

# **NORTHFIELD TOWNSHIP**

## **Parks and Recreation Board**

### **Minutes – April 20, 2017**

#### **1. Call to Order**

Meeting was called to order at 7:00p.m.

#### **2. Roll Call and Determination of Quorum**

Present: Sam Iaquinto, Chuck Steuer, Tim Saville, CiCi Koenig, Jennifer DeLisle, Tawn Beliger, Doug Wilbur, David Gibbons, Tracy Thomas

Absent: Laura Schwennesen, Tami Averill, Community Center Director

#### **3. Approval of Agenda**

Motion to approve agenda as presented was made by Gibbons. Second by Wilbur. Passed.

#### **4. First Call to the Public**

Melissa Phipps – has 3500 oak tree saplings free of charge if the Board can use them. Iaquinto – Suggested offering to members of the community. DeLisle – Bark Park? We would need school District's permission. Sam will work with Melissa to get the word out to the community that the trees are available.

#### **5. Minutes of March 16, 2017 Meeting.**

Motion to approve the minutes with one correction was made by Wilbur. Second by Steuer. Passed.

#### **6. Correspondence**

None

#### **7. Communication**

##### **a. Planning Commission**

Iaquinto reported that they discussed master plan update and breakdown costs from planning consultant regarding fees for them to help with it.

##### **b. Downtown Planning Group**

Saville reported that the DPG has a joint meeting with the DDA on Tuesday. Eventually the two groups will be combined.

##### **c. Board of Trustees**

Beliger reported on joint meetings with the Twp. Board and Downtown Planning Group and Planning Commission. Support for and the North Village Park plan. At the joint Planning Commission meeting, they did not find a need for the Cobalt survey. The next meeting will be held March 28 at 7:00p.m.

Beliger also reported that the Board discussed the issue of weed control on Whitmore Lake. There will be another meeting about it. There will likely be a public meeting about this issue.

**d. Board of Education**

No report.

**8. Project Review & Discussion - Timeline & Budget Needs**

**a. River Walk – Tawn, Tim, Sam, Laura**

Tom Dekeyser received a \$10,000 grant through the State for the River Walk, so they will be moving that forward. Parks & Rec Board will give them support as needed.

Saville mentioned that Marlene is working on the easement issues for the non-motorized path. There was a discussion of possible projects that the Water Resource Commission could assist with. Sam will let Laura and Tom know about this information

**b. Park Behind Twp. Hall – Tracy, Marlene**

Tracy Thomas and Marlene Chockley have not had a chance to meet. They will set up a meeting in the near future.

**c. Community Garden – CiCi, Tim, Sam, Tawn, Dave**

Cici reported that Jennifer has been taking calls (15) regarding the garden. The newspaper article worked to bring attention to the garden. Cici will be putting together a flyer and distributing them.

We are currently up to 26 boxes, and planning to build another 18 boxes. A non-resident has inquired about a box. There was discussion on how to handle this request. Residents are free and have first option. Suggestion made that a fee should be charged to non-residents if boxes are left after resident requests are satisfied.

Motion to set fee for non-residents at \$25 for 2017 depending upon availability was made by laquinto. Second by Gibbons. Passed.

Trees – Tim and Sam were going to cut the trees down last Saturday, but there was a car that needed to be moved and resident was not at home. They will try again this Sunday.

Open date will be set when trees are trimmed and the additional boxes are made. Target date for opening is middle of May.

Anyone who is available to help build boxes will meet at Tim's house on Wednesday, April 26, to build the additional boxes.

Additional soil will be needed. It will be purchased from Tutthill's. There will be no delivery charge this year.

There was a discussion of how to handle the vining plants.

Emails will be sent whenever a workday date is set. First weekend will be prep day. Second weekend will be planting day.

**d. Bark Park – Chuck, Randy, Laura**

Steuer reported that other than a couple of small maintenance issues, all is going well. Donation box is still in place. Is it being checked? Iaquinto will check with Randy, get the key and check the box.

**e. Trail Plan – Tracy, CiCi, Tawn**

Iaquinto – Planning Commission discussed that there are 2 trail plans already in place that will be part of the Master Plan update:

West side of E. Shore where Twp. border ends there is a trail 1500 ft. away that would be ideal to tie into.

The other is the Pinckney Trail system that comes in behind Burger King, etc.

The planning consultant will help to plan how to tie these two trails into our trails.

Steuer – He has heard that Green Oak Twp. has finalized plans to connect the South Lyon trail to the Pinckney Trail that ends near Hall Rd.

**f. New Community Park – Doug, Tawn, Tim**

The presentation of the proposed plan will take place at the March 28 meeting of the Twp. Board and the Planning Commission. Tim will bring up the suggestion of making a temporary exercise trail through the back of the park area to help get people using the park. Policies need to be established regarding use of the park for events and activities.

The tree is down. Tim has taken care of leveling and seeding the area. There was discussion regarding removing the stump.

**9. Volunteer Opportunity Page**

Email was sent out regarding the page layout. Community members can sign up to be notified when volunteer opportunities become available. Add something that says that their information will not be shared with other entities. Beliger will let Jennifer Carlisle know about the addition.

**10. Financial Report and Financial Action Items**

Only expenditure was the cost of the tree removal. We have not allocated any more than what we have in the budget. Community Garden - \$2,000.00; Bark Park - \$1,500,00;

\$244.25 – Donor money for Bark Park is still in our coffers, separate from our \$10,000 budget. Thomas suggested that these funds be rolled into the designated Bark Park funds in our budget.

**11. Board Member Comments**

**DeLisle:** Historical Society meeting and potluck will be held at Twp. Hall on May 11. Members of the Irish farm families in the Township will be speaking.

**Saville:** Challenges the Historical Society and Parks & Rec. to put a float in the July 4<sup>th</sup> Parade this year. A Community Garden float?

**laquinto:** Thanked everyone coming to the meeting and being active on the Parks and Rec Board.

**Beliger:** Might not be able to make it to the May meeting.

**12. Announcement of Next Meeting – May 18, 2017 @ 7:00p.m.**

**13. Adjournment.**

Motion to adjourn the meeting was made by Steuer. Second by laquinto. Passed. Meeting was adjourned at 8:11p.m.