

NORTHFIELD TOWNSHIP
Parks and Recreation Commission
Minutes – January 19, 2017

1. Call to Order

Meeting was called to order at 7:00p.m.

2. Roll Call and Determination of Quorum

Present: Sam Iaquinto, Tim Saville, Chuck Steuer, CiCi Koenig, Jennifer DeLisle, Doug Wilbur, Tawn Beliger

Absent w/ Notice: Dave Gibbons

Also Present: Marlene Chockley, Northfield Twp. Supervisor; Tami Averill, Community Center Director

3. Approval of Agenda

Motion made by DeLisle to approve the agenda as submitted. Second by Saville. Passed.

4. First Call to the Public

Marlene Chockley discussed information regarding grant opportunities for funding for parks and recreation projects that the Township should qualify for. She will email more information to members before the next meeting.

5. Minutes of November 17, 2016 Meeting.

Motion to approve the minutes with two corrections was made by Wilbur. Second by Beliger. Passed.

6. Correspondence

Message from Phyllis Lindblade regarding the light in the Bark Park. Sam Iaquinto will check with Superintendent DeKeyser, regarding whether the light will be turned on.

There was an email regarding people not cleaning up after their dogs at the Bark Park. Board members that frequent the park will be aware of the situation and keep an eye on it.

7. Planning Commission Update

Iaquinto reported on their first meeting of 2017. Three new members have been appointed – Amy Steffens, John Zarzecki, and Cecilia Infante. Officers were elected: Chairperson – Larry Roman; Vice-Chair - Janet Chick; Secretary - John Zarzecki; ZBA Representative - Amy Steffens; P & R Representative - Sam Iaquinto.

8. Election of Officers

Since the Parks & Recreation Board now has a \$10,000.00 budget it was agreed that a position of Treasurer should be added and combined with the position of Vice- Chair. Motion was made by Saville to create a combined position of Vice-Chair and Treasurer. Second by Steuer. Passed.

9. Adopt Meeting Schedule for 2017

Discussion of the schedule. The Board will keep in mind that if nothing is going on, that a meeting can

be skipped. The December meeting will be held, if needed. Motion by Steuer to adopt the January through December.2017 schedule as presented. Second by Wilbur. Passed.

10. 2017 Goals & Objectives

Two people will be assigned to spearhead each project, with the rest of the Board helping. Each group will report on their project and their budgetary needs at the February meeting.

River Walk - Beliger, Saville, Iaquinto

Park Behind Twp. Hall – Thomas and Chockley

Community Garden – Koenig, Saville, and Iaquinto

Bark Park – Steuer and Rusch

Trail Plan – Thomas, Koenig, and Beliger

New Community Park – Wilbur, Beliger, Saville

Chockley reported that the Park planning meeting went well. 35 people attended. It was a good visioning session.

Saville suggested the P & R Board talk to the Downtown Planning Group about adopting the piece of property on the lake while planning goes on – benches, picnic tables, etc. Parking and lakefront will a focus of discussion at the February meeting. Saville will ask about the possibility of a “staging area” across from the waterfront.

Saville will be the liaison between the Parks & Rec Board and the Downtown .29Development Group.

DeLisle mentioned that we need to look at amending the P & R Master Plan to include the new Community Park. Also need to review that Master Plan timelines.

11. Financial Report and Financial Action Items

2017 Budget – Current Balance is \$8,497

12. Board Member Comments

Saville – Looking forward to the year ahead and moving forward.

Iaquinto – Feeling positive and energized about 2017. The P & R Board has made tremendous strides in 3 years. It is nice to have a group of volunteers that are looking out for the residents and wanting to provide recreational opportunities.

11. Second call to the public.

Marlene Chockley - Thank you to the P & R Board for their passion and commitment.

12. Announcement of Next Meeting – February 16, 2017 @ 7:00p.m.

13. Adjournment. Motion to adjourn made by Wilbur. Second by Koenig. Passed.

Meeting was adjourned at 8:06p.m