

DOWNTOWN DEVELOPMENT AUTHORITY
BOARD MEETING MINUTES
June 26, 2018

- A. Call to Order: 7:04pm
- B. Present: Griffith, Horton, Iaquinto, Jamil, Kabisch, J Secrist, Chockley. Absent without notice: Ely, Wilbur. Also, present: C Secrist, Dana Forrester
- C. Call to the Public: Dana Forrester turned in an application for one of the board seats. She's a business owner in town, Lovely Monkey Tattoo.
- D. Minutes from June 4, 2018 meeting. Motion to accept the June 4th minutes – J Secrist, Supported-Chockley. Motion Passed
- E. Financial Report: Motioned to accept the financial report as presented-Chockley, Supported-Iaquinto. Motion passed
- F. New Business
 - 1. Discussion on district and TIF. Griffith suggested we will wait until we have more answers to our questions from Steve Mann (Miller-Canfield). The board agreed.
 - 2. Calendar of Events. There was more discussion on several event ideas. Dana Forrester offered her assistance with event planning starting with Trunk-A-Palooza. Griffith said the Chamber no longer will be doing the tree lighting at the library and asked if the DDA wanted to take this tradition over. The DDA agreed on dates (as long as there are no other conflicting events) for the following events: Trunk-A-Palooza, September 16 (rain date - September 23) from 1-4pm; Trunk or Treat, October 28th from 2-4 (rain or shine); Tree Lighting at the Library, December 11th, time TBD. There was also discussion for a Christmas parade, possibly before the tree lighting and Holiday Street Lights throughout the town.
 - 3. Update on RFP: Chockley shared that the Board received one proposal for the North Village. The planner has developed scoring criteria and will evaluate the proposal with the township manager. The RFP is posted on the township website.
 - 4. Griffith shared her research into getting flags for Main Street but was not successful. She encouraged everyone to come up with ideas or tap into their connections.
 - 5. DDA Appointments: Chockley reviewed the applications for the 3 DDA seats and will be recommending the following names for the Township Board's approval: Barb Griffith, Dave Horton and Dana Forrester.
- G. Old Business
 - 1. Northfield Village Park Trash Cans: Chockley discussed the need for trash cans and if the DDA would be interested in purchasing or investing in them. The DDA is interested and asked Chockley to bring back pricing and trash can styles.
 - 2. Anchor Bench Refurbishing: Griffith expressed the need to refurbish the anchor benches in town. She had the bench at the vet refinished and it looks new. There are new composite benches that are \$800. Griffith will get a price to refinish.
- H. Next DDA Meeting: July 23, 2018 at 7:00pm
- I. Adjourned at 8:27pm. Motioned by Iaquinto, Supported by Horton. Motion passed