

**NORTHFIELD TOWNSHIP
Parks and Recreation Board
Agenda - Meeting of September 15, 2016**

- 1. Call to Order**
- 2. Roll Call and Determination of Quorum**
- 3. Approval of Agenda**
- 4. First Call to the Public**
- 5. Minutes of July 21, 2016 Meeting and discussion of possible minutes of August 18, 2016 meeting**
- 6. Correspondence**
- 7. Planning Commission Update**
- 8. Project Review and Discussion**
 - a. community garden**
 - b. nature trail / river walk / trail plan**
 - c. dog park**
 - d. structure and membership of Parks and Rec Board**
 - e. park project behind Public Safety Building**
- 9. Financial Report and Financial Action Items**
- 10. Board Member Comments**
- 11. Second Call to the Public**
- 12. Announcement of Next Meeting - October 20, 2016 @ 7:00 p.m.**
- 13. Adjournment**

NORTHFIELD TOWNSHIP

Parks and Recreation Board

Minutes – July 21, 2016

1. Call to order.

The meeting was called to order at 7:00 p.m.

2. Roll call and determination of quorum.

Present: Jennifer DeLisle, David Gibbons, Sam Iaquinto, Tim Saville, and Tracy Thomas.

Absent with notice: Chuck Steuer and Doug Wilbur.

Also Present: Howard Fink, Twp. Manager, and Khyrsaundt (“Cici”) Koenig

3. Approval of agenda.

Motion made by Iaquinto to approve the agenda as presented. Second by Gibbons. Passed.

4. First call to the public.

No public input at this point.

5. Minutes of June 16, 2016 meeting.

Motion made by Iaquinto to approve minutes as amended. Second by Gibbons. Passed.

6. Correspondence.

None.

7. Planning Commission Update, if any – Sam

Sam Iaquinto was present and presented an update on the Planning Commission’s most recent activities.

8. Project review

A. Community Garden.

The Board discussed various issues, ideas, and logistics regarding the community garden, including, without limitation, expenses, Cici Koenig’s leadership role, expertise, and plans moving forward, expansion of the garden (more boxes and a possible second location near the Public Safety Building, and generating appreciation letters to contributors.

B. Nature trail/river walk.

The Board discussed several issues regarding this project, including the status of a lease agreement, license/easement issues, and communication with the school board, especially Ken Dignan.

C. Dog park.

The Board discussed routine issues regarding the bark park, its maintenance, usage, etc., including options/costs for a possible well/pump.

D. Other projects

The Board discussed several other projects, including the potential for a park behind the Public Safety Building, the Van Curler property, and the Board's internal structure and membership. As to the internal structure and membership, after discussion, the Board voted to structure its membership and the staggered terms as follows:

Board of Trustees Rep. (term mirrors the elected Board): **Tracy Thomas**

Planning Comm. Rep. (3 year term, current term ends 07/01/2019): **Sam laquinto**

School Board Rep. (3 year term, current term ends 07/01/2018): **Vacant**

DDA Rep. (3 year term, current term ends 07/01/2017): **Doug Wilbur**

Member (3 year term, current term ends 07/01/2019): **David Gibbons**

Member (3 year term, current term ends 07/01/2018): **Jennifer Delisle**

Member (3 year term, current term ends 07/01/2017): **Chuck Steuer**

Member (3 year term, current term ends 07/01/2019): **Tim Saville**

Member (3 year term, current term ends 07/01/2018): **Cici Koenig**

The above vote was on motion by laquinto and second by Gibbons, which passed.

9. Financial Report

Financial and budgetary issues were discussed.

10. Comments of board members.

None.

11. Next meeting announced for August 18, 2016.

12. Second call to the public.

Ken Dignan and Cici Koenig both participated in a valuable discussion.

13. Adjournment.

The meeting was adjourned at approximately 8:45 p.m.