

## Managers Report, February 2016

### Van Curler Property

While we still do not have a signed purchase agreement, both the attorney and broker for the Van Curler Property have indicated verbally they are in agreement with our terms and are waiting on some internal issues to be resolved prior to signing the agreement. I will provide a more detailed update at the board meeting if any new developments occur.

### Downtown Planning Group

The Downtown Planning Group is scheduled to meet on May 17<sup>th</sup> for our inaugural meeting. With the purchase of the Van Curler Property imminent, the group has taken on a more important and specific role. Obviously, this will be a main focus of the planning efforts. As the Township Board directed, we have been focused on getting some new blood into the process.

### Parks and Recreation

Parks and Recreation has been focused on getting the community garden up and running. A sign is up, wood chips are on site and the first of two raised beds have been constructed. A local resident has stepped up and volunteered to lead the effort, which is greatly appreciated. We all hope this becomes another focal point and community gathering space for Whitmore Lake. Please help get the word out for anyone that wants a plot to garden in.

Randy Rusch resigned both as Chairman of the Board and as a member. He indicated a desire to spend more time with family and relinquish various charitable responsibilities. Tracy Thomas is replacing him as Chairperson. The Parks and Recreation Board will need to advertise for a new member and make that recommendation to the Board of Trustees. Randy has done a tremendous amount for Northfield Township and Parks and Recreation. Without Randy, the Dog Park would not have been built. Please join me in thanking Randy for a job well done. At the next meeting, I would like to present Randy with a Proclamation.

### Whitmore Lake SAD

The Whitmore Lake SAD is moving along nicely. We have either verbal agreement or the actual easement from everyone in the district. As you see, two easements are on the agenda for the board to accept. Ms. Wager's easement needs to be redesigned, and assuming we are able to do that by Tuesday, I put it on the agenda for approval. If it is not redesigned by Tuesday, we will pull it and have it voted on in two weeks.

### Board Room Construction

As you can see, construction is nearing completion. The doors have been ordered and the carpet base will be finished soon. Next will be move the taping equipment over to the new space, including installing our new cameras and software. We will also be purchasing some new tables as well.

### Arvin Sango

I am pleased to announce that Arvin Sango has submitted a site plan for construction of a 37,000 square foot R and D facility on North Territorial. At the next board meeting, there will be resolutions on the agenda regarding tax abatement. This will be the formal tax abatement application that will need to be voted on by the board. The Tax abatement process will take two meeting to complete. Please let me know if you have any questions on the process.

### Emails / Technology

All the board members have been migrated over to the new email system. Please regularly check the new system, as there will come a time when I no longer use any personal emails for correspondence. We are working on getting the Planning Commission migrated. Once that is complete, we will migrate staff as well.

### Non Motorized Path

One of the easements for the Non Motorized Path has been secured. I am continuously trying to contact the rest of the residents and will keep everyone posted as I make progress. I know this has been a slow process, and will likely continue until I am able to secure all the necessary easements.

### Zoning and Planning

We are continually working on getting all our permits updated. Our new building assistant, Dawn has been heading up the project with my supervision. In general, we are continuously trying to tighten our building and planning processes.

Respectfully Submitted,

Howard Fink, Township Manager