

# **NORTHFIELD TOWNSHIP**

## **Parks and Recreation Board**

### **Agenda – May 17, 2018**

- 1. Call to Order**
- 2. Roll Call and Determination of Quorum**
- 3. Approval of Agenda**
- 4. First Call to the Public**
- 5. Minutes of April 19, 2018 Meeting.**
- 6. Correspondence**
- 7. Planning Commission Update**
- 8. Township Board Update**
- 9. School Board Update**
- 10. Downtown Planning Group Update**
- 11. Project Review & Discussion**
  - a. Community Garden – CiCi, Tim, Sam, Dave, Doug**
  - b. Bark Park – Chuck, Randy, Lee**
  - c. New Community Park – Doug, Tawn, Tim**

**Discussion of signs and cost of other needs for Community Park**
- 12. Discussion of Grant Opportunity**
- 13. Financial Report and Financial Action Items**
- 14. Board Member Comments**
- 15. Announcement of Next Meeting –**
- 16. Adjournment.**

# **NORTHFIELD TOWNSHIP**

## **Parks and Recreation Board**

### **Minutes – April 19, 2018**

#### **1. Call to Order**

The meeting was called to order at 7:02p.m.

#### **2. Roll Call and Determination of Quorum**

Present: Sam Iaquinto, Chuck Steuer, Tawn Beliger, David Gibbons, Cici Koenig, Lee Cole, Doug Wilbur

Absent: Tim Saville, Jennifer DeLisle

Also Present: Susan Shink, Land Preservation Committee Chairperson; Randy Rusch; Tami Averill, Community Center Director

#### **3. Approval of Agenda**

Motion made by Iaquinto to approve the agenda as presented. Supported by Cole. Passed.

#### **4. First Call to the Public**

Susan Shink, Chairperson of the Land Preservation Committee introduced herself. She was welcomed by the Board.

#### **5. Minutes of March 15, 2018 Meeting.**

Motion made by Cole to approve the minutes as presented. Supported by Beliger. Passed.

#### **6. Correspondence**

None

#### **7. Planning Commission Update**

Iaquinto reported that the Commission continues to work on updating ordinances. These updates are then submitted to the Twp. Board for approval.

#### **8. Township Board Update**

Beliger passed out a summary of the last meeting.

#### **9. School Board Update**

Cole reported that security entrances will be installed at the east and west entrances to the High School. The School Board held a strategic planning meeting to discuss district needs, grounds & building maintenance, etc.

#### **10. Downtown Planning Group Update**

Wilbur reported that no meeting had taken place.

#### **11. Project Review & Discussion**

**a. Community Garden – CiCi, Tim, Sam, Dave, Doug**

Koenig reported that a clean-up of the pathways and common area had taken place. Dave Gibbons cleaned out all of the boxes. We are waiting on the installation of the hand pump to be able to fill the water barrels.

Koenig mentioned that they need to borrow a small wood chipper for a short time. Iaquinto mentioned that he would help.

Wilbur and Iaquinto have been following up with DTE regarding the electric pump. It will cost approximately \$750.00 to build the service. Will also need to purchase/build a small storage shed to cover the electric pump and for storage. The cost for this would be approximately \$250.00.

**b. Bark Park – Chuck, Randy, Lee**

Iaquinto reported that the Bark Park clean-up took place. Reports of excessive dog feces around the perimeter of the fencing have been received. People reported that those with aggressive dogs walk them around the outside perimeter and don't bother to clean up after them. There were also reports of other people just throwing the feces from inside the park over the fence to the outside, rather than bagging it and depositing the bag in the barrel provided.

Ordinances to make the park rules enforceable by the Police Department are needed SOON. Beliger will take it to the Twp. Board again to seek approval to ask the Planning Commission to work on enforceable ordinances.

Randy Rusch mentioned that the water bowls need to be brought back to the park. He also mentioned that the donation box should be checked.

**c. New Community Park – Doug, Tawn, Tim**

Proposals are due May 15.

Chief Wagner has asked if the Parks & Recreation Board would purchase signs for the Community Park – “No Swimming, ““No Alcohol,” etc. The Parks & Recreation Board consensus was that the since they have not, as of yet, been given authority over the Community Park, they cannot help with the signs. The matter needs to be taken to the Township Board.

**12. Discussion of Grant Opportunity**

Beliger reported that the proposal was submitted a few weeks ago. Tawn Beliger, Suzanne Bellore, Steve Aynes and Jennifer Carlisle worked on the project.

**13. Financial Report and Financial Action Items**

The current financial statements were reviewed. The current balance is \$4,663.42. .

**14. Board Member Comments**

Beliger passed out a handout about wireless safety.

Randy Rusch mentioned that there is a dead tree on the Community Park property that is dropping branches and needs to come down.

**15. Announcement of Next Meeting – May 17, 2017 @ 7:00p.m.**

**16. Adjournment.**

Motion to adjourn was made by Wilbur. Supported by Gibbons. The meeting was adjourned at 7:53p.m.

User: YVETTE  
DB: Northfield

PERIOD ENDING 04/30/2018  
% Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 753 - RECREATION BOARD						
101-753-677.000	CONTRIBUTION - PARKS AND RECREATION	0.00	0.00	400.00	(400.00)	100.00
Total Dept 753 - RECREATION BOARD		0.00	0.00	400.00	(400.00)	100.00
TOTAL REVENUES		0.00	0.00	400.00	(400.00)	100.00
Expenditures						
Dept 753 - RECREATION BOARD						
101-753-727.000	SUPPLIES	4,058.83	4,800.00	193.09	4,606.91	4.02
101-753-931.000	PARK MAINTENANCE	0.00	200.00	159.78	40.22	79.89
Total Dept 753 - RECREATION BOARD		4,058.83	5,000.00	352.87	4,647.13	7.06
TOTAL EXPENDITURES		4,058.83	5,000.00	352.87	4,647.13	7.06
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	400.00	(400.00)	100.00
TOTAL EXPENDITURES		4,058.83	5,000.00	352.87	4,647.13	7.06
NET OF REVENUES & EXPENDITURES		(4,058.83)	(5,000.00)	47.13	(5,047.13)	0.94
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		0.00	0.00	400.00	(400.00)	100.00
TOTAL EXPENDITURES - ALL FUNDS		4,058.83	5,000.00	352.87	4,647.13	7.06
NET OF REVENUES & EXPENDITURES		(4,058.83)	(5,000.00)	47.13	(5,047.13)	0.94