

Northfield Township

Parks and Recreation Commission

Minutes – December 15, 2015

1. Call to order.
 - a. Meeting was called to order at 7:00pm.
2. Roll call and determination on quorum.
 - a. Present: Randy Rusch, Charles Steuer, David Gibbons, Sam Iaquinto, Tim Saville, Doug Wilbur, Tracy Thomas.
 - b. Absent With Notice: Jennifer DeLisle.
 - c. Also Present: Howard Fink, Township Manager.
3. Approval of Agenda.
 - a. Motion made to approve agenda as presented by Steuer. Seconded by Gibbons. All passed.
4. Call to the public.
 - a. None.
5. Minutes of November 19, 2015 Meeting.
 - a. Motion made to approve minutes as presented by Steuer. Seconded by Gibbons. All passed.
6. Correspondence.
 - a. None.
7. Planning Commission update.
 - a. Parks and Recreation presentation 12/16/15.
8. Project review.
 - a. Dog Park.
 - i. Plaque updates, Dave to mount on wood and have completed by 12/18/15.
 - ii. Gazebo, concrete complete.
 - iii. Lock box, Jennifer to give to Chuck soon to install.
 - b. Financial Report.
 - i. None presented to board.
9. General Discussion.
 - a. Define role of P n R commission
 - i. Discussion was confirming size, representatives from TB, PC, SB, DDA, and five members of community at large.
 - ii. Non-residents may be appointed, residency is not required.
 - iii. Meeting participation defined, discussed.
 - iv. Process of appointment for five at large.
 1. P n R board will advertise for open positions, recommend individuals to TB for approval per the P n R board's recommendation.
 2. No term limits.
 - v. Discussed Bylaws and quorum.
 - b. Annual Budget for P n R.

- i. Discussed \$10,000 per year approved by TB for use by P n R.
 - c. Grant application for natural preserve – tabled.
- 10. Comments from board members.
 - a. Thomas, motioned. Steuer, seconded. Reimbursement for DP of \$25.38. All passed.
 - b. Fink stated the master plan for P n R is ready for the public hearing and board level reviews.
- 11. Second call to public.
 - a. None.
- 12. Adjournment.
 - a. Next meeting January 21, 2016.
 - b. Wilbur, motioned. Thomas, seconded. Adjournment at 8:55 pm. All passed.