoothly!
- The Kiwanis Club of Whitmore Lake for sponsoring the reindeer visit!
- Costco for providing their support to this event!

Community Center volunteers and the very generous and caring community of Northfield Township/Whitmore Lake came together to help provide a very merry Christmas for two families who found themselves in need this year and had missed the deadlines for help from other organizations. My heartfelt appreciation goes out to everyone who contributed in so very many ways to make this happen. I put out the word that help was needed and was overwhelmed by the response. The families that were helped send their thanks and appreciation. I also wish to extend my thanks for all the help and support. This is truly a loving and caring community.

The annual Volunteer Appreciation Dinner took place on December 22. Twenty-five people attended. I am blessed with a wonderful group of volunteers, without whom many of the Community Center's events and programs would not be able to happen. Their hard work and dedication are truly appreciated!

The Center was closed, with some exceptions for Sr. Lunch and acupuncture, for the Holidays. We are looking forward to a very happy 2018!