

DOWNTOWN DEVELOPMENT AUTHORITY  
BOARD MEETING MINUTES  
February 25, 2019

A. Call to Order: 7:08pm

\*\* Griffith amended the agenda, supported by Iaquinto. Motion passed\*\*

B. Present: Griffith, Horton, Iaquinto, J Secrist, , Olney, Wilbur, Chockley. Absent with notice: Forrester, Kabisch. Also, present: C Secrist, Natalie Miller with WL Chamber

C. Call to the Public - no public

D. Minutes from December 3, 2018 meeting. Motion to accept the minutes by J Secrist, supported by Chockley. Motion Passed

E. Financial Report: Motion to give Township Treasurer permission to move the DDA funds into an interest bearing checking account by J Secrist, supported by Horton. Motion Passed

F. Supervisor's Report – Chockley met with Steve Mann. We could amend the district if reducing in size and don't need permission from other taxing entities. We would need a resolution to repeal our current TIFF plan and establish a new one with updated boundaries. The Board would need to approve the new TIFF plan. Cost would be \$2500 for legal work. The current district would be divided into 2 districts. The downtown district would start at 8 Mile and extend to near 6 Mile. There would be a separate district for the south. Many of our parcels have been acquired by non-profits and therefore we will never collect TIFF from them. B Griffith will reach out to MEDC regarding our current district boundaries to determine if can we keep them.

G. Old Businesses

1. Anchor Bench Refurbishing: Still searching to find someone to refurbish existing benches.
2. 75 Barker: Kiwanis want to continue to stay there and propose \$1 a year. Building would need to be brought up to code before it could be sold.

H. New Business

1. Budget for next Fiscal Year
  - i. Trunk-a-Palooza in the spring and fall at WLMS
  - ii. Add \$1000 including \$500 interest and vendor fees
  - iii. \$1000 for streetscaping for flower pots and holiday decorations
  - iv. Amend 2018-2019 budget to designate \$500 (porta-johns)
  - v. \$3500 for Professional fees

vi. Motioned to support Fiscal Year budget as discussed by Wilbur, supported by Chockley. Motion passed

2. Calendar for 2019 Meeting Dates

- i. March 25
- ii. April 22
- iii. May 20 (not 27<sup>th</sup>)
- iv. June 24
- v. July 22
- vi. August 26
- vii. September 23
- viii. October 28
- ix. November 25
- x. December 16 (not 23<sup>rd</sup>)

Motioned by Chockley, supported by Olney. Motion passed

3. Calendar of Events 2019

- i. Trunk-a-Palooza, May and September
- ii. Trunk-or-Treat, Sunday, October 27<sup>th</sup> 3-5pm
- iii. Holiday decorations
- iv. Tree Lighting, December 10<sup>th</sup>

I. Board Members Comments

J. Next DDA Meeting: March 25, 2019

K. Adjourned at 9:04pm. Motioned by Horton, supported by Wilbur. Motion passed