

Northfield Township Downtown Development Authority Meeting Minutes

Monday, September 25, 2017 Public Safety Building First Floor

- A. Call to Order...7:01 PM
- B. Roll Call. Present: Secrist, Iaquinto, Chockley, Jamil, Horton, Griffith, Wilbur
Absent: Ely, Kabisch (with notice) Also Present: Aynes, Ulney
- C. Call to Public: none present
- D. Financial Report: Prepared by Yvette Patrick. Motion by Iaquinto, support by Secrist...to approve financial report UNANIMOUSLY APPROVED
- E. Approval of minutes 7/24/17. Motion to approve by Secrist, support by Iaquinto. UNANIMOUSLY APPROVED
- F. Old Business
 - 1. Trunk or Treat Event 10/22/17, 3-5:00 PM in North Village Park. Motion by Griffith, support by Secrist to be the official sponsors of this event. UNANIMOUSLY APPROVED
 - 2. Election of Officers: the following slate was proposed and accepted:
Chairperson: Barbara Griffith
Vice Chairperson: Doug Wilbur
Secretary: Anne Iaquinto
Treasurer: Dave Horton
Motion by Horton, support by Chockley to elect these officers. UNANIMOUSLY APPROVED
 - 3. Attendance Issues: Thorough discussion regarding absences, especially without notice. Along with other by-laws items for possible revision: If a member of the DDA Board misses three consecutive meetings without notice, or misses more than fifty percent of meetings within a year, the chairperson and/or supervisor may ask for their resignation from the DDA Board. This will be presented with other by-laws changes at our next DDA meeting.
- G. New Business
 - 1. DDA By-Laws and TIFF...discussion about some changes that we may present at next DDA meeting and forward to Board of Trustees for approval

New Business continued

2. 75 Barker building inspection reports...postponed to next meeting

H. Downtown Strategic Action Plan. Presented by Paul Lippens

Motion by Griffith, support by Secrist:

“DDA shall adopt the Downtown Strategic Action Plan as presented by McKenna Associates and prepare a resolution to that effect recommending to the Board of Trustees and Planning Commission to accept this plan as policy and incorporate it into the Township Master Plan.”

UNANIMOUSLY APPROVED

I. Announcement of next meeting date: October 23, 2017, 7PM, Public Safety Building

J. ADJOURNMENT: 9:00 pm. Motion by Horton, support by Chockley. UNANIMOUS