

NORTHFIELD TOWNSHIP PLANNING COMMISSION Minutes of Regular Meeting August 7, 2019

1. CALL TO ORDER

The meeting was called to order by Chair Roman at 7:00 P.M. at 8350 Main Street.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL AND DETERMINATION OF QUORUM

Roll call:

Janet Chick	Present
Brad Cousino	Present
Eamonn Dwyer	Absent with notice
Sam Iaquinto	Present (arrived at 7:05 P.M.)
Cecilia Infante	Present
Larry Roman	Present
John Zarzecki	Present

Also present:

Building/Planning/Zoning Coordinator Mary Bird
Planning Consultant Paul Lippens, McKenna Associates
Recording Secretary Lisa Lemble
Members of the Community

4. ADOPTION OF AGENDA

- **Motion:** Roman moved, Chick supported, that the agenda be adopted as presented.
Motion carried 5—0 on a voice vote.

5. FIRST CALL TO THE PUBLIC

None present.

6. CLARIFICATIONS FROM THE COMMISSION

None.

7. CORRESPONDENCE

None.

8. PUBLIC HEARINGS

None.

9. REPORTS

9A. Board of Trustees

Chick reported that on July 23rd the Board:

- discussed the proposed marijuana ordinances, but did not take action.
- Approved hiring a Community Center assistant.

9B. ZBA

Has not met since the last Planning Commission meeting.

9C. Staff Report

Nothing to report.

9D. Planning Consultant

Lippens reported:

- A qualification submittal was received from A. R. Brouwer as a potential redeveloper of the North Village site, and a purchase offer from Livonia Builders for that site has been forwarded to the Township attorney.
- He discussed the issue of short-term rentals with the Township Manager and Zoning Administrator and he will work with the latter to prepare information for the Board to consider.

[Iaquinto arrived].

9E. Parks and Recreation

Iaquinto reported:

- Plots are still available in the Community Garden.
- The one-mile loop in the downtown park is being mowed regularly for use by the public.
- The Bark Park is going well

9F. Downtown Planning Group

Has not met since the last Planning Commission meeting.

10. UNFINISHED BUSINESS

10A. Northfield Township 2019 Master Plan.

Lippens referred to the revised draft he had prepared based on input from Commissioners at the last meeting, and if acted upon at this meeting it could be on the Township Board's August 27th agenda.

Commissioners made comments, including:

- Photographs could better align with or represent the text and show a broader range of Township businesses.
- There remains a lack of clear meaning and definition of "land preservation" and language regarding it on pages 1, 2, and 71 should not be included.
- Other relatively minor comments made by Commissioners at the last meeting were not reflected in the revision.

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- There is a chapter devoted to preservation, so substantial references to that do not belong in the rest of the document.

It was agreed written comments would be given to Lippens to incorporate into another draft. Lippens welcomed suggestions for more appropriate photos to be included.

11. NEW BUSINESS

**11A. Zoning Administrator Quarterly Report:
4/1/19 - 6/30/19.**

Lippens briefly reviewed the report dated July 9th. There were no questions.

12. MINUTES

- ▶ **Motion:** Roman moved, Iaquinto supported, that the minutes of the July 17, 2019, regular meeting be approved as presented and to dispense with the reading. **Motion carried 6—0 on a voice vote.**

13. SECOND CALL TO THE PUBLIC

None present.

14. COMMENTS FROM THE COMMISSIONERS

None.

15. ANNOUNCEMENT OF NEXT MEETING

August 21, 2019, at 7:00 P.M. at the Public Safety Building was announced as the next regular Commission meeting time and location.

16. ADJOURNMENT

- ▶ **Motion:** Roman moved, Iaquinto supported, that the meeting be adjourned.
Motion carried 6—0 on a voice vote.

The meeting was adjourned at 7:47 P.M.

Prepared by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:

Wording removed is ~~stricken through~~;

Wording added is underlined.

Adopted on _____, 2019.

Larry Roman, Chair

John Zarzecki, Secretary

Official minutes of all meetings are available on the Township's website at <http://www.twp-northfield.org/government/>